



VILLAGE OF PENTWATER

327 S. Hancock St. PO Box 622, Pentwater, MI 49449

231- 869-8301 (Fax) 231-869-5120

www.PentwaterVillage.org

AGENDA

Village Council, Regular Meeting

August 8, 2016 at 6:00 p.m.

Meeting will be held at Village Hall.

1. Call to Order.
2. Council Roll Call.
3. Public Comments.
4. Approval of the Agenda.
5. Public Comments on Agenda Items.
6. Approval of Consent Agenda Items.

All matters listed under Item 6. Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

Approval of Village Council minutes from the regular meeting held on July 11, 2016. Regular Village bill approval of \$146,353.69. Fire Department regular bill approval of \$7,523.13.

Approval of the use of Village Property:

Oceana MVP's request use of the Village Green to hold a free music concert on August 12, 2016 from 7-10 p.m.

Pentwater Arts Council requests use of the Village Green for a group photo shoot on August 13, 2016 from 8:30 – 10:30 a.m.

DEPARTMENT REPORTS

1. Village Manager – Rob Allard
2. Police Chief - Laude Hartrum
3. Fire Chief - Terry Cluchey
4. Marina Manager – Dick Hutchings
5. Zoning Administrator – Sara Bizon

VILLAGE OF PENTWATER

Regular Council Meeting Agenda

COMMITTEE and BOARD REPORTS

1. Finance Committee - Jared Griffis
2. Ordinance Committee – April Watkins
3. Buildings & Grounds Committee – Dan Hoekstra
4. Personnel Committee – Bill Maxwell
5. Services Committee - Norm Shotwell
6. Promotions Committee - Don Palmer
7. Harbor Research Committee – Dave Roseman

VILLAGE COMMISSION and BOARD REPORTS

1. Planning Commission – Ron Christians
2. Zoning Board of Appeals – Mike Castor
3. DDA – Claudia Ressel-Hodan

UNFINISHED BUSINESS

1. None.

NEW BUSINESS

1. Reappoint Mike Caster to the ZBA, term exp. August 11, 2019.
2. Village Land Swap with Township- Deed of Ownership.

PUBLIC COMMENTS

1. Will be made when the Village President opens the meeting for public comments.
2. It is asked that you state your name & address to Council.
3. All comments will be addressed to the Village President.
4. All comments are limited to 3 minutes.

Thank you for your cooperation

Village of Pentwater

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting COUNCIL MINUTES July 11, 2016

Call to Order - President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:00 p.m. at Village Hall in the community room.

Pledge of Allegiance.

Roll Call - Present: Jared Griffis, Dan Hoekstra, Norm Shotwell, Bill Maxwell, Don Palmer April Watkins and Juanita Pierman. Absent: None.

Staff present: Village Manager Rob Allard, Clerk/Treasurer Colleen Moser, Marina Manager Dick Hutchings and Village Attorney Brian Monton.

Public Comments - The following are a candidates running for Oceana County offices and they are asking the public to vote for them on August 2, at the primary election.

Allen Blohm of Shelby is running as a republican candidate running for County Road Commissioner.

Terry Dykema of Hart is running as Oceana County Commissioner in District 1 (Pentwater, Weare, Crystal).

Approval of the Agenda - *Motion* by Shotwell, supported by Maxwell to approve the agenda. Voice vote. Ayes: 7 Nays: 0. Agenda approved.

Consent Agenda

Approval of Village Council minutes from the regular meeting held on June 13, 2016.
Regular Village bill approval of \$136,061.71. Fire Department regular bill approval of \$8,745.22.

Approval of the use of Village Property

Pentwater Preschool request to have info/registration table on top of the Village Green from 7:30 p.m. - 8:30 p.m. on July 21st and August 11th, in 2016.

Patterson request to use the Village Green for a wedding on July 30, 2016.

Motion by Palmer, second by Hoekstra to approve the consent agenda items. Roll call vote. Ayes: 7 Nays: 0. Consent agenda approved.

VILLAGE DEPARTMENT REPORTS

Reports are in meeting packet and posted on www.pentwatervillage.org.

Village Manager – The garbage totes will be distributed by republic waste on the week of July 18th. If needed, additional garbage may be placed next to the garbage tote. The painted signs on Hancock sidewalks that read, no skateboarding or bikes will be repainted next year. See Managers report.

Police Chief – See report.

Fire Chief - See Fire Dept. minutes.

Marina – Hutchings reported that Adams Marine Construction had almost completed the repair of the North seawall. The repair had taken longer because of a concrete wall that forced the new sea wall to be placed a few feet front of the failed wall. After the north wall is completed, the effected marina docks would be repaired.

The Marina recently had a 43 ft. boat and there have been no complaints on the channel depth. See Marina Managers' report.

Zoning Administrator – See report.

COMMITTEE REPORTS

Committee meeting minutes are provided if received in time for the packet.

Finance Committee – Griffis reported on a meeting held on July 7th when the committee reviewed the ballot language resolution for the proposed bond. They also reviewed the OPEB actuarial reducing the liability from \$1.2 million to \$420,000. See meeting minutes

Ordinance Committee. - No meeting, no report.

Building and Grounds Committee – No meeting, no report.

Personnel Committee- No meeting, no report.

Services Committee- Shotwell reported on the June 13th meeting. See meeting minutes.

A Public Hearing on the Street Improvement Plan Bond proposal will be held at the Pentwater Friendship Center located at 310 N. Rush Street in Pentwater on Wednesday, September 14th at 6:00 p.m.

Promotions Committee – Palmer reported no meeting however, there will be a committee meeting on July 21st at 2:00 p.m.

Harbor Research Committee Ad Hoc. No report.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- No meeting, no report.

ZBA- No meeting, no report.

DDA –Ressel-Hodan reported the new bike stand would be installed after homecoming. The bike program is very popular and that they are looking for more bike donations. The free bikes are only for day use and the bikes are to be returned to the bike stands each evening. The DDA is looking to put up a 'free Wi-Fi zone' sign near the Hancock restrooms.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Ballot Language Resolution for Street Improvement Plan Bond Proposal.

Motion to approve the ballot language resolution by Shotwell, second by Maxwell. Roll call vote. Ayes: 7 Nays: 0. Absent 0. Ballot language approved.

Village Land Swap with Township- near Tennis Courts. Village manager requested that Council pass a resolution for the proposed land exchange.

The Village is offering Township parcel 001-438-001-00, which is approximately 1.7 acres in exchange, for Village parcel 044-580-101-00, which is approximately 2.5 acres that Pentwater Township owns. The exchange of property would allow the Village of Pentwater to expand the recreational opportunities near the Village basketball and tennis courts.

Motion by Palmer, second by Shotwell to approve land exchange by resolution. Roll call vote. Ayes: 7 Nays: 0. Absent. Motion approved.

Reappoint Paul Anderson to Planning Commission, term will expire July 2019.

Motion to approve by Hoekstra, second by Shotwell. Voice vote. Ayes: 7 Nays: 0. Reappointment approved.

Reappoint Terri Lambrix to DDA, term will expire July 2020.

Motion to approve by Maxwell, second by Palmer. Voice vote. Ayes: 7 Nays: 0. Reappointment approved.

President Announcements

The Village installed a new bench on the channel's south pier, which was donated in memory of Milt Pugsley.

Anyone interested in running for Village Council must file with the Pentwater Township Clerk by the deadline of Tuesday, July 26th at 4:00 p.m.

Adjournment - *Motion* by Palmer to adjourn, Voice vote. Aye: unanimous.

President Pierman adjourned the meeting at 6:34 p.m.

Respectfully submitted,

Colleen Moser, Clerk/Treasurer

Date

Village of Pentwater Check Register 07/01/2016 - 07/31/2016

Check Date	Check	App	Vendor Name	Description	Amount
07/08/2016	42794	PR	Net payroll check	payroll	177.87
07/08/2016	42795	PR	Net payroll check	payroll	507.90
07/12/2016	42796	AP	Allin Ice Company	marina ice supply	56.25
07/12/2016	42797	AP	Cintas Corporation	prof. svc.	108.06
07/12/2016	42798	AP	Dickenson,David DBA C&D Cleaning	prof. svc.	3,072.00
07/12/2016	42799	AP	Dell	PD oper. supplies	539.19
07/12/2016	42800	AP	Firstmerit Bank, N.A.	supplies	671.33
07/12/2016	42801	AP	Fleis & Vandenbrink Engineering,Inc	seawall repairs 2015	5,400.00
07/12/2016	42802	AP	GRATEFUL THREAD EMBROIDERY	marina supplies	96.02
07/12/2016	42803	AP	Highland Studios LLC	bench plaque (donation)	244.00
07/12/2016	42804	AP	Klotz Auto Parts Inc.	rpr. mtc.	127.49
07/12/2016	42805	AP	Lambright, Herman	pump fish cleaning station	400.00
07/12/2016	42806	AP	Ludington Lock & Key	PD prof.svc.	97.50
07/12/2016	42807	AP	Mears Service Center	repair/mtc.	1,883.50
07/12/2016	42808	AP	MHP - Lakeshore Campus	prof.svc.	14.00
07/12/2016	42809	AP	Michigan Rural Water Association	annual membership	425.00
07/12/2016	42810	AP	Oceana Irrigation Systems Inc.	supplies	29.00
07/12/2016	42811	AP	Pentwater Convenience Center, Inc.	fuel	141.48
07/12/2016	42812	AP	Trace Analytical Laboratories, Inc.	analytical	1,124.40
07/12/2016	42813	AP	Turning Leaf Landscaping Inc.	marina prof. svc.	413.45
07/12/2016	42814	AP	Upbeat Inc.	comm.promo. (4) trash rcpt.	2,625.53
07/12/2016	42815	AP	Verizon Wireless	utilities	116.04
07/12/2016	42816	AP	The Village Plumber LLC	marina fish cln.station prof.svc.	75.00
07/12/2016	42817	AP	Village of Pentwater	quarterly w & s	3,510.93
07/12/2016	42818	AP	Wade Trim, Inc.	prof. svc.	94.25
07/12/2016	42819	AP	Weesies Brothers Farms, Inc.	prof.svc.	876.24
07/12/2016	42820	AP	Wilson, Gary	in lieu of insurance	50.00
07/12/2016	42821	AP	Xerox Corporation	lease/mtc	284.09
07/14/2016	42822	PR	Priority Health Insurance	insurance	7,494.53
07/14/2016	42823	AP	Adams Marine Construction, Inc.	marina sea wall repairs	30,999.50
07/14/2016	42824	AP	Allin Ice Company	marina ice supply	92.00
07/14/2016	42825	AP	Baker, Doug	cell phone reimburs.	70.00
07/14/2016	42826	AP	C & I Electric	prof.svc (russell st.)	216.00
07/14/2016	42827	AP	Center for Education&Employment Law	supplies	124.95
07/14/2016	42828	AP	Consumers Energy Co. Payment Center	utilities	12,493.35
07/14/2016	42829	AP	Frontier	utilities	87.25
07/14/2016	42830	AP	Integrity Business Solutions	supplies	145.42
07/14/2016	42831	AP	Jobbins, Henry	reimburs.uniform exp.	45.59
07/14/2016	42832	AP	MailFinance	prof. svc.	394.95
07/14/2016	42833	AP	Michigan Rural Water Association	contin. education	20.00
07/14/2016	42834	AP	Republic Services, Inc.	prof. svc.	8,957.90
07/14/2016	42835	AP	Russell, Mike	tree mtc.	5,512.98
07/14/2016	42836	AP	VOID	void	0.00
07/14/2016	42837	AP	Trace Analytical Laboratories, Inc.	analytical	660.20
07/14/2016	42838	AP	WEX BANK	fuel	1,132.57
07/28/2016	42839	PR	Net payroll check	payroll	279.31
07/28/2016	42840	PR	Net payroll check	payroll	527.90
07/22/2016	42841	AP	Adams Marine Construction, Inc.	prof.svc (dock)	2,000.00

Village of Pentwater Check Register 07/01/2016 - 07/31/2016

Check Date	Check	App	Vendor Name	Description	Amount
07/22/2016	42842	AP	All Seasons Porta-Jons LLC	prof.svc.(soccer)	146.00
07/22/2016	42843	AP	CHAD AND DANIELLE ROBERTS	Baseball CANCELLED-refund per Camille	28.00
07/22/2016	42844	AP	Cintas Corporation	prof.svc.	165.84
07/22/2016	42845	AP	DTE Energy Company	utilities	631.85
07/22/2016	42846	AP	Evergreen Solutions LLC	Parks supplies	537.34
07/22/2016	42847	AP	Gillison's Variety Fabrication, Inc	lawn mower	286.04
07/22/2016	42848	AP	GREG AND SHELLY GREEN	Baseball CANCELLED-refund per Camille	15.00
07/22/2016	42849	AP	Gustafson HDD LLC	prof.svc. (3rd Rutledge)	412.50
07/22/2016	42850	AP	I.T. RIGHT, INC	server	1,835.00
07/22/2016	42851	AP	Integrity Business Solutions	supplies	24.76
07/22/2016	42852	AP	JAMES AND JENNIFER SWANGER	Baseball CANCELLED-refund per Camille	15.00
07/22/2016	42853	AP	Law Enforcement Systems, Inc.	supplies	128.00
07/22/2016	42854	AP	Ludington Plumbing & Heating	prof. svc.	8.14
07/22/2016	42855	AP	Malburg's Sanitation Service, Inc.	prof.svc.	145.00
07/22/2016	42856	AP	MIKE AND WENDY KENNEY	Baseball CANCELLED-refund per Camille	25.00
07/22/2016	42857	AP	NORTHWOODS SIGN SHOP	lettering truck	247.50
07/22/2016	42858	AP	Oudbier Instrument Co.	prof.svc.	408.60
07/22/2016	42859	AP	Ressel-Hodan, Claudia	bike share repairs/reimb.	57.14
07/22/2016	42860	AP	SAM MCTIERNAN	Baseball CANCELLED-refund per Camille	15.00
07/22/2016	42861	AP	SHANNON LARSON	Baseball CANCELLED-refund per Camille	15.00
07/22/2016	42862	AP	STONE, PHILLIP	rec. dept. umpire	410.00
07/22/2016	42863	AP	Trace Analytical Laboratories, Inc.	analytical	582.30
07/22/2016	42864	AP	Wilbur-Ellis Company LLC	water supplies	422.89
07/28/2016	42865	AP	KOMPIK, ED	UB refund MONR-005399-0000	280.50
07/31/2016	42866	PR	POLICE OFFICERS ASSOCIATION	dues	380.00
07/31/2016	42867	PR	TECH, PROF & OFFICE ASSOC OF MI	dues	150.00
07/31/2016	42868	PR	UNITED WAY OF THE LAKESHORE	united way	112.00
07/29/2016	42869	AP	Adams Marine Construction, Inc.	prof.svc. for marina sea wall	36,560.50
07/29/2016	42870	AP	Cintas Corporation	prof. svc.	148.46
07/29/2016	42871	AP	Companion Life Insurance Co.	insurance	216.16
07/29/2016	42872	AP	Evergreen Solutions LLC	Parks supplies	654.49
07/29/2016	42873	AP	Frontier	utilities	243.52
07/29/2016	42874	AP	Gillison's Variety Fabrication, Inc	repair/mtc. woods mower	135.00
07/29/2016	42875	AP	Great Lakes Energy	twnshp.so. Utilities	202.89
07/29/2016	42876	AP	I.T. RIGHT, INC	prof.svc	198.00
07/29/2016	42877	AP	Integrity Business Solutions	supplies	7.05
07/29/2016	42878	AP	Jobbins, Henry	cell ph. reimb.	66.85
07/29/2016	42879	AP	Lambright, Herman	pump fish cleaning station	400.00
07/29/2016	42880	AP	Larson & Son Ace Hardware, Inc.	supplies	218.23
07/29/2016	42881	AP	VOID	void	0.00
07/29/2016	42882	AP	Neofunds by Neopost	postage	400.00
07/29/2016	42883	AP	Prince & Monton, PLC	VOP -Jeffries	3,527.00
07/29/2016	42884	AP	Republic Services, Inc.	prof.svc.	332.18
07/29/2016	42885	AP	Terminix of West Michigan Inc.	professional svc.	249.00
07/29/2016	42886	AP	VANTINE, JULIE	pfc deposit refund	100.00
07/29/2016	42887	AP	Webb Chemical Service Corp.	supplies	795.04
					146,353.69

1:16 PM
08/03/16

Pentwater Fire Department

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Aug 10, 16	Check	08/10/2016	2347	Pentwater Convenience Center	-256.91
	Check	08/10/2016	2348	Klotz Auto Parts, Inc.	-7.54
	Check	08/10/2016	2349	Circle K Service	-4,953.60
	Check	08/10/2016	2350	Abrahamson's Towing	-150.00
	Check	08/10/2016	2351	Galls, LLC	-263.98
	Check	08/10/2016	2352	Cosmic Candy Company	-354.00
	Check	08/10/2016	2353	Oceana County EMS	-38.95
	Check	08/10/2016	2354	Verizon Wireless	-76.02
	Check	08/10/2016	2355	Consumers Energy	-276.27
	Check	08/10/2016	2356	Charter Communications	-257.31
	Check	08/10/2016	2357	Republic Services #240	-298.55
	Check	08/10/2016	2358	Gabridge & Company, PLC	-590.00
Aug 10, 16				TOTAL	\$(7,523.13)

MANAGERS REPORT

August 8, 2016

ROAD MAINTENANCE

Grading of the Villages gravel roads and cold patching holes in the asphalted streets continue.

CLEAN WATER PLANT

Summertime flows continue.

VILLAGE WATER SYSTEM

The consumer confidence report is on the village website. A link on the home page will direct you to the report. A free copy can be obtained from village hall.

PENTWATER MUNICIPAL MARINA

The repairs to the marina seawall are completed along with cleanup and restoration. The project cost were approximately half of the engineers estimate with final cost at approximately \$69,000. The application for the matching grant from the state is being prepared.

GARBAGE PICKUP AND TOTES

The long awaited rollout of the garbage totes took place the week of July 18th. As anticipated, there were a few bumps along the way. The most common problem encountered was missed delivery of carts. Republic worked hard over the last couple of weeks to rectify any problems encountered and will continue to work with the village to satisfy the residents.

HARBOR MAINTENANCE

Due to the weather delays that MCM Marine has encountered in Ludington it was decided on July 18th that any dredging activities for the Pentwater harbor would be postponed until the next year, if still needed. It was the consensus that the monies spent for dredging so late in the season would be an inefficient expenditure. As of the end of July, MCM Marine was still at the Ludington Harbor.

PROPOSED PROPERTY EXCHANE WITH PENTWATER TOWNSHIP

The title agency was unable to find any clear Deed to the Township owned land abutting the tennis court property prior to 1925. The Village and Township are in discussion of alternate ways that the property swap can continue without incurring additional costs.

**Pentwater Police Department
Activity Report
July 2016**

Synopsis

July was a very busy month in the Village. We received 119 calls for service.

Activity Highlight

On 7-1-2016 Officers issued a ticket for driving on a suspended license following a traffic stop near Wythe and Sixth Street.

On 7-4-2016 Officers took a report of a hit and run property damage accident in the 100 block of south Hancock.

On 7-7-2016 Officers received a referral from MDHHS of suspected child abuse / neglect in the 300 block of north Third Ave. The report was investigated and no action was taken.

On 7-8-2016 Officers continued their investigation in to a zoning violation in the 300 block of east Third Street. The case has been turned over to the Village attorney with a request for a court order to allow the nuisance to be abated.

On 7-22-2016 Officers responded to a report of a suicidal subject in the 200 block of south Hancock. A male subject had attempted to cut his wrists with a stone. After investigation the subject was released.

On 7-23-2016 Officers responded to a report of shoplifting in the 500 block of South Hancock. Two juvenile male subjects were later apprehended. The stolen property was returned and the subjects are completing community service hours.

ON 7-29-2016 Officers responded to a report of shoplifting in the 400 block of South Hancock Street. Upon investigation one 55 year old Illinois women was taken into custody and charged with Larceny under \$200 and lodged at the Oceana County Jail. A warrant for Possession of Marijuana was also authorized. The case is closed pending court action.

Ongoing Efforts

Officers continued their ongoing efforts to resolve a nuisance ordinance violation in the 300 block of east Third Street. I have attended two meets with citizen who want to assist in clean-up efforts. While some success has been made the group is continuing its work.

Tickets

Last month there were several parking tickets issued and;

Expired Driver's License	1
OWI	1
Total	2



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com

Monthly Meeting Minutes

Meeting Date: Wednesday, July 6, 2016 19:10 Hours
Meeting Location: Pentwater Fire Department
Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 6/1/16
- III. Reports of Officers
 - a. Treasurer Everet Horton-\$80,632.13 (35.6%) spent
- IV. Old Business
 - a. The Western Fire Chiefs Fish Boil at Ludington FD is on August 26.
 - b. We need to update our Firefighter Right to Know information with area businesses.
 - c. The compressed air foam system (CAFS) on 341 has been repaired and is back in service.
- V. New Business
 - a. Adopt-A-Highway is July 16 through July 24.
 - b. Drafting on 371 is out of service.
- VI. Training
 - a. There are trees down across some of the Pentwater Plains trails. We're going to make sure the major lanes are clear.
 - b. Oceana County Water Emergency training at PFD on Saturday, July 30.
- VII. Discussion on Last Month's Calls
 - a. There were 2 fire and 24 medical calls for service for June.
- VIII. Public Comment (held to two (2) minutes on all issues)
- IX. Adjourn- a motion to adjourn by Wayne was seconded by Everet.

Secretary- Ray Hasil



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com

Officer Meeting Minutes

Meeting Date: Wednesday, July 6, 2016 19:10 Hours
Meeting Location: Pentwater Fire Department
Call to Order

- I. Reading and Approval of Minutes
 - a. Minutes from 6/1/16

- II. Reports of Officers
 - a. Treasurer Everet Horton- \$80,632.13 (35.6%) spent

- III. Old Business
 - a. The Western Fire Chiefs Fish Boil at Ludington FD is on August 26.
 - b. We need to update our Firefighter Right to Know information with area businesses.
 - c. The compressed air foam system (CAFS) on 341 has been repaired and is back in service.
 - d. Drafting on 371 is out of service.

- IV. New Business

- V. Training
 - a. Countywide Water Emergency Training at PFD on Saturday, July 30.

- VI. Discussion on Last Month's Calls
 - a. There were 2 fire and 24 medical calls for service for June.

- VII. Public Comment (held to two (2) minutes on all issues)

- VIII. Adjourn- a motion to adjourn by Terry was seconded by Everet.

Secretary- Ray Hasil

PENTWATER MUNICIPAL MARINA REPORT

JULY 2016

TO: PENTWATER VILLAGE COUNCIL

PENTWATER VILLAGE MANAGER ROB ALLARD

July has been a good month for the Marina with all the good weather and very little rain or wind.

The Launch Ramp has been a little slow for the month with very few fisherman. The fishing has very slow until the end of the month and then the fish showed up with a lot of large fish. The fish cleaning station has had a hard time grinding the heads.

The North sea wall was completed and Adams Marine Construction did a very nice job installing the wall and cleaning up the area.

Respectfully Submitted

Dick Hutchings
Marina Manager



Village of Pentwater
327 South Hancock Street
Pentwater, MI 49449
Phone 231-869-8301 Fax 231-869-5120

**Finance Committee Meeting Minutes
July 28, 2016**

Chair, Jared Griffis called the meeting to order at 8:10 a.m. in the Community Room at Village Hall.

Present: Jared Griffis, Norm Shotwell and Bill Maxwell.

Staff Present: Village Manager Rob Allard and Clerk/Treasurer Colleen Moser.

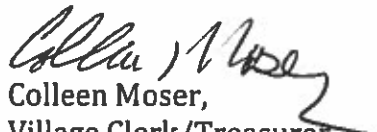
The committee met in order to review the 1st quarter financials. The financials were as expected and no budget amendments were needed as of 6/30/16.

The repair of the seawall had been 50% paid by the cash of the marina's fund balance. The remaining amount due would be temporary loaned from the general fund until the marina is reimbursed by the Michigan Waterways grant. Council agreed to pay for the seawall repair by resolution in order to receive the grant.

Motion by Shotwell to allow General Fund money not to exceed 32,000 to be temporary loaned to the Marina. The Marina will repay the General Fund once the Waterways grant money is received, second by Maxwell. Voice vote. Ayes: All, Nays: 0. Motion approved.

Griffis adjourned the meeting at 8:55 a.m.

Respectfully Submitted,


Colleen Moser,
Village Clerk/Treasurer

Village of Pentwater

Ordinance Committee Workshop Minutes

July 20, 2016

Chair April Watkins began the workgroup at 3:05 P.M.

Members Present: April Watkins, Don Palmer and Dan Hoekstra

Also Present: Village President Juanita Pierman, Village Manager Rob Allard, Clerk/Treasurer Colleen Moser, Police Chief Laude Hartrum, Zoning administrator Sara Bizon and Councilor Norm Shotwell.

Skateboarding, Bicycles and pedestrian traffic in the Village.

Watkins stated that she had been receiving complaints regarding no skateboarding on Hancock Street; the Village need not be recognized as having too many rules. However, some bicyclists and skateboarders are going too fast on Hancock sidewalks. Citizens are to walk their bikes or carry skateboards for the safety of the pedestrians.

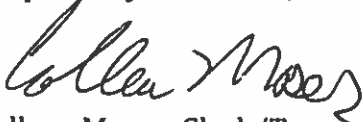
Village Water Ordinance.

Shotwell suggested the Water Ordinance be reviewed because some homeowners are using apartments, living spaces, for family overflow and not a rental unit but are still charged as if they are renting. The suggestion was the non-income producing apartments, not attached to the home, would not be charged as an additional unit.

Village Manager Rob Allard stated that the Village could lose \$80,000 in revenue. The Village water and sewer users are charged a ready to serve charge and if the number of units were reduced then the ready to serve charge would spread over fewer users. Also, there would be difficulties in rental units possibly saying they are for family overflow, which would then cause the Village staff to have more inspections.

Watkins Closed the working session at 3:35 P.M.

Respectfully submitted,



Colleen Moser, Clerk/Treasurer
Village of Pentwater

Village of Pentwater

Ordinance Committee Meeting Minutes

July 20, 2016

Chair April Watkins called the meeting to order at 3:36 P.M.

Members Present: April Watkins, Don Palmer and Dan Hoekstra

Also Present: Village President Juanita Pierman, Village Manager Rob Allard, Clerk/Treasurer Colleen Moser and Zoning administrator Sara Bizon

Village Water Ordinance.

Discussion whether the Water Ordinance should be changed. Some homeowners are using additional living spaces of their property, for family overflow and not a rental unit but are still charged as if they are renting.

Kitchen could be a possible deciding factor if an additional dwelling. Question arose, should the Ordinance be changed or should the Zoning be changed.

Moved by Palmer that the discussion between the verbiage dwelling and resident be sent to planning commission for review. Second by Hoekstra. Voice Vote, All.

Palmer asked if there was a need to look into the Ludington Ordinance, to registering rental properties. Allard stated that the Village would spend a lot of time doing inspections.

Public Comment: Larry Konopka stated that there was a Supreme Court ruling that vacation rental properties are considered a commercial business. He was concerned that the vacation rentals could become an uncontrolled commercial business in the Village and possibly in areas that are zoned as residential. Too many vacation rental properties would put strain on Village services.


President Pierman asked to make a comment; Councilor Hoekstra removed himself from the room, after which Pierman commented that as an owner of a summer cottage rental, that the 6-8 weeks of renting was not very lucrative.

Watkins stated that more information was needed. The manager will look into what other communities are doing with regard to the vacation rentals.

Watkins stated that in light of the new information, regarding vacation rental businesses that the words dwelling and residence should not be used interchangeably.

Watkins closed the meeting at 4:12 P.M.

Respectfully submitted,


Colleen Moser, Clerk/Treasurer
Village of Pentwater



VILLAGE OF PENTWATER
Planning Commission
ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street – P.O. Box 622
Pentwater, Michigan 49449
(231) 869-8301 – FAX (231) 869-5120

Regular Meeting Minutes – July 20, 2016

Chairperson Christians called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 7:03 P.M. with the Pledge of Allegiance.

ROLL CALL

Present: Bruce Koorndyk, Dan Hoekstra, Ron Christians, Mark Benner, Michelle Angell-Powell, & Paul Anderson

Absent: Kirstin McDonough

Others Present: Sara Bizon, Zoning Administrator

APPROVAL OF AGENDA

Motion by Hoekstra second by Anderson to approve the agenda as presented.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 **Motion carried.**

APPROVAL OF REGULAR MINUTES

Motion by Koorndyk second by Hoekstra to approve the May 18, 2016 regular meeting minutes as presented.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 **Motion carried.**

PUBLIC COMMENTS ON AGENDA ITEMS

None

COMMITTEE/DEPARTMENT REPORTS

A. Zoning Administrator

Bizon provided the Commission with her May 2016 and June 2016 Monthly Reports. She reported that she issued 3 permits in May and 4 permits in June. She also noted that the seawall repairs are complete and the Garrett house that had a fire is in the process of getting permits to demolish.

B. Zoning Board of Appeals

No meeting. No report.

OLD BUSINESS

A. Zoning Ordinance Sub-Committee Report

Bizon reported that the Township has cancelled several meetings and that there is nothing new to

report.

NEW BUSINESS

A. Discussion on Possible Lot Split on Channel Lane (pending opinion from Village Attorney)

Bizon stated that the owners of 174 Channel Lane would like to make 3 lots into 2 lots. Tonights information was just an FYI as to what may be forthcoming. Bizon will wait for a formal application and will consult with the Village attorney. After that point it may come back to the Planning Commission for review and then be forwarded onto Village Council.

COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS

A. Ongoing Discussion on Master Plan (if needed)

There was no discussion on the Master Plan.

Hoekstra, as the Village Council Representative, brought forth the Ordinance Committee's request to further define/clarify "Dwelling", "Residence", and "Establishment". These terms are used differently in the Codified and Zoning Ordinances. This request came as a result of a meeting on Water Billing and Establishments in the Codified Ordinance. The Commission discussed the matter and no decision was made. Hoekstra also informed the Commission that the Ordinance Committee is starting a discussion on "Cottage Industries."

ADJOURNMENT

Motion by Hoekstra second by Koorndyk to adjourn the meeting.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 **Motion carried.**

Christians adjourned the meeting at 8:10 p.m.

Respectfully Submitted,

Sara S. Bizon
Zoning Administrator

Date

ADVANCED LAND TITLE AGENCY, INC.

**127 STATE STREET
HART, MICHIGAN 49420
FAX (231) 873-2798
TELEPHONE (231) 873-8452**

JAMES R. PRINCE

KAREN R. RICE

July 27, 2016

Township of Pentwater
Attention: Mr. Charles Smith
327 S. Hancock Street
P.O. Box 512
Pentwater, MI 49449

RE: Deed of Ownership for Lot 101 in the Village

Dear Mr. Smith:

In connection with the Pentwater Township's proposed land swap with Pentwater Village, you had authorized this Title Company to research the County Register of Deeds records to try to locate the acquisition Deed whereby the Township acquired its property in Lot 101 of Plat B of the Village of Pentwater. You authorized the expenditure of up to \$500.00 for that purpose. We have spent considerable time in the Register of Deeds indexes looking for the Deed and owe you a report of our efforts and our findings.

1. We were unable to find any Deed whereby the Township acquired ownership of any land in Lot 101 of Plat B of the Official Map of the Village of Pentwater.
2. We did find a Deed dated March 28, 1925, recorded in 1951, whereby Pentwater Township conveyed a portion of Lot 101 to John and Lillian Stockwell. This conveyance was by Warranty Deed which allows us a pretty good assumption that at least in 1925 Pentwater Township owned some portion of Lot 101.
3. Examination of the descriptions on all four of the tax bills that include any part of Lot 101 causes us to believe that the description on Pentwater Township the tax bill (044-580-101-00) is incorrect. The three other tax parcels for portions of Lot 101 on the assessment roll give us the pretty firm conclusion that the South 264 feet of Lot 101 lying East of the highway is entirely owned by those three other property owners.
4. We know you did not ask us to come up with a description for the Township owned property, you merely asked us to try to locate your acquisition Deed, we might offer as a suggestion the following as a description for what the Township owns in Lot 101:

ADVANCED LAND TITLE AGENCY, INC.

Township of Pentwater
Attn: Mr. Charles Smith, Supervisor
Re: Deed of Ownership for Lot 101 in the Village
July 27, 2016
Page Two

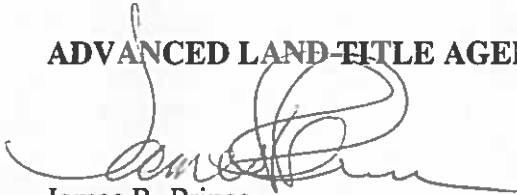
Lot 101, Official Map, Plat "B" of the Village of Pentwater, Oceana County Michigan, per the Plat of record, EXCEPT that part of the South 264 feet thereof lying Easterly of the highway, and subject to the highway right-of-way.

You may wish to consult with your own attorney as to the propriety of this description.

Thank you for giving us the opportunity to work on this. Our Invoice for this work is attached.

Very truly yours,

ADVANCED LAND TITLE AGENCY, INC.



James R. Prince
JRP:hjr

cc: Village of Pentwater Attorney