

Village of Pentwater

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting COUNCIL MINUTES December 14, 2015

Call to Order - President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:00 pm in the Pentwater Community Hall meeting room.

Pledge of Allegiance.

Roll Call - Present: Jared Griffis, Dan Hoekstra, Norm Shotwell, Bill Maxwell, Don Palmer, April Watkins and Juanita Pierman. Absent: None

Also present: Village Manager, Rob Allard; Clerk/Treasurer, Colleen Moser; Deputy Clerk/Treasurer, Barb Siok; Police Chief, Laude Hartrum and Village Attorney, Gary Nicholson.

President Pierman introduced the new Director of the Pentwater Library, Mary Barker. Mary earned her graduate degree from Central Michigan University and had recently moved to the Village from Mount Pleasant with her husband, John.

Public Comments - Ted Cuchna, 529 Clymer stated concern over the possibility of planning commission members being a non-electors of the Village as was written in the planning commission minutes. President Pierman stated that according to the statute, the Council *may* choose to have 2 non-electors on the Planning Commissions' 7-member board and that there were no Planning Commission candidates on the Council's agenda.

Approval of the Agenda - *Motion* by Shotwell, supported by Hoekstra to approve the agenda. Voice vote. Aye: All Agenda approved.

Approval of Consent Agenda - Approval of Village Council Regular meeting minutes held on November 9, 2015. Regular Village bill approval of \$70,413.50. Fire Department bill approval of \$6,736.66

Motion by Maxwell, second by Griffis, to approve the consent agenda items. Palmer asked that the November meeting minutes under Promotions Committee reflect that Rob had spoken with Mary Stiphany with regard to the Christmas decorations. Roll call vote. Aye: 7
Nay: 0. Motion passed.

VILLAGE DEPARTMENT REPORTS

Reports are in meeting packet and posted on www.pentwatervillage.org.

Village Manager - See meeting packet.

Police Chief - See meeting packet.

Fire Chief - See meeting packet.

Marina Manager - Closed.

Zoning Administrator - See meeting packet.

COMMITTEE REPORTS

Committee meeting minutes are provided in meeting packet.

Finance Committee – Chairperson Griffis reported on November 18th committee meeting, when they reviewed the budget all actual costs were *in line with the budget* except for the Village Council department which will need \$20,000 transferred to pay legal fees regarding Cucci and Bates lawsuits. Griffis stated that the Village Manager spending limit of \$5,000 should be raised to \$10,000 because many required items are over the manager's spending limit such as the agenda items under New Business. Shotwell stated that the quarterly financials were reviewed by Finance Committee and therefore the committee could monitor the managers spending. The Village Clerk/Treasurer stated that the spending would be a change of a Village Ordinance.

Motion by Griffis to raise the Village Manager's spending limit to \$10,000, second by Shotwell. Roll call vote. Aye: 7 Nay: 0 Motion approved.

Ordinance Committee. - No meeting, no report.

Building and Grounds Committee – No meeting. Hoekstra reported that the DDA had asked him where a bike rack could be placed and his response to the DDA was that the placement did not need to go to a committee, and that the decision should be handled by the Village Manager.

Personnel Committee- No meeting, no report.

Services Committee- Shotwell reviewed the meeting minutes from November 13 that included the CIP advisory Committee. The advisory committee had also met with engineers and a bonding attorney in order to gather information on best to come up with a solid plan for street ranking and funding, see meeting minutes. The CIP advisory group would meet again on January 8, 2016 at 1:30 pm at Village Hall. Counselor Hoekstra asked that the committee address the issue of sidewalks especially on destination streets such as the School and Beach.

Promotions Committee – No meeting, no report. Palmer thanked all those involved in putting up Christmas decorations. President Pierman also thanked Jack Witt of Snug Harbor Marina for personally decorating the gazebo at the Municipal Marina

Harbor Research Committee Ad Hoc. No meeting. Pierman stated that the State of Michigan had been interviewing for a Marina Harbor Coordinator for the small harbors West Michigan in order to coordinate work and funds.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- Ron Christians reported on the meeting from November 18th and that they are working on the By-law revision. See meeting minutes. He and Counselor Hoekstra attended a Sidewalk symposium.

DDA – Ressel-Hodan reported on the December 9th DDA meeting. The DDA in conjunction with the Pentwater Arts Council would be announcing a call for artists to design a bike rack specifically for the Village. A notice will be posted in the Newspaper. The Marketing committee of the DDA had met and they would like to get restaurants to stay open with longer hours and may try to bring in a destination restaurant to the downtown. Pierman added that this time of year the Village does not have any place to buy morning coffee prior to 9:00 am. The DDA is researching having free Wi-Fi in the downtown district.

ZBA- No meeting, no report.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Appointments.

Motion by Pierman, second by Shotwell to **Reappoint Doug Osborn to the DDA**, term to expire in Nov 2019. Voice vote: All. Reappointment approved.

Motion by Pierman, second by Maxwell to **Appoint Buz Graettinger to the DDA** term to expire in Dec 2019. Voice vote: All. Reappointment approved.

Budget amendment, transfer and OPEB deposit.

Motion by Griffis, second by Palmer to approve the 2015-2016 budget amendment to increase the Village Council budget by \$20,000 due to increased legal fees for the Bates and Cucci lawsuits and to approve the \$20,000 transfer from General fund to Local streets. Roll call vote. Aye: 7 Nay: 0 Motion passed.

Motion by Griffis, second by Palmer to deposit \$10,000 from General Fund into the OPEB Trust. Roll call vote. Aye: 7 Nay: 0 Motion passed.

Proposed spending.

Motion by Maxwell, second by Watkins for the Village Manager to spend \$8,361.60 plus the shipping costs of Village Sewer Funds for a mixer for the wastewater treatment plant. Roll call vote. Aye: 7 Nay: 0 Motion passed.

Motion by Shotwell, second by Palmer for the Village Manager to spend up to \$9,000 of water funds for a new meter reader. Roll call vote. Aye: 7 Nay: 0 Motion passed.

Motion by Hoekstra, second by Maxwell for the Village Manager to accept proposed bid \$16,800 from Fleis & Vanderbrink for Engineering services for 2015 seawall failure. Roll call vote. Aye: 7 Nay: 0 Motion passed.

Regular meeting schedule for 2016. - Motion by Palmer, second by Shotwell to approve the 2016 Regular meeting schedule. Voice vote. Aye: 7 Nay: 0 Meeting schedule approved.

Adjournment President Pierman adjourned the meeting at 6:47 pm.

Respectfully submitted,

Colleen Moser, Clerk/Treasurer

Date