



VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock St P.O. Box 622 Pentwater, MI 49449
(231) 869-8301 - FAX (231) 869-5120
www.PentwaterVillage.org

VILLAGE COUNCIL MEETING AGENDA

Agenda to be presented before the Village Council at the regular meeting to be held on October 12, 2015 at Village Hall at 6:00 PM.

1. Call to Order.
2. Council Roll Call.
3. Public Comments.
4. Approval of the Agenda.
5. Public Comments on Agenda Items.
6. Approval of Consent Agenda Items.

All matters listed under Item 6. Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

Approval of Village Council Regular meeting minutes held on September 14, 2015.
Regular Village bill approval of \$71,725.99. Fire Department bill approval of \$2,753.23.

Approval of the use of Village Property:

Pentwater Jr. Women's club requests permission to use the Village Green on July 9th 2016 for their Art Fair non-profit fundraiser.

1. ***Oceana County Hazard Mitigation Plan as presented by Tom Osborn*** Village Approved Sep 2015

DEPARTMENT REPORTS

1. Village Manager – Rob Allard
2. Police Chief – Laude Hartrum
3. Fire Chief - Terry Cluchey
4. Marina Manager – Dick Hutchings
5. Zoning Administrator – Sara Bizon

COMMITTEE and BOARD REPORTS

1. Finance Committee - Jared Griffis
2. Ordinance Committee – April Watkins
3. Buildings & Grounds Committee – Dan Hoekstra
4. Personnel Committee – Bill Maxwell

5. Services Committee - Norm Shotwell
6. Promotions Committee – Don Palmer
7. Harbor Research Ad Hoc Committee – Dave Roseman

VILLAGE COMMISSION and BOARD REPORTS

1. Planning Commission – Ron Christians
2. DDA – Claudia Ressel-Hodan
3. Zoning Board of Appeals – Mike Castor

UNFINISHED BUSINESS

1. Pentwater Township Library

NEW BUSINESS

1. Appoint Roxanne Tabor to the DDA, Term Expires Sept 2019.
2. Pentwater Chamber request for approval to have wineries participate at the 2016 Pentwater Farmers Market.
3. License agreement to allow an adjacent landowner the use of a portion of Medford Street.
4. Fire Department request to dispose of 1986 -26 ft. Bayliner Boat and 1993 Dive gear and associated equipment.
5. Trick-or-Treat hours on October 31st from 5 pm - 8 pm.

ADJOURNMENT

PUBLIC COMMENTS

1. Will be made ONLY when the Village President opens the meeting for public comments, this is not a Public Hearing.
2. It is asked that you state your name & address to Council.
3. All comments will be addressed to the Village President.
4. All comments are limited to 3 minutes.

Thank you for your cooperation

Village of Pentwater

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: pentwatervillage.org

Regular Meeting COUNCIL MINUTES September 14, 2015

Call to Order - President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:00 pm in the Pentwater Community Hall meeting room.

Pledge of Allegiance.

Roll Call - Present: Jared Griffis, Norm Shotwell, Bill Maxwell, Dan Hoekstra, Don Palmer, April Watkins and Juanita Pierman.
Absent: None.

Also present: Village Manager, Rob Allard; Clerk/Treasurer, Colleen Moser; Deputy Clerk/Treasurer, Barb Siok and Village Attorney, Gary Nicholson.

Approval of the Agenda *Motion* by Shotwell, supported by Maxwell to approve the agenda. Voice vote. Aye: All Agenda approved.

Approval of Consent Agenda - Approval of Village Council Regular meeting minutes held on August 10, 2015. Regular Village bill approval of \$110,160.35. Fire Department regular bill approval of \$4,045.97.

Approval of the use of Village Property

- A wedding to be held on the Village Green on Oct 3rd 2015 by Crystal Tienda
- Chamber would use the Village Green on May 7, 2016 for a Founder's Day event.
- LASSI would use the Village Green on Aug. 6, 2016 for a dog walk event.

Motion by Palmer, second by Hoekstra to approve the consent agenda items. Roll call vote. Aye 7, Nay 0. Motion passed.

Audit Presentation by Ken Berthiaume

Motion to accept 2014-2015 Audit by Griffis second by Shotwell. Roll call vote. Aye 7, Nay 0. Motion passed.

VILLAGE DEPARTMENT REPORTS

Village Manager – Allard stated that the new garbage totes would be delivered after 2016 Memorial Day. See report.

Police Chief – See report.

Fire Chief – See minutes.

Marina Manager – See report.

Zoning Administrator - See report.

COMMITTEE REPORTS

Finance Committee –See meeting minutes from Sept 4, 2016

Ordinance Committee – No meeting, no report.

Building and Grounds Committee - No meeting, no report.

Personnel Committee- No meeting, no report.

Services Committee- See meeting minutes from Sept 9, 2016.

Promotions Committee – No meeting, no report.

Harbor Research Committee Ad Hoc. President Pierman reported for Dave Roseman stating that Roseman had taken the idea of a Marine Institute in Pentwater to the Oceana Planning Commission. The Oceana commission would be looking into the possibility. Pierman stated that the shallowest part of the harbor is 8.5'.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- Christians reported

DDA – Claudia Ressel-Hodan reported that the DDA had approved spending from the DDA's budget.

\$2,000 for directional signs Pentwater: Business District, School, Friendship Center and Historical Museum, to be placed in the DDA district.

Up to \$4000 for cement pad, bench & flower pot in front of the Water Tower.

\$500 would be spent for Fall Decorations.

\$2,000 for Christmas decorations.

Ressel-Hodan also stated that the DDA formed a Wi-Zone Committee and a Marketing Committee. See meeting minutes. The next DDA meeting would be held on Oct 14th at 8:30 am in the Community Room at Village Hall.

Hoekstra asked about other future improvements to the area at the Water Tower area. Ressel-Hodan stated that the DDA would not be adding to the area, as it would limit accessibility to the Water Tower.

President Pierman stated that the Village had received a donation of \$2500 for a memorial to replace the Flag Pole on the Village Green. Another \$1000 had been donated for another picnic table and chairs at the Marina. Requests for 2-3 memorial benches on the South Pier.

Shotwell asked if the Buildings and Grounds Committee had met to discuss the memorials. Pierman stated that it would be good if the Building and grounds met.

ZBA- See meeting minutes.

UNFINISHED BUSINESS

None

NEW BUSINESS

Motion by Hoekstra, second by Shotwell to reappoint Kirstin McDonough to Planning Commission, Term Expires Sept 2018. Voice vote. Aye: 7 Nay: 0. Motion approved.

Engineering Services Contract for Marina.

Motion by Palmer, second by Shotwell to approve the agreement to pay EDG Engineering \$4,000 for a preliminary engineering study in order to upgrade the electrical services at the Municipal Marina. The fee would be paid with a 50% matching grant from the State of Michigan. Roll call vote. Aye 7, Nay 0. Motion passed.

Accept Oceana County Hazard Mitigation Plan.

Motion by Maxwell, second by Hoekstra to accept Oceana County Hazard Mitigation Plan. Voice vote. Aye: 7 Nay: 0. Motion approved.

Adjournment - Motion was made by Palmer to adjourn.

Voice vote. Aye: All. President Pierman adjourned the meeting at 6:47 pm.

Respectfully submitted,

Colleen Moser, Clerk/Treasurer

Date

CHECK REGISTER FOR VILLAGE OF PENTWATER 09/01/2015 - 09/30/2015

Check Date	Check	App	Vendor Name	Description	Amount
09/04/2015	41970	PR	Net Payroll Check	payroll	189.86
09/04/2015	41971	PR	Net Payroll Check	payroll	517.25
09/04/2015	41972	AP	Ken Adams Excavating, Inc.	repair lift station/twnsp so.	550.00
09/04/2015	41973	AP	AT&T Mobility	marina utilities	76.11
09/04/2015	41974	AP	C & D Cleaning	prof. svc.	4,064.00
09/04/2015	41975	AP	Carrot-Top Industries Inc.	flag pole	1,542.55
09/04/2015	41976	AP	Cintas Corporation	prof. svc.	62.25
09/04/2015	41977	AP	Hart Recreation Club	27 games	342.50
09/04/2015	41978	AP	Ludington Plumbing & Heating	twtnshp.so.supplies	101.37
09/04/2015	41979	AP	Malburg's Sanitation Service, Inc.	prof. svc.	120.00
09/04/2015	41980	AP	MICHIGAN STATE POLICE	Police prof/contr.svc.	66.00
09/04/2015	41981	AP	Oudbier Instrument Co.	water treatment plant prof. svc.	416.00
09/04/2015	41982	AP	Republic Services	PFC prof. svc.	181.00
09/04/2015	41983	AP	Teledyne Instruments, Inc.	waste water parts/mtc.	433.19
09/04/2015	41984	AP	Trace Analytical Laboratories, Inc.	analytical	1,071.40
09/04/2015	41985	AP	Verizon Wireless	utilities	116.04
09/04/2015	41986	AP	Wilson, Gary	in lieu of insurance	50.00
09/04/2015	41987	AP	Wishing Well	fuel	97.14
09/04/2015	41988	AP	Xerox Corporation	lease/mtc	327.92
09/10/2015	41989	AP	Consumers Energy Payment Center	utilities	10,974.40
09/10/2015	41990	AP	DTE Energy	utilities	446.39
09/10/2015	41991	AP	Evergreen Solutions LLC	supplies	131.31
09/10/2015	41992	AP	Frontier	utilities	64.50
09/10/2015	41993	AP	Gustafson HDD LLC	prof. svc. pump station/twnsp. No.	1,275.91
09/10/2015	41994	AP	Lighthouse Car Care Center LLC	motorpool	54.00
09/10/2015	41995	AP	Nicholson & Krusniak	VOP-Bates COA	4,866.96
09/10/2015	41996	AP	Pentwater Convenience Center	fuel	315.84
09/10/2015	41997	AP	Republic Services	prof. svc.	8,756.50
09/10/2015	41998	AP	Turning Leaf Landscaping Inc.	prof. svc.	165.38
09/10/2015	41999	AP	Wilbur-Ellis Company	water plant supplies	341.33
09/10/2015	42000	AP	Wishing Well	fuel	63.35
09/11/2015	42001	AP	Republic Services	prof. svc.	169.93
09/14/2015	42002	AP	Castor Properties	Vil Tax Refund 044-900-692-00	5.08
09/14/2015	42003	AP	Huntington Bank	Vil Tax Refund 044-691-002-00	394.53
09/14/2015	42004	AP	US Bank Corp Services	Vil Tax Refund 044-426-005-50	690.66
09/15/2015	42005	AP	Firstmerit Bank, N.A.	varius dept. supplies	2,057.00
09/18/2015	42006	PR	Net Payroll Check	payroll	233.90
09/18/2015	42007	PR	Net Payroll Check	payroll	477.25
09/18/2015	42008	PR	Net Payroll Check	payroll	0.00
09/17/2015	42009	AP	All Seasons Porta-Jons LLC	parks prof. svc.	72.00
09/17/2015	42010	AP	Allin Ice Company	marina ice	161.25
09/17/2015	42011	AP	Barco Products	parks (table donation)	1,590.54
09/17/2015	42012	AP	Cintas Corporation	prof.svc.	60.87
09/17/2015	42013	AP	Companion Life	insurance	224.00
09/17/2015	42014	AP	McShane & Bowie PLC Attorneys	Cucci, John & Brenda	5,562.88
09/17/2015	42015	AP	Michigan Gov. Finance Offcfs.Assoc.	2-15-2016 membership renewal	115.00
09/17/2015	42016	AP	Michigan Rural Water Association	Educ./trng.	280.00

CHECK REGISTER FOR VILLAGE OF PENTWATER 09/01/2015 - 09/30/2015

Check Date	Check	App	Vendor Name	Description	Amount
09/17/2015	42017	AP	ODB Company	motorpool parts for leafblower	1,123.58
09/17/2015	42018	AP	Russell, Mike	prof. tree svc	1,955.00
09/17/2015	42019	AP	Tanner Plumbing & Heating, Inc.	dpw rpr.	22.05
09/17/2015	42020	AP	WEX BANK	fuel	676.32
09/24/2015	42021	PR	Priority Health Insurance	insurance	7,672.61
09/24/2015	42022	AP	Delta Dental	Delta Dental	401.27
09/30/2015	42023	PR	POLICE OFFICERS ASSOCIATION	dues	160.00
09/30/2015	42024	PR	TECH, PROF & OFFICE ASSOC OF MI	dues	112.50
09/30/2015	42025	PR	UNITED WAY OF THE LAKESHORE	united way	46.00
09/30/2015	42028	AP	Allard, Rob	bus. reimbursemnt.	104.08
09/30/2015	42029	AP	Assn.of Public Treas. US & Canada	renewal	145.00
09/30/2015	42030	AP	American Water Works Association	renewal	74.00
09/30/2015	42031	AP	Barco Products	supplies	124.56
09/30/2015	42032	AP	Cintas Corporation	prof. svc.	350.04
09/30/2015	42033	AP	Creative Product Source, Inc.	safety equip	140.65
09/30/2015	42034	AP	Doty & Sons Concrete Products, Inc.	dda water tower area project	825.30
09/30/2015	42035	AP	Evergreen Solutions LLC	parks supplies	268.26
09/30/2015	42036	AP	Great Lakes Energy	twنشp.so. Utilities	209.07
09/30/2015	42037	AP	Integrity Business Solutions	plng/zon. supplies	11.00
09/30/2015	42038	AP	Ludington Daily News	renewal	186.95
09/30/2015	42039	AP	State of Michigan	prof. svc.	295.00
09/30/2015	42040	AP	Mission Communications, LLC	prof. svc.	1,389.60
09/30/2015	42041	AP	Trace Analytical Laboratories, Inc.	analytical	1,687.70
09/30/2015	42042	AP	Utility Financial Solutions, LLC	prof. svc./ Rate Study	2,000.00
09/30/2015	42043	AP	Upbeat Inc.	dda project	1,770.11
09/30/2015	42044	AP	Voorheis, Betty	PFC refund deposit	100.00
09/30/2015	42045	AP	Wishing Well	fuel	71.98
					<u>71,725.99</u>

Pentwater Fire Department

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Oct 14, 15	10/14/2015	2138	Galls, LLC	-258.68
	10/14/2015	2139	Village of Pentwater	-69.45
	10/14/2015	2140	Absolute Safety, Inc.	-124.98
	10/14/2015	2141	Consumers Energy	-152.51
	10/14/2015	2142	DTE Energy	-31.99
	10/14/2015	2143	Larson & Son Ace Hardware	-22.98
	10/14/2015	2144	Hart Area Fire Department	-498.00
	10/14/2015	2145	Patrick Ruggles	-33.60
	10/14/2015	2146	Layton & Richardson, P.C.	-860.00
	10/14/2015	2147	Verizon Wireless	-76.02
	10/14/2015	2148	Klotz Auto Parts, Inc.	-4.90
	10/14/2015	2149	Charter Communications	-255.93
	10/14/2015	2150	Pentwater Convenience Center	-124.76
	10/14/2015	2152	Republic Services #240	-239.43

Oct 14, 15

\$ (2,753.23)

MANAGERS REPORT

October 12, 2015

ROAD MAINTENANCE

The Third Avenue storm drain project was completed in late September. The project came in under budget and ahead of schedule.

DPW staff will continue to patch potholes, time and weather permitting.

TREE TRIMMING

Tree trimming continues

CLEAN WATER PLANT

Week day flows are below 130,000 gpd. The plant operations are transitioning over to winter operations.

The existing discharge permit for the CWP expired on October 1st. Conversations with MDEQ staff have suggested that a draft permit may not be available until late summer or fall of 2016. I don't anticipate significant changes to the existing permit.

WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM

As most village residents know, we had a very serious fire at the Dockside Restaurant Monday, September 28th. The village water system delivered approximately an additional 150,000 gallons of water that day for fire suppression. With close cooperation of village staff and the Pentwater Fire Department the fire was extinguished and the system suffered no loss of pressures.

GARBAGE CONTRACT

We continue to receive citizen requests for their new garbage totes.

Just as a reminder, the roll out of the carts is expected to take place after Memorial Day, 2016. The Village and Republic will be working on a public notice with specific days and times of the roll out.

LEAF PICKUP

Leaf pickup will begin the week of October 19th. We are dedicating two employees to the pickup this year. I anticipate the potential for some weekend pickups.

PENTWATER MUNICIPAL MARINA

As a result of the Dockside Restaurant fire, the seawall along the north end of the marina was washed out and damaged. At the time of this report a claim to the Village's insurance company has been made. No feedback from the insurance company has been received.

**Pentwater Police Department
Activity Report
September 2015**

Synopsis

September was a very busy month in the Village. We received 62 calls for service.

Activity Highlight

On 9-21- 2015 Officer attempted to stop a suspect in a burglary which occurred in Pentwater Township. The suspect fled in a vehicle. The suspect abandon the vehicle and continued to flee on foot. He suspect was a 18 year old Mason County man. Officers located a stolen handgun and a quantity of narcotics from the vehicle. PPD was assisted by Oceana County Sheriff's Office, Mason County Sheriff's Office and the Michigan State Police. The suspect was lodged in the Oceana County Jail.

On 9-23-2015 Officers received two complaints of CSC 4th Degree which occurred inside the Village of Pentwater.

On 9-29-2015 Officers were alerted to a burning car in the 400 block of South Hancock at approximately 11:30pm Officer Alexander Schulz arrived at the scene and together with Conservation Officers from the MDNR assisted the evacuating the building and traffic control. An investigation was begun in the cause and origin of the fire. The investigation is ongoing.

Officer also executed a court ordered clean up in the 400 block of Third Street. Approximately 40 yards of debris was removed, bringing the property in compliance with Village Zoning ordinance.

Ongoing Efforts

The Pentwater Village Police Advisory Committee will meet on Oct. 16th at 7:00pm. All Village residence are invited. The meeting is an opportunity for residence to meet with the police and discuss any issues they would like to address. Attendees will be presented with a report about the summer activity and upcoming issues at the Police Department.

The Department is accepting Property Check Requests. Forms are available at the Village Hall.

Respectfully submitted,
Chief Laude Hartrum

Pentwater Police Department – Activity Detail

Complaints	Totals
Alarms	2
Animal Complaints	1
Assists	14
City Ordinance	1
Civil Complaints	1
Disturbances	1
Domestic Violence	1
Fireworks Complaints	1
Follow up Investigation	5
Fraud	1
Hit and Run PDA	1
Larceny	1
Lost Property	1
Misc.	2
MDOP	1
Missing Person	1
OWI	0
Property Damage Accidents	4
Stray / Barking Dog	1
Suspicious situation	2
Traffic Stops	16
Traffic Hazards	1
Well Being Check	3
Total	62

Tickets

No tickets were issued in the month of September.

Parking Tickets	18
Parking Warnings	35
OWI	0
Total	53



PENTWATER MUNICIPAL MARINA REPORT

SEPTEMBER 2015

TO: PENTWATER VILLAGE COUNCIL

PENTWATER VILLAGE MANAGER ROB ALLARD

Labor day weekend was a very good weekend for boat traffic, but the rest of the month was very slow.

The fishing has been very slow for the month, so boat traffic has been very slow.

The Marina staff has been catching up on the maintenance of the docks, grounds, and some painting in preparation for the season closing.

The Marina will be closing Oct 15th as scheduled with Patterson Marine taking the no wake buoys as weather permits.

Respectfully submitted

Dick Hutchings
Marina Manger



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ZONING ADMINISTRATOR'S REPORT *SSB* September 2015

Zoning Permits issued:

Accessory Bldg.	0
Deck	0
New Residence	0
Residential Addition	3
Fence	1
Residential Remodel	0
Sign	0
Home Occupation	0
Demolition	1
Commercial	0
Driveway	0
Other	0
Total	5

- Responded to requests for information

Detail of Zoning Permits Issued:

Permit Number	Date Issued	Address	Parcel Number	Property Owner	Project
ZP 24-15	9/9/15	318 Rush Street	713-001-00	Wagner	Addition
ZP 25-15	9/9/15	180 W. Suffolk	461-020-00	Beckman	Addition and remodel
ZP 26-15	9/16/15	633 E. 6th St.	395-01-00	Nelson	4X20 addition and 12x12 3 season room
DM 05-15	9/21/15	733 E. 6th Street	250-032-00	Messerlie	Demolish home
ZP 27-15	9/24/15	49 E. Lake Street	600-136-00	Ortman	Fence

**Village of Pentwater
Services Committee Meeting Minutes
October 5, 2015**

Members Present: Norm Shotwell and Jared Griffis; absent Don Palmer
Others present: Rob Allard, Village Manager; Colleen Moser, Village Treasurer;
Advisory Group members: Ted Cuchna, Kathleen Hamilton and Terry Valenzano

Chairman Shotwell called the meeting to order at 1330.

1. Infrastructure Capital Improvement Plan (ICIP)

After welcoming the Advisory Group volunteers, The Chairman outlined the plan for review of the CIP. The Village Manager then briefed the meeting on the draft plan submitted by Wade Trim.

Discussion on how to set priorities followed, with agreement that the basics would be a combination of criticality for sanitary sewer, water and street upgrade, along with assessing individual project magnitude and funding requirements. Also discussed was including community identified scope such as making Lowell a complete street and possible sidewalks on Clymer.

The review will refine the set of projects required to undertake the infrastructure work and develop the required funding strategy.

The process will include review of the utility rate study recently completed, to assure that funding levels for critical sewer and water projects are achieved.

The next Services Committee will be held 13 November at 1330 hrs.

Meeting Adjourned at 1435.
Respectfully,

Norman Shotwell, Chairman



VILLAGE OF PENTWATER
Planning Commission
ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street – P.O. Box 622
Pentwater, Michigan 49449
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Regular Meeting Minutes – September 16, 2015

Chairperson Christians called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 7:00 P.M. with the Pledge of Allegiance.

ROLL CALL

Present: Kirstin McDonough, Bruce Koorndyk, Paul Anderson, Dan Hoekstra, Ron Christians, Elke Garrett

Absent: Damon Crumb, Mark Benner

Others Present: Sara Bizon, Zoning Administrator & Bill Maxwell, Village Councilor

APPROVAL OF AGENDA

Motion by Hoekstra second by Anderson to approve the agenda as amended.

Voice Vote: Aye: 6 Nay: 0 Absent: 2 **Motion carried.**

APPROVAL OF REGULAR MINUTES

Motion by Anderson second by Koorndyk to approve the July 15, 2015 regular meeting minutes with corrections.

Voice Vote: Aye: 6 Nay: 0 Absent: 2 **Motion carried.**

PUBLIC COMMENTS ON AGENDA ITEMS

Maxwell reserved his time for later in the meeting.

COMMITTEE/DEPARTMENT REPORTS

A. Zoning Administrator

Bizon provided the Commission with her August 2015 Monthly Report. She reported that she issued 4 permits in August.

B. Zoning Board of Appeals

Bizon reported that the ZBA met in September for an interpretation request.

OLD BUSINESS

A. Approval of Minutes of the Planning Commission Regular Meeting held June 17, 2015

Motion by Hoekstra second by Koorndyk to accept the minutes from June 17, 2015 as written and presented on paper regarding the Master Plan name change was accepted by vote.

Voice Vote: Aye: 6 Nay: 0 Absent: 2 **Motion carried**

B. Update - Animal Ordinance

McDonough reported that the Committee met once. They reviewed more information from the MSU extension office and other community ordinances. McDonough noted that formal changes

cannot be codified until Fiscal Year 2016. However, the committee will continue to meet and work on it and not worry about the Budget.

C. Update – Bylaws Committee Update

Hoekstra reported that their review of the bylaws is almost complete with no major changes and should be available for the next meeting for approval. Bizon noted that legal review will be needed.

Maxwell brought up that the members Village Council and ZBA have to live in the Village, but the Planning Commission does not. He thinks that it's wrong for someone to make policy for the Village that does not live in the Village. It was pointed out that the members of the DDA does not have to live in the Village. The Bylaws committee will take a look at it and bring the matter may be added to the draft of the revised bylaws and let the Commission decide. Further discussion was had about what constitutes as a "resident", "tax payer", and "elector."

Christians noted that the last review of the Bylaws was approved by Village Council in December 13, 2015. He also noted that the changes should go before the Village Council.

Christians noted that the Committees have changed. The members of the Animal Committee are McDonough (Chairperson), Christians, and Anderson. The member of the Bylaws Committee are Benner (Chair), Koorndyk, Hoekstra.

NEW BUSINESS

A. Zoning Board of Review Request

Christians informed the Commission that he received a letter from Chairperson Castor of the ZBA to take a look at reviewing and possibly modify a couple of sections of the Ordinance.

Bizon reported that she brought an interpretation request to the ZBA in September, 2015 to review Section 2.07 regarding screen porches as minimum square footage. They are also requested the Planning Commission to review Section 18.08(B) – Use Variances. They are not required to be in an ordinance and could possibly be removed. Those such requests would be handled through rezoning requests to the Planning Council and Village Council.

Discussion was also had about reviewing the Zoning Ordinance. Sections of the Ordinance will be reviewed in the upcoming months.

Bizon also informed the Commission that the Village shares a Zoning Ordinance with the Township and this should be considered.

Sections 2.07 and 18.08(B) will be discussed in October.

Hoekstra reminded that legal should not be approached individually.

B. Discussion of Workshop held on August 19, 2015

An informal workshop was held on August 19, 2015. Christians noted

that it was a very constructive meeting, talked about chairperson, agendas and minutes. The meeting attendees would like the chairperson to approve the minutes and the secretary should review the minutes before they go out. Bizon said that the secretary does not sign the minutes. Bizon noted that the minutes are done within 8 days following the meeting. Everyone has a chance to review them before approval.

Hoekstra stated that the workshop went very well, clarified some things and the people that needed to be there were there.

Koorndyk agreed. It was meant to inform us about Bizon's responsibilities and the Planning Commission's role with other committees.

COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS

Christians will be interested to review the bylaw changes.

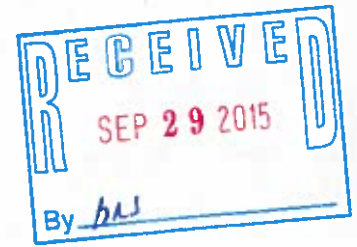
ADJOURNMENT

Christians adjourned the meeting at 7:55 p.m.

Respectfully Submitted,

Sara S. Bizon
Zoning Administrator

Date



Pentwater Village Council
Pentwater, MI

September 22, 2015

Dear Council:

The Board of Directors of the Pentwater Township Library wishes to thank the Village Council for its support of our community library, especially with its willingness to provide a building site for a possible new library facility on North Wythe Street near the intersection with Hancock Street. This proposed building project was very sizeable and required significant community support to assure its success. We chose to conduct a professional feasibility study to determine if we had community support for the concept of building a larger library facility, if we had support for its proposed new location, and whether we had a donor base and willing campaign leadership to support such a project. During June and early July of this year our consultant interviewed 36 community opinion leaders to get their thoughts on the subject. The information from these interviews was then analyzed and presented to us in a Feasibility Study Report in August 2015. This study is available for review on the Pentwater Library website.

The study pointed out that we had considerable challenges facing us. There appears to be lack of consensus of the need for a new library, funding and leadership support appears marginal, and the proposed location was deemed to be too distant from the Pentwater School.

As a result, the Library Board has voted to table our efforts to construct a new community library and will concentrate our modernization efforts at the current facility. We will not be constructing at the Wythe and Hancock location, at least for the foreseeable future. We are very appreciative of your support and look forward to continued cooperation in the future.

Sincerely,

Kendra Flynn
Board President

Juanita Pierman

From: pentwaterchamber@gmail.com on behalf of Pentwater Chamber
<travelinfo@pentwater.org>
Sent: Tuesday, October 06, 2015 11:43 AM
To: Pentwater Village President
Subject: Pentwater Farmer's Market Request to Village Council

On behalf of the Pentwater Chamber of Commerce, I am requesting from the Village Council to extend our one year trial period for having wineries participate at the Pentwater Farmer's Market. 2015 Pentwater Farmer's Market was very successful. We had positive feedback from visitors and locals alike with the addition of our participating winery, Backwoods Winery. The winery itself enjoyed our market and hope to continue to attend in the future. The Pentwater Police Department did not have any reports of any problems. Thank you for your consideration.

Eva Gregwer

Pentwater Chamber of Commerce
324 S. Hancock Street
P.O. Box 614
Pentwater, Michigan 49449
Phone: 231-869-4150
www.pentwater.org
travelinfo@pentwater.org

"Go ahead, picture yourself here ... on the shores of Lake Michigan" Visit us soon: www.pentwater.org



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com

September 28, 2015

Village of Pentwater
327 S. Hancock St.
Pentwater, MI 49449

Pentwater Village Council Members,

The Pentwater Fire Department would like to dispose of two items that are in our inventory:

1986 – 26 Ft. Bayliner Boat

1993 – Dive Gear and Associated Equipment

With the council's permission, we would like to place the Bayliner up for bids in the spring of 2016.

We are also looking for a good home for the dive gear, at no expense. If not possible, we would consider selling the equipment to a private individual.

Pentwater Fire Dept.

Terry Cluchey
Fire Chief