



## **VILLAGE OF PENTWATER**

ON PENTWATER LAKE AND LAKE MICHIGAN  
327 South Hancock St P.O. Box 622 Pentwater, MI 49449  
(231) 869-8301 - FAX (231) 869-5120  
www.PentwaterVillage.org

### **VILLAGE COUNCIL REGULAR MEETING AGENDA**

Agenda to be presented before the Village Council at the regular meeting to be held on February 8, 2016 at Village Hall at 6:00 PM.

1. Call to Order.
2. Council Roll Call.
3. Public Comments.
4. Approval of the Agenda.
5. Public Comments on Agenda Items.
6. Approval of Consent Agenda Items.

*All matters listed under Item 6. Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.*

**Consent Agenda** - Approval of the Village Council regular meeting minutes held on January 11, 2016. Regular Village bill approval of \$62,344.52. Fire Department bill approval of \$1,310.66.

Approval of the use of Village Property:

Cindy Forster requests use of the Village Green on August 20, 2016 for a wedding. The Methodist church requests use of the Village Green for Sunday service starting 7/3/16 until 9/4/16 from 8:30-11:30 AM.

### **DEPARTMENT REPORTS**

1. Village Manager – Rob Allard
2. Police Chief – Laude Hartrum
3. Fire Chief - Terry Cluchey
4. Marina Manager – Closed
5. Zoning Administrator – Sara Bizon

## **COMMITTEE and BOARD REPORTS**

1. Finance Committee - Jared Griffis
2. Ordinance Committee - April Watkins
3. Buildings & Grounds Committee - Dan Hoekstra
4. Personnel Committee - Bill Maxwell
5. Services Committee - Norm Shotwell
6. Promotions Committee - Don Palmer
7. Harbor Research Ad Hoc Committee - Dave Roseman

## **VILLAGE COMMISSION and BOARD REPORTS**

1. Planning Commission - Ron Christians
2. DDA - Claudia Ressel-Hodan
3. Zoning Board of Appeals - Mike Castor

## **UNFINISHED BUSINESS**

1. None

## **NEW BUSINESS**

1. Pentwater-Hart Bike Trail Fund Agreement.
2. Proposed Fire Department Budget.
3. Resolution for Learning Center to sell raffle tickets.

## **ADJOURNMENT**

### **PUBLIC COMMENTS**

1. Will be made ONLY when the Village President opens the meeting for public comments, this is not a Public Hearing.
2. It is asked that you state your name & address to Council.
3. All comments will be addressed to the Village President.
4. All comments are limited to 3 minutes.

**Thank you for your cooperation**

# Village of Pentwater

ON PENTWATER LAKE AND LAKE MICHIGAN  
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449  
(231) 869-8301 Website: [www.pentwatervillage.org](http://www.pentwatervillage.org)

## Regular Meeting COUNCIL MINUTES January 11, 2016

**Call to Order** - President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:00 pm in the Pentwater Community Hall meeting room.

### **Pledge of Allegiance.**

**Roll Call** - Present: Jared Griffis, Dan Hoekstra, Norm Shotwell, Bill Maxwell, Don Palmer, April Watkins and Juanita Pierman. Absent: None

Also present: Village Manager, Rob Allard; Clerk/Treasurer, Colleen Moser; Deputy Clerk/Treasurer, Barb Siok; Police Chief, Laude Hartrum and Village Attorney, Gary Nicholson.

### **Public Comments**

President Pierman introduced Laurie Green, a former teacher, who spoke about her concern with regard to citizen's private property rights that conflict with an action plan of the United Nations, Agenda 21 Sustainable Development. For more information, there would be a speaker on January 14<sup>th</sup>, 7 pm at Hart Middle School.

Director of the Chamber, Eve Gregwer requested the Village work on the planning of Pentwater's 150-year celebration to be held in 2017. Palmer, the chair of the Promotions Committee stated that he would meet with the Chamber.

**Approval of the Agenda** - *Motion* by Maxwell, supported by Palmer to approve the agenda. Voice vote. Aye: All Agenda approved.

**Approval of Consent Agenda** - Approval of Village Council Regular meeting minutes held on December 14, 2015. Regular Village bill approval of \$71,572.83. Fire Department bill approval of \$2,498.32.

### Approval of the use of Village Property:

The Chamber requested use of the Village Green for a Founders Day Event, to be held on May 7, 2016. The PYC requested use of the Village Green for the Wooden Boat Show, to be held on August 27, 2016. Jamie Woenker & David Slotsema request use of the Village Green on September 10, 2016 and September 17, 2016 for a wedding ceremony (both days). Pentwater Sportfishing request use of the Marina Pavilion for their 2016 Events.

Motion by Hoekstra, second by Shotwell, to approve the consent agenda items. Shotwell stated that under Finance Committee reports the first sentence should include, "in line with the budget." Roll call vote. Aye: 7 Nay: 0. Motion passed.

## VILLAGE DEPARTMENT REPORTS

Reports are in meeting packet and posted on [www.pentwatervillage.org](http://www.pentwatervillage.org).

**Village Manager** – See meeting packet.

**Police Chief** – See meeting packet.

**NEW BUSINESS**

**Appointments.**

Motion by Hoekstra, second by Watkins to reappoint Jim Young as 1<sup>st</sup> alternate to the ZBA. Term Expires Jan 2019. Voice vote: All. Reappointment approved.

Motion by Griffis, second by Palmer to Appoint Nancy Ceton as 2<sup>nd</sup> alternate to the ZBA. Term Expires Jan 2019. Voice vote: All. Appointment approved.

**Adjournment - Motion** by Palmer, President Pierman adjourned the meeting at 6:36 pm.

Respectfully submitted,

\_\_\_\_\_  
Colleen Moser, Clerk/Treasurer

\_\_\_\_\_  
Date

Unapproved

**CHECK REGISTER FOR VILLAGE OF PENTWATER 01/01/2016 - 01/31/2016**

<b>Check Date</b>	<b>Check</b>	<b>App</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
01/06/2016	42323	AP	GUNN JEFFREY W ET AL	Vil Tax Refund 044-300-019-00	1,374.02
01/06/2016	42324	AP	Maxwell, Bill	Supplies for PFC sign	27.53
01/06/2016	42325	AP	Ressel-Hodan, Claudia	dda promo.reimb.	14.29
01/08/2016	42326	AP	C & D Cleaning	prof. svc.	1,550.00
01/08/2016	42327	AP	Cintas Corporation	prof. svc.	289.17
01/08/2016	42328	AP	Firstmerit Bank, N.A.	supplies	182.93
01/08/2016	42329	AP	Frontier	utilities	86.54
01/08/2016	42330	AP	Gillison's Variety Fabrication, Inc	parts to repair snow blower	24.00
01/08/2016	42331	AP	Hancock Bldg Condo Assn	Annual Condo Dues	1,200.00
01/08/2016	42332	AP	Kwik Print Plus of Ludington	prof.svc.	59.00
01/08/2016	42333	AP	Lighthouse Car Care Center LLC	PD Ford mtc.	38.00
01/08/2016	42334	AP	Ludington Door Co.	svc dpw garage door	75.00
01/08/2016	42335	AP	Malburg's Sanitation Service, Inc.	prof.svc.	665.00
01/08/2016	42336	AP	Mason-Oceana 911	city watch annual user fee	50.00
01/08/2016	42337	AP	McGhan's Towing, Inc.	rpr./mtc. dump trk.	195.00
01/08/2016	42338	AP	Mears Service Center	rpr./mtc.	352.89
01/08/2016	42339	AP	Miller, Kenneth	PFC Deposit Refund	100.00
01/08/2016	42340	AP	Nicholson & Krusniak	VOP-Cucci J&B	4,303.00
01/08/2016	42341	AP	Oceana's Herald-Journal	publishing	94.80
01/08/2016	42342	AP	Pierman, Juanita	offc.supply reimb.	32.63
01/08/2016	42343	AP	Republic Services, Inc.	PFC prof. svc.	344.13
01/08/2016	42344	AP	Root's Tire Service Inc.	rpr.salt truck	873.45
01/08/2016	42345	AP	Russell, Mike	tree svc & Main St. banners & deco.	2,464.36
01/08/2016	42346	AP	Trace Analytical Laboratories, Inc.	analytical	688.40
01/08/2016	42347	AP	Verizon Wireless	utilities	116.04
01/08/2016	42348	AP	Wilbur-Ellis Company	oper. supplies	274.83
01/08/2016	42349	AP	Consumers Energy Payment Center	utilities	10,433.29
01/18/2016	42350	AP	Adams Marine Construction, Inc.	dinghy dock removal	500.00
01/18/2016	42351	AP	All Seasons Porta-Jons	prof.svc.	72.00
01/18/2016	42352	AP	BHS INC.	insurance	282.00
01/18/2016	42353	AP	Cintas Corporation	prof. svc.	108.29
01/18/2016	42354	AP	City of Ludington	2016 boys basketball fees	500.00
01/18/2016	42355	AP	Companion Life	insurance	201.60
01/18/2016	42356	AP	Void	void	0.00
01/18/2016	42357	AP	Graphiti LLC	Police Graphics Installation	250.00
01/18/2016	42358	AP	Integrity Business Solutions	supplies	23.99
01/18/2016	42359	AP	Lifeloc Technologies	PD supplies	298.00

## CHECK REGISTER FOR VILLAGE OF PENTWATER 01/01/2016 - 01/31/2016

Check Date	Check	App	Vendor Name	Description	Amount
01/18/2016	42360	AP	MailFinance	Neopost prof. svc.	394.95
01/18/2016	42361	AP	Pentwater Convenience Center	supplies	6.59
01/18/2016	42362	AP	Republic Services, Inc.	prof. svc.	8,756.50
01/18/2016	42363	AP	Root's Tire and Service Inc.	repr/mtc.	205.70
01/18/2016	42364	AP	Tele-Rad Inc.	PD	136.20
01/18/2016	42365	AP	Trace Analytical Laboratories, Inc.	analytical	1,036.40
01/18/2016	42366	AP	Utility Financial Solutions, LLC	prof.svc. (rate study)	9,000.00
01/18/2016	42367	AP	Wade Trim, Inc.	prof. svc.: water sys. Cap. improv.	1,068.66
01/18/2016	42368	AP	WEX BANK	fuel	739.13
01/18/2016	42369	AP	Xerox Corporation	lease/mtc	298.91
01/19/2016	42370	AP	Cummins Bridgeway, LLC	generator mtc.	3,098.31
01/31/2016	42371	PR	POLICE OFFICERS ASSOCIATION	dues	100.00
01/31/2016	42372	PR	TECH, PROF & OFFICE ASSOC OF MI	dues	75.00
01/31/2016	42373	PR	UNITED WAY OF THE LAKESHORE	united way	51.00
01/27/2016	42374	AP	Baker, Doug	reimburse for dpw supplies	11.01
01/27/2016	42375	AP	Cintas Corporation	prof. svc.	46.10
01/27/2016	42376	AP	Engineering Design Group	elec. svc. marina upgrade	4,000.00
01/27/2016	42377	AP	Evergreen Solutions LLC	FC supplies	115.56
01/27/2016	42378	AP	Frontier	utilities	236.94
01/27/2016	42379	AP	Great Lakes Energy	twshp.so. Utilities	195.54
01/27/2016	42380	AP	Adams Excavating Inc.	prof. svc. (leaves from dpw)	750.00
01/27/2016	42381	AP	Larson & Son Ace Hardware, Inc.	supplies	103.31
01/27/2016	42382	AP	Ludington Plumbing & Heating	prof. svc for twshp. offc. Heating	100.00
01/27/2016	42383	AP	State of Michigan	Renewal	95.00
01/27/2016	42384	AP	Michigan Police Equipment	PD equip	94.00
01/27/2016	42385	AP	Neofunds by Neopost	postage	400.00
01/27/2016	42386	AP	Oceana County Sheriff's Office	pd qualif.	695.30
01/27/2016	42387	AP	Russell, Mike	commun. promo.	450.00
01/27/2016	42388	AP	Terminix of West Michigan Inc.	FC professional svc.	249.00
01/27/2016	42389	AP	Trace Analytical Laboratories, Inc.	analytical	455.00
01/27/2016	42390	AP	Trophy Center of West Michigan	community promo	95.92
01/27/2016	42391	AP	Vandervest Electric Motor & Fab.LLC	rpr./mtc.	1,039.00
01/27/2016	42392	AP	WMCJTC	training	101.31
Total					62,344.52

9:51 AM  
02/03/16

# Pentwater Fire Department

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Feb 11, 16	02/11/2016	2219	Verizon Wireless	-76.02
	02/11/2016	2220	Mercy Health Lakeshore Campus	-71.40
	02/11/2016	2221	Circle K Service	-145.31
	02/11/2016	2222	DTE Energy	-179.78
	02/11/2016	2223	Wayne A. Schlee	-51.58
	02/11/2016	2224	Personnel Concepts	-572.09
	02/11/2016	2225	Consumers Energy	-214.48
Feb 11, 16			<b>TOTAL</b>	<b>\$ (1,310.66)</b>

# MANAGERS REPORT

February 8, 2016

## ROAD MAINTENANCE

Winter continues....Crews have done a good job keeping streets cleared and equipment running. So for we have been lucky when comparing this year's winter with the past two. Only six weeks until spring.

## CLEAN WATER PLANT

Flows at the plant continue to be seasonally low.

## WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM

There has been a significant amount of media reporting about Lead in drinking water due to the Flint Michigan water crisis. Pentwater performed lead and copper testing in the distributions system this past September. The results indicated a 90<sup>th</sup> percentile level of 6 ug/l, well below the action level of 15 ug/l

Pentwater's Wellhead Protection Plan Update was approved by the MDEQ on January 28<sup>th</sup>, 2016. The work of the nine member well head team is surely appreciated.

## PENTWATER MUNICIPAL MARINA

No news to report on the marina seawall at this time.

## ANNUAL BUDGETS

The bulk of the Village budgets have been prepared. A meeting with the Finance Committee has been scheduled for February 11<sup>th</sup>.





RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
LANSING



KEITH CREAGH  
DIRECTOR

January 28, 2016

VIA E-MAIL

Mr. Rob Allard  
Village of Pentwater  
P.O. Box 622  
Pentwater, Michigan 49449

WSSN: 05260  
Oceana County

Dear Mr. Allard:

Congratulations! The Village of Pentwater Wellhead Protection Program Plan update is approved. The Department of Environmental Quality (DEQ) commends you on the Village's efforts and encourages you to keep the program viable by updating it every six years, or as changes occur within the wellhead protection areas.

If you have any questions or need assistance implementing the program, please feel free to contact me at the number below, [berndtj1@michigan.gov](mailto:berndtj1@michigan.gov), or at the DEQ, Gaylord Field Office, 2100 West M-32, Gaylord, Michigan 49735.

Sincerely,

Jason Berndt, Environmental Quality Analyst  
Community Drinking Water Unit  
Gaylord Field Office  
Field Operations Section  
Office of Drinking Water and Municipal  
Assistance  
989-705-3420

cc/via e-mail: Ms. Kristen Philip, DEQ  
Mr. Ernie Sarkipato, DEQ  
Mr. Brian Rice, Fleis & Vanderbrink

**Pentwater Police Department  
Activity Report  
January 2016**

Synopsis

Calls for service were very slow in the month of January with very few significant complaints.

Activity Highlight

On 1-5-2016 Officers took a report of a Property Damage Accident near the intersection of Hancock Street and Second Street after a vehicle hit a parked car. There were no injuries and minor damage to both cars.

On 1-8-2016 Officers responded to a call for assistance to a Village resident in the 100 block of Carroll Street.

On 1-18-2016 Officers took a report an attempted fraud. The incident occurred over Craig List. The case remain under investigation.

On 1-21-2016 Officers discovered a unoccupied resident on fire in the 400 block of east Lowell. The PFD was dispatched, but the residence was a total loss. T

On 1-28-2016 Officers took a report of intimidation / elder abuse in the 500 block of Sixth Street. The case remains under investigation no charges have been brought. The case is also being investigated by Michigan Department of Human Services.

Ongoing Projects

Pentwater Police are reviewing emergency plans with the Pentwater High School.

We are also beginning to plan for our ongoing yearly training. This includes but is not limited to; Defensive Tactics, Taser, Legal Update, CPR & First Aid. The training is going to take place over the course of the next three months.

Respectfully submitted,  
Chief Laude Hartrum

Pentwater Police Department – Activity Detail

<b>Complaints</b>	<b>Totals</b>
Assists	5
Attempt to locate	1
Car Deer Accidents	1
Follow up	5
Motorist Assists	1
Misc.	5
Stray / Barking Dog	1
Structure Fire	1
Traffic Hazards	1
Traffic Stops	5
Truancy	1
OWI	0
Well Being Checks	1
<b>Total</b>	<b>28</b>

Tickets Issue

No Tickets were issued during the month. There were no snow removal issues.



# VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN  
327 South Hancock Street-P.O. Box 622-Pentwater, Michigan 49449  
(231) 869-8301 - FAX (231) 869-5120

## ZONING ADMINISTRATOR'S REPORT *JSB* January 2016

### Zoning Permits issued:

Accessory Bldg.	0
Deck	0
New Residence	1
Residential Addition	0
Fence	0
Residential Remodel	0
Sign	0
Home Occupation	0
Demolition	0
Commercial	0
Driveway	0
Re-build	0
Other	0
Total	1

- Responded to requests for information

### Detail of Zoning Permits Issued:

Permit Number	Date Issued	Address	Parcel Number	Property Owner	Project
ZP 01-16	1/4/16	210 Victoria	044-545-001-00	Strand	New home, porch, garage and deck

# Village of Pentwater

327 S. Hancock Street  
Pentwater, Michigan 49449

## Personnel Committee Meeting Minutes

January 20, 2016

8:00 AM

Chairperson Maxwell called the meeting to order at 8:00 AM

Members Present: Jared Griffis, Dan Hoekstra, and Chair Bill Maxwell.  
Also present: Village Manager, Rob Allard. Police Chief, Laude Hartrum.

Village Manager Rob Allard informed the committee that he has decided to fill the full time police officer position that was vacated with officer Dunnabecks resignation in June of 2015.

Chief Hartrum updated the committee on police personnel issues related to staffing.

No action by the committee was taken.

Meeting adjourned at 9:00am.

Respectfully Submitted



Rob Allard  
Village Manager

**Minutes of Promotions Committee**  
**Meeting: Thursday, January 28, 2016**  
**2:00 pm, Village Hall**

**Members Present:** April W., Don P.  
**Members Absent:** Bill M.  
**Also Present:** Eva G. (Chamber), Juanita P. (V. Pres.),  
Rob A. (V. Mgr.)

The Village of Pentwater's Sesquicentennial was discussed by those in attendance. Eva noted that the Chamber's focus is on the August, 2017 HOMECOMING period with initial plans to enhance the fireworks, coordinating a specific float commemorating the village's 150<sup>th</sup> birthday and having some unique Saturday of Homecoming Dress with May 7 Founders Day.

April talked about having a possible theme for the year with monthly focus of events and/or activities with the culmination occurring on Homecoming

Additional organizations and their representatives to attend were aired with some in attendance making calls on the committee's behalf.

The next meeting of this committee will be Thursday, February 4, 2016 beginning at 2:00 pm in the Village Hall.

Meeting ended at 2:30 pm.

Respectfully Submitted for the committee,

  
Don Palmer, Chair

Promotions Committee

**Village of Pentwater - Downtown Development Authority**  
**Regular Meeting Minutes – Wednesday, December 9, 2015**

**Call to Order:** Chair Claudia Ressel-Hodan called the meeting to order at 8:30 AM followed by the Pledge of Allegiance to the flag.

**Attendance Roll Call:** Matt Warner, Terry Valenzano, Teri Lambrix, Chris Dunn, Jack Witt, Juanita Pierman, Claudia Ressel-Hodan and John Nagel.  
Absent: Jilly Barnes, Doug Osborn.

Also present: Village Manager Rob Allard and Deputy Clerk/Treasurer Barbara Siok.

**Public Comments:** None

**Agenda:**

**Motion** to approve agenda by Juanita Pierman, seconded by Terry Valenzano. Voice vote. All Ayes. Opposed: None. Motion carried.

**Minutes:**

**Motion** to approve the Meeting Minutes October 14, 2015 by Terry Valenzano, seconded by Chris Dunn. Voice vote. All Ayes. Opposed: None. Motion carried.

**COMMITTEE REPORTS**

**Treasurer's Report:** Jack Witt explained the financial activity and analysis. See report.  
**Motion** by Juanita Pierman to approve the Treasurer's Report as submitted, seconded by Chris Dunn. Voice vote. All Ayes. Opposed: None. Motion carried.

**Christmas Decorations:** Claudia Ressel-Hodan reported for Jilly Barnes reported that she will be checking with the Artisan Center to weld snowflakes depending on cost and purchasing larger ones for each end of the town.

**Pentwater Arts Council (PAC):** Claudia Ressel-Hodan said the PAC is working on the Winterfest Corks N Canvas for February 13, 2016. Waiting for approval from Building & Grounds for the bike stand dimensions (no longer than 6 ft., no wider than 3 ft., no higher than 6 ft.) to be a permanent structure out of the way of snow removal before the news release and call for artist design.

**Marketing Committee:** Claudia Ressel-Hodan requested submitting any questions to prepare for the meeting with restaurant owners such: business hours, there is no place open before 8 AM for breakfast or coffee or which have Monday business hours.

**Wi-Fi Zone Committee:** Matt gave a presentation regarding a proposal from SkyWeb for a base station, hot spots, directional antenna and access points for about \$25,000 including installation to the DDA area and Village Green. The proposal does not include Charter as a service provider which is an additional cost. After committee discussion a few more questions and answers are needed before any decisions are made. Terry Valenzano will contact SkyWeb to extend the proposal deadline.

**Village of Pentwater - Downtown Development Authority**  
**Regular Meeting Minutes – Wednesday, December 9, 2015**

**NEW BUSINESS**

**Open memberships:**

*Motion* by Jack Witt nominated John (Buz) Graettinger to join the DDA board, second by Terry Valenzano. All Ayes. Motion carried.

*Motion* by Chris Dunn to extend the term of Doug Osborn to 2019, second by Juanita Pierman. All Ayes. Motion carried.

Claudia distributed the 2016 DDA meeting schedule

**Adjournment:** *Motion* to adjourn by Terry Valenzano, second by John Nagel. Meeting adjourned at 9:47 AM.

The next scheduled DDA Meeting is February 2, 2016, at 8:30 AM in the Community Room.

Respectfully submitted,

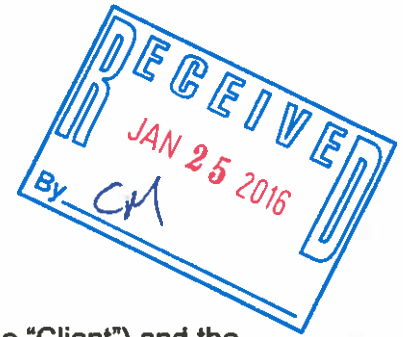
\_\_\_\_\_  
Barbara Siok  
Deputy Clerk/Treasurer

\_\_\_\_\_  
Date



**COMMUNITY FOUNDATION *for* OCEANA COUNTY  
NONPROFIT SUPPORT SERVICES AGREEMENT**

**PENTWATER-HART BIKE TRAIL FUND**



AGREEMENT made December 7, 2015, between the Village of Pentwater (the "Client") and the COMMUNITY FOUNDATION *for* OCEANA COUNTY (the "Foundation"), an affiliate of the COMMUNITY FOUNDATION *for* MUSKEGON COUNTY, a Michigan nonprofit corporation.

The Foundation shall provide the Client the services outlined in Schedule A, for the fees described. Either party may terminate this agreement upon 60 days written notice to the other party.

The Client agrees to provide the Foundation with any and all records and data necessary for the Foundation to provide the Client with the services set forth and further, the Client warrants that such records and data provided shall be accurate and true and the Foundation may rely on such records and data in fulfilling its obligations hereunder. Further, the Client shall cooperate in any audit of the Foundation for which information related to the services provided hereunder is requested by the Foundation's auditors. The Client agrees to provide the Foundation with any and all information needed to fulfill the Foundation's obligations hereunder on such forms and in such format as may be requested by the Foundation.

This Agreement and its Schedule contain the entire understanding of the parties and shall not be supplemented with any other term or condition unless such term or condition is in writing and specifically incorporated by amendment to this agreement.

The Foundation accepts the property transferred to it by the Client and its contributors and agrees to hold, administer and distribute it as provided in this document.

**PENTWATER-HART BIKE TRAIL FUND**

By: \_\_\_\_\_  
Jaunita Pierman, President  
Village of Pentwater

By: *Claudia Ressel-Hodan*  
Dr. Claudia Ressel-Hodan  
Pentwater-Hart Bike Trail Committee Chair

**COMMUNITY FOUNDATION *for* OCEANA COUNTY**

By: \_\_\_\_\_  
Chris A. McGuigan, President/CEO

## SCHEDULE A

The Foundation agrees to accept gifts and other deposits designated for the **Pentwater-Hart Trail Fund** (the "Fund"). The purpose of the Fund is to support the construction of a paved trail connecting Pentwater to Hart.

- A minimum deposit of \$500 is required to open the Fund and a balance of \$250 must be maintained unless the Client requests to close the Fund.
- The Foundation agrees to provide tax receipts to individuals or organizations that make gifts to the Fund.
- The Foundation agrees to maintain a database of the donors and will provide online access to the Client.
- The Foundation agrees to make disbursements from the Fund to qualified 501(c)(3) organizations, schools, or units of government upon the receipt of a written request from the Client's board of directors, including minutes of the meeting authorizing the disbursement.
- The Foundation will invest the gifts in a money market account and/or certificates of deposit and will add the interest earned to the Fund on a monthly basis.
- Each calendar year, the Foundation will charge an administrative fee of 1% of any amounts received in that year, with a minimum fee level of \$250. The \$250 minimum administrative fee will be deducted from the Fund in the first calendar quarter of each year. The remaining administrative fee, if any, will be calculated and deducted from the Fund on a quarterly basis. In the year the Fund is created, the minimum administrative fee level of \$250 will be prorated and deducted in the calendar quarter in which the Fund is created. The fee structure may periodically be evaluated and adjusted.

PENTWATER FIRE DEPT. BUDGET FY 2016-2017

	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
FIRE POTECTION SERVICES	\$192,536.34	\$196,446.98	\$198,638.08	\$199,096.06	\$203,774.25
INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RENTS	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00
MFR Reimbursements	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00
Grant Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10% Matching Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Trailer Income	\$3,200.00	\$0.00	\$3,200.00	\$3,200.00	\$3,200.00
From - Fund Balance					
<b>TOTAL</b>	<b>\$215,136.34</b>	<b>\$215,846.98</b>	<b>\$221,238.08</b>	<b>\$221,696.06</b>	<b>\$226,374.25</b>

EXPENDITURES

Contingency	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
677.001 FIRE TRAILER	\$3,200.00	\$0.00	\$3,200.00	\$2,000.00	\$2,000.00
702.000 WAGES	\$55,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00
714.000 FICAMC	\$4,250.00	\$4,972.50	\$4,972.50	\$4,972.50	\$4,972.50
721.000 MUTA EXP	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
740.000 OPERATING EXPENSES	\$12,800.00	\$13,010.00	\$14,010.00	\$14,010.00	\$14,100.00
740.215 COPIER-LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
762.000 PFD UNIFORMS	\$1,000.00	\$2,500.00	\$1,000.00	\$1,000.00	\$1,000.00
800.000 PROFESSIONAL/CONT SERV	\$1,500.00	\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00
820.000 MEMBERSHIP/DUES	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
860.000 TRAVEL/MEALS/LODGING	\$3,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$4,531.17
880.000 COMMUNITY PROMOTION	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
900.000 PUBLISHING	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
910.000 INSURANCE	\$16,000.00	\$16,000.00	\$18,500.00	\$20,000.00	\$20,000.00
920.000 UTILITIES	\$9,000.00	\$10,000.00	\$11,412.00	\$11,412.00	\$12,000.00
930.000 REPAIR/MAINTENANCE	\$26,400.00	\$25,400.00	\$23,000.00	\$31,000.00	\$28,000.00
940.000 RENTAL	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
940.591 FIRE HYD. RENTAL	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00
946.000 POSTAGE	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
956.000 MISCELLANEOUS	\$300.00	\$400.00	\$400.00	\$500.00	\$500.00
960.000 EDUCATION/TRAINING	\$3,500.00	\$3,500.00	\$3,500.00	\$3,330.98	\$3,300.00
970.000 CAPITAL OUTLAY	\$30,636.34	\$13,202.34	\$15,250.00	\$11,700.00	\$19,200.00
970.300 FUTURE EQ./IMPROVEMENT	\$38,750.00	\$42,262.14	\$40,000.00	\$0.00	\$0.00
970.302 DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$33,970.58	\$33,970.58
<b>TOTAL</b>	<b>\$215,136.34</b>	<b>\$215,846.98</b>	<b>\$219,844.50</b>	<b>\$221,696.06</b>	<b>\$226,374.25</b>
Transfer To Fund Balance					
Total					
Total Fund Balance					



Charitable Gaming Division  
 Box 30023, Lansing, MI 48909  
 OVERNIGHT DELIVERY:  
 101 E. Hillsdale, Lansing MI 48933  
 (517) 335-5780  
 www.michigan.gov/cg

**LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES**  
 (Required by MCL 432.103(9))

At a REGULAR meeting of the VILLAGE COUNCIL  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD  
 called to order by PRESIDENT JANITA PERMAN on FEBRUARY 8, 2016  
DATE  
 at 6 PM a.m./p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the request from SAUNDAH PERSONAL LEARNING CENTER of PENTWATER  
NAME OF ORGANIZATION CITY

county of OCEANA, asking that they be recognized as a  
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable  
 gaming licenses, be considered for APPROVAL.  
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and  
 adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL  
 meeting held on \_\_\_\_\_  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK

\_\_\_\_\_  
PRINTED NAME AND TITLE

\_\_\_\_\_  
ADDRESS