



VILLAGE OF PENTWATER

327 S. Hancock St. PO Box 622, Pentwater, MI 49449

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www.PentwaterVillage.org

AGENDA

Village Council, Regular Meeting

October 10, 2016 at 6:00 p.m.

Meeting will be held at Village Hall.

1. Call to Order.
2. Council Roll Call.
3. Public Comments.
4. Approval of the Agenda.
5. Public Comments on Agenda Items.
6. Approval of Consent Agenda Items.

All matters listed under Item 6. Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

Approval of Village Council minutes from the regular meeting held on September 12, 2016 and the Public Hearing minutes Sept. 14, 2016. Regular Village bill approval of \$88,361.56. Fire Department regular bill approval of \$2,660.72.

Approval of the use of Village Property:

Bell Park Garden Club annual plant sale. May 27, 2017.

The chamber requests the following 2017 Chamber Events:

Lake Street Boat Launch and Pavilion. Winterfest Feb 11 & 18.

Village Green. Farmers Market from June 5th to Sept 4th Mondays & Thursdays 10 am-1 pm, Easter-April 15, Founders Day-May 6, Spring Fair-June 17 & 18 (set up June 16), Harvest day-Sept 21, Fall Fair-Sept 23 & 24 (set up 22nd), Oktoberfest-Oct 14, Halloween-Oct 28 and Santa on the Green-Nov 25th

Close Hancock Street. St Patrick's Parade-March 11, Bike & Trike Rally-June 3rd and a Rain date-June 4th (same as SOS party), Homecoming Parade-Aug. 12, Car Show Oct 14th, and a Spooktacular Parade-Oct. 28.

DEPARTMENT REPORTS

1. Village Manager – Rob Allard
2. Police Chief - Laude Hartrum
3. Fire Chief - Terry Cluchey
4. Marina Manager – Dick Hutchings
5. Zoning Administrator – Sara Bizon

VILLAGE OF PENTWATER

Regular Council Meeting Agenda

COMMITTEE and BOARD REPORTS

1. Finance Committee - Jared Griffis
2. Ordinance Committee – April Watkins
3. Buildings & Grounds Committee – Dan Hoekstra
4. Personnel Committee – Bill Maxwell
5. Services Committee - Norm Shotwell
6. Promotions Committee - Don Palmer
7. Harbor Research Committee – Dave Roseman

VILLAGE COMMISSION and BOARD REPORTS

1. Planning Commission – Ron Christians
2. Zoning Board of Appeals – Mike Castor
3. DDA – Claudia Ressel-Hodan

UNFINISHED BUSINESS

1. None.

NEW BUSINESS

1. Resolution Authorizing Michigan CLASS
2. Resolution Authorizing MBT Securities.
3. Approve Investment Policy change (pg. 2 line highlighted).
4. Resolution Reser Lot Split.
5. Property donation parcel 64-044-320-005-50.
6. Trick or Treat, Monday Oct. 31st 5pm-8pm.

PUBLIC COMMENTS

1. Will be made when the Village President opens the meeting for public comments.
2. It is asked that you state your name & address to Council.
3. All comments will be addressed to the Village President.
4. All comments are limited to 3 minutes.

Thank you for your cooperation

Village of Pentwater

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting COUNCIL MINUTES September 11, 2016

Call to Order - President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:00 p.m. at Village Hall in the community room.

Pledge of Allegiance.

Roll Call - Present: Jared Griffis, Dan Hoekstra, Norm Shotwell, Bill Maxwell, Don Palmer April Watkins and Juanita Pierman. Absent: None.

Staff present: Village Manager Rob Allard, Clerk/Treasurer Colleen Moser, Deputy Clerk/Treasurer Barb Siok and Village Attorney Brian Monton.

Public Comments

President Pierman reminded everyone of the Public Hearing on the bond proposal for Capital Improvement of Village Streets, on Wednesday September 15th at 6:00 p.m. The meeting will be held at the Pentwater Friendship Center, located on 310 Rush Street. Pentwater Services Club is having a Meet the Candidates Night, be held on September 28th also at the Friendship Center at 6:00 p.m.

Approval of the Agenda - *Motion* by Shotwell, supported by Palmer to approve the agenda. Voice vote. AYES: 7 NAYS: 0. Agenda approved.

Consent Agenda- Approval of Village Council minutes from the regular meeting held on August 8, 2016. Regular Village bill approval of \$71,016.50. Fire Department regular bill approval of \$6,618.13.

Approval of the use of Village Property:

Request to use a charcoal grill at Channel Lane Park on 9-18-16 for a VFW Bingo Party. *Motion* by Maxwell, second by Watkins to approve the consent agenda items. Roll call vote. AYES: 7 NAYS: 0. Consent agenda approved.

VILLAGE DEPARTMENT REPORTS

Reports are in meeting packet and posted on www.pentwatervillage.org.

Village Manager – The manager announced that the DNR grant money of approximately \$33,780 for the seawall repair been received earlier that day. Approved sidewalk repairs are paid 50/50 between the owners and the Village. See Village Managers report.

Police Chief – See report.

Fourth Street Road closure for Oktoberfest. Eva Gregwer of the Pentwater Chamber asked for permission to close half of Fourth Street by, Dockside Restaurant to enlarge the area behind the Village Pub, in order to hold a Corn Hole Tournament during Oktoberfest. She stated that she had met with Chief Hartrum as was told that in order to close the street they would need permission from council and the LCC (Liquor Control Commission) in order to close Fourth Street.

Motion by Hoekstra, second by Maxwell to close half of Fourth Street, from Hancock to the condominium driveway, on Saturday October 8th, from 11am to 4 pm, for a Corn Hole Tournament during the Oktoberfest as a 1-time event. The owner, Jeff Hodges will provide proof of insurance with the Village listed as additionally insured and get the permits for the liquor license. Roll call vote. AYES: 7 NAYS: 0 Motion approved.

Palmer asked about the process/progress to clean up 457 Third Street

Palmer stated that he had spoken with the Police Chief regarding the progress of the cleanup of the Third St. property. Palmer and other volunteers had collected over 85 industrial sized garbage bags of returnable bottles and cleaned up the woodpiles. Palmer had attended the court hearing on August 19, regarding the property, to hear the possible outcomes. Palmer stated that he was dissatisfied, that Laude and the Village Attorney had not stated at the hearing, the progress of the cleanup on Third St. Palmer also stated his disappointment because there had not been as much help **from the homeowner**, since the last council meeting, as Palmer had expected, for the homeowner to comply with the Village Ordinance

President Pierman stated that she recognized that the volunteer group had worked hard with the Third St. property owner; the woodpiles were cleaned up however the actual garbage had not been removed. According to Palmer, the homeowner is unwilling to sell the cut wood. Palmer stated that homeowner is unwilling to recognize a problem.

Griffis asked what kind of help is the homeowner willing to receive, and who is the lead contact if someone wants to participate. Palmer stated he would add Griffis to his list of volunteers.

The Village Attorney stated that he disagreed with the councilor's characterization of himself and the Chief. The photos of the property prior to the motion and the day of the hearing, that are part of the court record, do not show improvement; the property had gotten worse. In addition, the Village attorney requested, at the August Hearing, that the Judge order mental health treatment for the homeowner as part of probation. The Judge did not order treatment therefore; there is nothing more the Village can do.

Fire Chief – See Fire Dept. minutes.

Marina –See report.

Zoning Administrator – See report.

COMMITTEE REPORTS

Committee meeting minutes are provided if received in time for the packet.

Finance Committee –No meeting, no report.

Ordinance Committee. – No meeting, no report.

Building and Grounds Committee – No meeting, no report.

Personnel Committee- No meeting, no report.

Services Committee- Shotwell reported on the CIP - Street Improvement workgroup that was held on August 18th. See meeting minutes.

Shotwell also reported on the Services committee meeting held on August 18th. See meeting minutes.

Promotions Committee – Palmer reported that the committee met on Sept. 1 and will meet again on October 13. At the October Council meeting, the Committee will present a list of the activities for the 2017 Village Sesquicentennial Celebration. See meeting minutes.

Ad Hoc Committee - Harbor Research Committee Ad Hoc. No report.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- See meeting minutes.

ZBA- No meeting, no report.

DDA – See meeting minutes.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Customer credit \$10,000, \$7,500 budget amendment for current fiscal year if the \$10,000 was approved.

Motion by Shotwell, second by Hoekstra to issue a \$10,000 credit to Lakewood Mobile Home Park, Inc., to be paid in the form of a credit towards the utility bill, to be spread out over the next 4 quarters, at \$2,500 per quarterly utility bill.

The customer claimed that he had been overbilled for water and sewer by almost \$20,000 over the past 5 years. The committee decided that the water supply disconnect of the Village ordinance did not apply and unanimously approved a \$10,000 credit to the mobile home park utility bill.

Griffis stated that the issue is, the number of units the customer was being billed, the Village did not change number of units being billed however, the empty lots had no water usage, so the credit addresses the issue. President questioned that when her rental, when empty, should not have to pay for water? Shotwell stated the difference is the quantity of users of the mobile home park. The park pays the bill and then charges the residents of the mobile home park.

Watkins asked if there was a mechanism for the owner to report reduction of units but also additional units. Palmer stated the owner/ manager was unaware that he was to report to the Village the number of occupied sites each year in order to have the mobile home park utility bill adjusted. Maxwell asked who is responsible to count, the Village or the owner of the mobile home park. The mobile home park manager was required to report to the township assessor the number of occupied sites. Griffis stated that there was not a mechanism for either side to count the occupied sites.

Village attorney stated that he had advised the Services Committee of his opinion that the Village has no legal obligation to issue a refund. Monton continued that it would be a change in Village policy to issue a refund. The customer requested a refund but there is no legal obligation of the Village to issue a refund. Village attorney said that his opinion that the owner has the responsibility to report a change in the number of units.

The Village Manager stated that historically any change in the number of units has to be a written request of the customer and the manager would then go inspect the property for a change in the number of units to be billed. If there had been a change, the

Village did not retro credit a customer. When additional establishments have been discovered, the Village has not gone back and retro billed a customer. Pierman asked if the owner had ever notified the Village of an increase or a decrease in the number of occupied sites. The owner said that he had not, he had also not been involved in the number of units billed and did not know where the number of units originated. He purchased the property and added on going from 31 sites to about 39 sites. Pierman stated that the Village was not notified of an increase in the number of sites.

Hoekstra stated that when summer residents leave they drain the pipes and turn off the water, yet they are still charged a ready to serve. Water and sewer is available at every site per the mobile home park manager.

Watkins asked if this would cause an increase in rates to the mobile home residents. The mobile home park owner responded, no. Shotwell said the credit should cause a reduction in rates to the mobile home park residents.

The Village Manager stated that going forward from the date of the owner's letter to reduce the number of units; the utility bill would be reduced from 34 to 29 occupied sites, reducing the quarterly bill mobile home park bill by approximately \$955 per quarter.

Pierman asked council if they were ready to make a decision or table the motion. Shotwell asked for a decision with no objection.

Roll call vote. AYES: Shotwell, Griffis and Palmer. NAYES: Hoekstra, Maxwell, Watkins and Pierman. *Motion* did not pass.

Pierman asked the Ordinance committee to review the Water and Sewer Ordinances

Motion to amend the budget was only if the previous motion had passed.

Annual OPEB payment \$10,000.

Motion by Palmer, second by Griffis to make the \$10,000 payment to OPEB (Other Post Employee Benefits) trust as in the current budget. Roll call vote. AYES: 7 NAYS: 0. Motion approved.

Reappoint Andrew Witt to the Zoning Board of Appeals.

Term will expire Sept. 11, 2019. *Motion* to approve by Maxwell, second by Shotwell. Voice vote. AYES: 7 NAYS: 0. Reappointment approved.

Adjournment - *Motion* by Palmer, second by Shotwell to adjourn.

Voice vote. AYES: 7 NAYS: 0 President Pierman adjourned the meeting at 7:10 p.m.

Respectfully submitted,

Colleen Moser, Clerk/Treasurer

Date

Village of Pentwater

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: www.pentwatervillage.org

Street Improvement Plan Bond Proposal PUBLIC HEARING Meeting MINUTES September 14, 2016

Call to Order - President Juanita Pierman called the Public Hearing to order, that was held at the Pentwater Friendship Center, located at 310 Rush Street in Pentwater, at 6:03 p.m., with the Pledge of Allegiance.

President Pierman turned the meeting over to Councilman and the Chair of the Services Committee, Norm Shotwell.

Purpose: A public hearing to review the streets improvement plan that will be on the November ballot.

In attendance: Chair of the Services committee and Village Councilor, Norm Shotwell. Village Manager, Rob Allard. Clerk/Treasurer, Colleen Moser. Wade Trim Engineer, Chris Bosserd. PFM Investment bond consultant, Paul Stauder.

Shotwell thanked members of the workgroup to improve Village Streets: Councilor, Don Palmer, Councilor Jared Griffis, Rob Allard, and Colleen Moser. Community members, Ron Beeber, Mark Benner, Ted Cuchna, Kathleen Hamilton and Terry Valenzano. Professional services by Engineer, Chris Bosserd of Wade Trim, Bond Attorney, Steven Mann of Miller Canfield and Bond Advisor, Paul Stauder of PFM Investment group.

Shotwell stated that the Services subcommittee to improve village streets began in 2015 when the street assessment plan was completed by Wade Trim in 2015 Working group developed the smart street plan. Worthy to be a proposal, on the November ballot.

Village Manager, Rob Allard stated that back in 2007 an engineering firm, Wade Trim had prepared street assessment of the Village, and a street assessment in 2014.

Presentation by Chris Bosserd, P.E. of Wade Trim.

The 2015 street plan was a process that included assessing current street conditions, to identify storm sewer needs and to include known water & sewer maintenance projects. There are over 15 miles of village streets, 1.5 miles of storm sewer, 11 miles of sanitary sewer and 10 miles of water main. The 5-year plan to improve streets includes a combination of road replacement, repairs and maintenance, to identify water or sewer projects, estimating costs and funding levels.

The streets were put into three categories; 'Good' streets need regular maintenance, 'Fair' streets have some cracked pavement and need rehabilitation and 'Poor' streets, those with potholes, and will need reconstruction. The plan includes a budget to reconstruct poor

streets, to repair/reconstruct to prolong the life of good streets and to rebuild the failing streets. One third of all Major and Local Pentwater streets are in each category, good, fair and poor.

Some road repairs need minor maintenance such as micro sealing or chip and seal. Intermediate repairs would be milling the top of existing pavement and resurfacing or repaving the surface. Major measures would be reconstruction of road base and pavement. A map of major and local streets and a map of the street conditions. A graph displayed showed that 43% of Local streets are failing.

Pentwater has good sandy soil to help drain the water. Water that doesn't drain and penetrates the roads is what causes potholes. Pentwater started with gravel roads that were paved, the sandy soil helped with the drainage but no storm sewers were installed. Most storm sewers in the Village belong to the state and are under BR-31 (Hancock Street). Installing storm water drains are a priority in the 5-year street improvement plan.

Presentation by Shotwell of the Smart Street Plan.

Shotwell stated that the bond proposal is to finance the improvement village streets. The plan has set priorities based on, street condition, needed utility repairs and storm water drainage. If the proposed bond is passed, the Services committee will continue to work with the village manager in determining priorities of village streets.

The smart plan to repair village streets estimates \$3.2 million. If approved, the money can be strictly used for street and storm sewer repairs.

Annual street budget barely covers snow removal and some regular maintenance, causing a band-aid approach to street repairs. Without regular maintenance, the streets will continue to deteriorate and Village properties will lose value. When streets are repaired, the utilities will also be repaired at the same time to avoid digging up the street a second time.

The 2016 village tax bill is the last time that the VIP bond of 1.21 mills will appear and will not be on the 2017 tax bill. Current interest rates are the lowest in 20 years borrowing at an estimated 3.5% interest rate making it affordable to residents. A taxable value of \$150,000 would be an additional \$90 in annual tax. Selling \$3.2M in bonds, to fund the street improvements and would be two series. First would be \$1.5M and then then two years the additional \$1.7M to be repaid over 15 years. To borrow in series so that the Village does not pay for the additional interest because \$500,000 per year is about the most what Village can handle in torn up streets.

Shotwell asked for Questions from the public.

Question by Michele Angell. Have we found any money in the current budget to repair streets that could reduce cost to the taxpayer? And, would there be enough money to maintain the streets even after the improvements, to protect the investment in improvements?

Answered by Allard said the \$3.2 million includes enough keeping up with maintaining our streets and the improvements to the streets.

Question by Michele Angell. Has an increase in total taxable value been factored in to offset the amount of the millage?

Answered by Allard. Said yes, that a 2% increase per year in taxable value as a very conservative estimate.

Question by Paul O'Grady. How much per foot, who would do the work?

Answered by Bosserd. The cost depends on the level of repair. A total tear out including storm sewer and rebuild the road would cost approximately \$100 to \$150 per foot.

Question by Paul O'Grady. What about water and sewer costs?

Answered by Allard. Some water and sewer projects will need to be done and considered as a factor of the priority of streets however, those repairs will be paid for by the water and sewer funds, not the bond money. The plan is to do all the infrastructure work at same time so that the street is only torn up one time.

Question by Kathy Davis. Asked which streets of the village are of the main concern?

Answered by Councilor, Shotwell said the bad (poor/failing) streets were identified on the map. Utilities that need repaired and the storm sewers are the factors that were considered to do the street ratings. The bad roads are recognizable but not the underground utilities. Priority is set so that a street is only torn up one time.

Bill Maxwell, the Bond has to pass before there is an actual plan. The Village can't ask for bids for the actual costs until the work is going to be done, after the election if the Village gets the money from the bond proposal.

Question by unknown. What about the quality of construction?

Bosserd. The Village will make sure that the construction quality; the streets will be built to the required standards and the right contractor for oversight to protect the long-term investment.

Question by Claudia Ressel-Hodan. Has there been consideration of complete streets between Clymer and Lowell?

Answered by Shotwell. The committee looked at what was affordable to Village residents. A complete street, defined as sidewalk on one side, non-powered vehicles and powered vehicles are not in the project.

Question by unknown. Why 5th street has been severely neglected, including the berm of the road?

Answered by Allard. 5th Street is the worst street on the surface however the infrastructure is good. The problem is drainage.

Question by Ted Cuchna. Are grants possible to replace the 5th street culvert?

Answered by Shotwell. The village plans to apply for a grant to replace the culvert. It became astronomically expensive because of environmental protection agencies having stringent rules to follow. Hope to repair and avoid replacing the culvert.

Question by unknown. Are there plans to improve storm drainage?

Answered by Allard. Yes, the Village has no storm sewers available to the Village. The drainage has been left to settle in yards. Part of the plan is to have new trunk system for storm water so that as the Village makes repairs and improvements to the roads they can

then be tied into the storm water drains. Three trunks for storm water drainage are in the plan. Second Street and Wythe are two of the problem areas.

Question by Pam Burdick. How did they come up with the cost of 3.2 million?

Answered by Allard. The road surface, storm water drainage and the utilities that need to be replaced in the next 5 years.

Answered by Shotwell. Some rough estimates were prepared by the engineers of Wade Trim who have in the knowledge of the village streets and their experience with street repairs in other towns. To keep cost down, there are no plans to widen any street or to add sidewalks.

Question by Sue Bainton. Stated that she knew of towns where the bonds were passed but the work was only half finished. How do the residents know the work will be done properly?

Answered by Bosserd. The streets will be completed to the industry standard.

Question by unknown. Was it factored in the amount of weight and amount of traffic? The condominiums built have caused more traffic and a blind turn. There are patches because of the poor drainage.

Answered by Bosserd. Yes, the traffic and weight were considered. It goes into the amount of gravel and thickness of pavement. Also, the subsurface of the street were all considered and then factored into the estimate into the street improvement plan.

Question by unknown. Will weight restrictions signs be put on the roads?

Answered by Allard. Unlikely.

Answered by Shotwell. The streets are built to MDOT industry standards. Traffic was considered on streets. As an example, Wythe Street by Pentwater Wire has more traffic and heavier trucks.

Question by Gay Birchard. There is more RV and traffic using Clymer rather than straight up Lowell.

Burt Jeffries stated that traffic had increased on Hancock Street because it is closed for events such as like the car show. Wythe street has more RV traffic because people coming from the State Park, or times when the main street is not available. State Park visitors don't know of another way out of town when headed to Southbound 31.

Answered by Shotwell. Instructions to the State Park could be passed out to the visitors.

Question by Henry Overley. The overlay on Chester Street is already breaking. Any reason why gravel is not on the sides of the road on Chester Street? Do the people on Chester Street get a discount because there are no utilities underground?

Answered by Bosserd. The water fund and/or sewer fund pays for there respective repairs.

Question by Skip Barnes. Is there no schedule of which streets will be repaired? What are plans for dirt roads?

Answered by Shotwell. There is no schedule at this time. Repairs will be based on priority of road condition, water/sewer and storm sewer. Not planning to pave any currently unpaved streets, however the Village will continue to maintain gravel streets.

Question by Skip Barnes. Why not pave Manchester street; a few years ago, they paved part of Manchester?

Answered by Shotwell. It would be up to those choosing to buy on a gravel road.

Question by Vicki Scott. Are there plans to remove an unused sidewalk on Sands street? Does the plan take into account the sidewalk repairs?

Answered by Shotwell. If a road is going to be repaired then the sidewalk will also be repaired.

Question by unknown. Was the drainage on Manchester, by Garrison Park considered because there is major flooding right after a rain?

Answered by Allard Currently only seepage basins.

Question by Jeff Hodges. 5 years to do the repairs, 15 years to pay it off and the reason the roads are in need of repair is because they were not maintained. How will the Village maintain the new roads? Is maintenance incorporated within the \$3.2 million?

Answered by Shotwell. The bond includes maintenance on the roads after which the Village will be receiving additional money from the State. The additional money from the State is the gas tax money to be distributed to the Village and will be increasing over the next five years.

Question by Jeff Hodges. Is the increase in funding from the State reliable?

Answered by Shotwell. Funding from the State is hoped to be reliable. It is expected to be a very sizable increase over the next 5 years. Where the increase goes beyond the 5 years is unknown. The end of the 5 years success of the project and improved streets will make a big difference in the streets and will improve property values.

Question by unknown. The handout states that local asphalt has a life of 20 years. Has quality improved to extend the life of streets?

Answered by Shotwell. Life of the streets will depend on the routine maintenance to the streets.

Answered by Bosserd. There have not been any significant improvements to street repairs. This area is a brutal climate for streets; salt on streets and the freeze thaw cycle, reduce the life of a street.

Question by Burt Jeffries. Can streets be extended to last 30 years with a new mix design; Hancock Street has lasted over 25 years?

Answered by Bosserd. There have been some improvements. The best that can be done is to keep water from getting underneath the surface and improve drainage will help maintain the life of the streets.

Question by Burt Jeffries. Has the mix improved to make the roads last longer?

Answered by Bosserd. No, there has not.

Answered by Allard Hancock was built as a Class A state highway by MDOT and built to handle more traffic at a much higher cost. In addition, Hancock Street has its own storm sewer that has extended the life of the road.

Question by Michelle Angell. Is there extra money in the budget and there should be options to give residents two plans to improve the streets.

Answered by Shotwell. To have a second plan would have missed the November election. The working group worked hard to come up with one plan. The Village will miss a window of opportunity with the low rates.

Question by Michelle Angell. Asked to look for a few more dollars in the budget and why not come up with a plan 'B' to widen streets and more sidewalks. The widening of streets could allow more traffic in season. Is the plan a band-aid approach?

Answered by Shotwell said that the workgroup worked very hard to get this one plan together. If this street plan doesn't pass, then the Village could lose its' window of opportunity. The plan is affordable, current low interest rate make it workable for the village. There was not enough time to come up with another plan.

Question by unknown. How does the public know that the work will be done right?

Answered by Shotwell stated that the plan would have a good design, hire the right contractors and oversee the project.

Shotwell asked if there were any more questions from the public. There was none.

Positive Comments.

Ted Cuchna: The payoff is the 2% improvement in taxable growth that has been calculated into the bond. The table value after 16 years will be enough to cover the bond, if not then the millage rate would have to be recalculated. Wade Trim had done a lot of work that is not shown in the presentation. There are map overlays that show the infrastructure below the street, water, sewer and eventually storm sewers. The 850-820 users on village water and/or sewer will save substantial money as the water and sewer repairs will be paid by the two utility funds.

Gay Birchard: Cost of gallon of gas has gone from \$4 to \$2 and road repairs are petroleum based. There is a current window of opportunity to save almost half money to repair the streets. The time to do the repairs is now. Pentwater needs to do this now while the cost is down.

Bill Maxwell: Fifty-six years ago, his wife's grandparents who lived at Fourth and Rutledge Streets and the Village had the exact same discussion and they did nothing. So if the proposal doesn't pass the roads are bad now, but the roads are going to get a lot worse, if the Village does nothing.

Question by Maguire. Because the interest rates are low, the costs are low, then why wouldn't the village do more and widen the streets?

Answered by Shotwell. The work group looked at a wide range of possibilities but tried to keep the cost to the average homeowner around \$100 per year. Another plan to do more improvements such as, widening the streets and additional sidewalks, would cost the homeowners more. Based on the engineer's detailed estimates, the amount \$3.2M for the plan to put in storm drains, repair and maintain the current village streets is affordable. To borrow more would cause a lot more negative comments. The plan is sustainable. Some residents would not want their street widened.

Tom Pell: Lives on a gravel street, and stated that he has been bugging the Village to pave his street. He was aware that the plan will not pave his street but will vote for the proposal. Because every improvement, building of homes, repair of sidewalks and the repairs to the streets will enhance his investment of his home. If the proposal does not pass, the roads will crumble; his investment will lose value. Continuing, he hates to spend money, but likes his investment of his home in Pentwater. Now is the time to repair the roads because costs are down and interest rates are low. He urged residents to vote yes on the proposal, knowing that the repairs do not include the paving of his street, but will protect his home/investment in the Village of Pentwater.

Tom Osborn. The roadwork must be done. The ideas such as to widen streets, put in sidewalks or bike paths are good. But, it should be recognized, that a lot of work was done by the workgroup to come up with one plan. A plan that meets the current needs of the Village and what the residents can afford. It is not the time to come up another plan to include the ideas. He is confident that the committee is presenting a plan to as the voters to approve. He will be voting yes to the proposal.

Negative Comments

Shotwell asked for comments in the negative. No comments were made.

Adjournment.

Norm Shotwell thanked everyone for coming
The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Colleen Moser, Clerk/Treasurer

Date

September 2016 Check Register for the Village of Pentwater

Check Date	Check	App	Vendor Name	Description	Amount
09/01/2016	42946	PR	Net payroll check	payroll	237.90
09/01/2016	42947	PR	Net payroll check	payroll	408.48
09/01/2016	42948	AP	Simon, Michael	reimburs.	15.00
09/02/2016	42949	AP	Allard, Rob	educ/trng. exp. reimb.	97.74
09/02/2016	42950	AP	Allin Ice Company	marina ice supply	213.75
09/02/2016	42951	AP	AT&T Mobility	utilities	78.73
09/02/2016	42952	AP	Baker, Doug	cell phone reimburs.	70.00
09/02/2016	42953	AP	Charter Communications, Inc.	utilities	839.07
09/02/2016	42954	AP	Cintas Corporation	prof. svc.	364.56
09/02/2016	42955	AP	Companion Life Insurance Company	insurance	216.16
09/02/2016	42956	AP	Dickenson,David DBA C&D Cleaning	prof. svc.	3,939.00
09/02/2016	42957	AP	Eco Signs L.L.C.	multiple street signs	1,480.90
09/02/2016	42958	AP	Evergreen Solutions LLC	supplies	566.92
09/02/2016	42959	AP	Fleis & Vandenbrink Engineering, Inc	prof.svc.	1,800.00
09/02/2016	42960	AP	Frontier	utilities	246.52
09/02/2016	42961	AP	Great Lakes Energy	twنشp.so. utilities	200.53
09/02/2016	42962	AP	Hobart Sales & Service LLC	repair/mtc.	365.00
09/02/2016	42963	AP	I.T. Right, INC	prof.svc	725.00
09/02/2016	42964	AP	Integrity Business Solutions	supplies	164.84
09/02/2016	42965	AP	Lambright, Herman	pump fish cleaning station	800.00
09/02/2016	42966	AP	Larson & Son Ace Hardware, Inc.	supplies	222.79
09/02/2016	42967	AP	void	void	0.00
09/02/2016	42968	AP	Moser, Colleen	MMTA conf.reimb	125.92
09/02/2016	42969	AP	Oceana County Road Commission	supplies	1,275.60
09/02/2016	42970	AP	Oceana County Treasurer	701-000-285.020	1,370.45
09/02/2016	42971	AP	Pentwater Chamber of Commerce	dues/membership	75.00
09/02/2016	42972	AP	Prince & Monton, PLC	VOP Legal	2,458.00
09/02/2016	42973	AP	Republic Services, Inc.	PFC prof. svc.	332.18
09/02/2016	42974	AP	Trace Analytical Laboratories, Inc.	analytical	1,997.80
09/02/2016	42975	AP	Wilbur-Ellis Company LLC	water supplies	422.89
09/02/2016	42976	AP	Wilson, Gary	in lieu of insurance	50.00
09/02/2016	42977	AP	Pentwater Convenience Center, Inc.	fuel	211.56
09/06/2016	42978	AP	Consumers Energy Co. Payment Center	utilities	13,354.85
09/08/2016	42979	AP	Allin Ice Company	marina ice supply	119.50
09/08/2016	42980	AP	Bruce's Auto & Maint.	mtc. supplies	15.00
09/08/2016	42981	AP	Cintas Corporation	prof. svc.	61.36
09/08/2016	42982	AP	Evergreen Solutions LLC	supplies	267.52
09/08/2016	42983	AP	Firstmerit Bank, N.A.	misc. / supplies	819.96
09/08/2016	42984	AP	Integrity Business Solutions	supplies	110.29
09/08/2016	42985	AP	Klotz Auto Parts Inc.	supplies	23.18
09/08/2016	42986	AP	Lambright, Herman	pump fish cleaning station	400.00
09/08/2016	42987	AP	Lighthouse Car Care Center LLC	mtc. supplies	38.00
09/08/2016	42988	AP	Ludington Door Co.	prof.svc. dpw bldg.	340.00
09/08/2016	42989	AP	Medler Electric Co.	supplies	58.00
09/08/2016	42990	AP	Michigan State Police	prof.svc.	66.00

September 2016 Check Register for the Village of Pentwater

Check Date	Check	App	Vendor Name	Description	Amount
09/08/2016	42991	AP	Paul O'Grady	prof. svc.	56.00
09/08/2016	42992	AP	Planning & Zoning Center, Inc.	planning & zoning news	380.00
09/08/2016	42993	AP	PROTEC	annual membership	107.13
09/08/2016	42994	AP	Tanner Plumbing & Heating, Inc.	supplies	56.35
09/08/2016	42995	AP	Trace Analytical Laboratories, Inc.	analytical	562.20
09/08/2016	42996	AP	Turning Leaf Landscaping Inc.	prof. svc.	248.07
09/08/2016	42997	AP	Verizon Wireless	utilities	116.04
09/08/2016	42998	AP	Xerox Corporation	lease/mtc	285.20
09/15/2016	42999	PR	Net payroll check	payroll	532.44
09/14/2016	43000	AP	State of Michigan	Class L2	45.00
09/14/2016	43001	AP	State of Michigan	Class SC	45.00
09/21/2016	43002	AP	Hungtinton National Bank	Vil Tax Refund 044-691-002-00	395.70
09/21/2016	43003	AP	Jobbins, Betty	Vil Tax Refund 044-135-007-30	89.10
09/21/2016	43004	AP	Mortgage Sservice Center	Vil Tax Refund 044-750-017-00	770.30
09/21/2016	43005	AP	National Mortgage LLC	Vil Tax Refund 044-580-105-00	730.03
09/21/2016	43006	AP	Walborn, Bruce	Vil Tax Refund 044-523-001-50	1,912.92
09/29/2016	43007	PR	Net payroll check	payroll	130.62
09/30/2016	43008	AP	Adams Heating & Cooling	prof. svc.	262.00
09/30/2016	43009	AP	All Seasons Porta-Jons LLC	prof. svc.	72.00
09/30/2016	43010	AP	Allin Ice Company	marina ice supply	25.00
09/30/2016	43011	AP	Baker, Doug	cell phone reimburs. Sept.2016	70.00
09/30/2016	43012	AP	Barney's Sewer & Drain Cleaners	prof. svc.	275.00
09/30/2016	43013	AP	C & I Electric	prof. svc.	120.00
09/30/2016	43014	AP	Charter Communications, Inc.	utilities	993.10
09/30/2016	43015	AP	Cintas Corporation	prof. svc.	425.92
09/30/2016	43016	AP	Companion Life Insurance Company	insurance	216.16
09/30/2016	43017	AP	DTE Energy Company	utilities	448.43
09/30/2016	43018	AP	Evergreen Solutions LLC	supplies (FC)	179.09
09/30/2016	43019	AP	Frontier	utilities	329.27
09/30/2016	43020	AP	Great Lakes Energy	twنشp.so. Utilities	195.05
09/30/2016	43021	AP	Holladay, Nicole	prof. svc. village fall decorations	81.75
09/30/2016	43022	AP	Integrity Business Solutions	supplies	17.71
09/30/2016	43023	AP	Jobbins, Henry	cell phone reimburse.	69.87
09/30/2016	43024	AP	Klotz Auto Parts Inc.	rpr./mtc. Supplies	150.55
09/30/2016	43025	AP	Lambright, Herman	pump fish cleaning station	400.00
09/30/2016	43026	AP	Larsen's Landscaping LLC.	steel plow / installed	6,045.74
09/30/2016	43027	AP	Larson & Son Ace Hardware, Inc.	supplies	76.38
09/30/2016	43028	AP	void	void	0.00
09/30/2016	43029	AP	MHP - Lakeshore Campus	prof. svc.	14.00
09/30/2016	43030	AP	Mission Communications, LLC	prof. svc.	1,389.60
09/30/2016	43031	AP	Neo Solutions, Inc.	cwp supplies	12,667.20
09/30/2016	43032	AP	Neofunds by Neopost	postage	400.00
09/30/2016	43033	AP	Oudbier Instrument Co.	prof. svc.	419.40
09/30/2016	43034	AP	Pentwater Convenience Center, Inc.	fuel/supplies	125.21
09/30/2016	43035	AP	Prince & Monton, PLC	VOP - Village of Pentwater V. Jeffrie	1,343.40

September 2016 Check Register for the Village of Pentwater

Check Date	Check	App	Vendor Name	Description	Amount
09/30/2016	43036	AP	Public Safety Center	supplies	58.80
09/30/2016	43037	AP	Republic Services, Inc.	prof. svc.	8,957.90
09/30/2016	43038	AP	Russell, Mike	tree mtc.	2,855.00
09/30/2016	43039	AP	Tarnowski, Nate	reimburse uniform exp.	75.00
09/30/2016	43040	AP	The Power House Inc.	marina supplies	1,569.51
09/30/2016	43041	AP	Trace Analytical Laboratories, Inc.	analytical	1,812.80
09/30/2016	43042	AP	Upbeat Inc.	F1027 bench (donation)	750.78
09/30/2016	43043	AP	Wilbur-Ellis Company LLC	water supplies	304.09
09/30/2016	43044	PR	Police Officers Association	dues	180.00
09/30/2016	43045	PR	Tech., Prof., & Office Assoc. of MI	dues	75.00
09/30/2016	43046	PR	United Way of Lakeshore	united way	84.00
09/30/2016	43047	AP	WEX Bank	fuel	1,142.83
09/30/2016	43048	PR	Net payroll check	payroll	175.97
					\$88,361.56

10:31 AM
10/05/16

Pentwater Fire Department

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Oct 13, 16	Check	10/13/2016	2399	Galls, LLC	-127.30
	Check	10/13/2016	2400	Verizon Wireless	-76.02
	Check	10/13/2016	2401	Consumers Energy	-156.84
	Check	10/13/2016	2402	Village of Pentwater	-280.00
	Check	10/13/2016	2403	Republic Services #240	-362.17
	Check	10/13/2016	2404	Circle K Service	-531.46
	Check	10/13/2016	2405	Hains Special Service II	-290.00
	Check	10/13/2016	2406	Michigan Municipal League	-175.00
	Check	10/13/2016	2407	Brass Anchor	-404.00
	Check	10/13/2016	2408	Charter Communications	-257.93
Oct 13, 16					\$(2,660.72)



September 11, 2016

Village of Pentwater,

We would like to request the roads to be closed for these events in 2017:

St. Patrick's Day Parade – March 11th Start at the turn around at Hancock & 6th Street and end at The Antler Bar.

Pentwater Bike and Trike Rally: June 3rd (Rain Date June 4th) Noon-3pm 1st & Hancock Street to Hancock & 2nd Street

Homecoming: August 12 – 4pm Parade - Park & Hancock Street and ending at 6th and Wythe Street.

Oktoberfest: October 14 - Car Show 7am-4pm Hancock and 1st to Hancock and 5th Street

Spooktacular Parade: October 28 Parade at 4pm. Line up at Charlie's Marina (6th Street) and end at Hancock & 1st Street.

Thank you,

Pentwater Chamber of Commerce



September 11, 2016

Village of Pentwater,

2017 Events Village Green Request

Winterfest: Feb 11

Feb 18 boat launch & pavilion on Lake Street for Polar Dip

Easter on the Green: April 15

Founder's Day: May 6

Farmers Market: June 5 –September 4 - 10am-1pm every Monday & Thursday

Spring Arts & Craft Show- June 17 & 18 (Set up on June 16)

Homecoming: August 12 – Parade

Harvest Day: September 21 (Farmers Market 10am-1pm)

Fall Arts & Craft Show: September 23 & 24 (set up on September 22)

Oktoberfest: October 14

Halloween on the Green: October 28 - 1pm

Spooktacular Parade: October 28 – 4pm

Santa on the Green: November 25 - 5pm

Thank you,

Pentwater Chamber of Commerce



MANAGERS REPORT

October 10, 2016

VILLAGE WATER SYSTEM

The DPW personnel will be flushing the Village water system October 10th through October 14th. At times customers could experience some water discoloration, which should clear up very quickly. It would be advisable when washing clothes to try doing it after 4 pm. during the week or on the weekends.

Seasonal water shut offs has begun in earnest. We would ask that the departing residents and their plumbers would give us sufficient notice for shut off activities. The fall is a very busy time for DPW staff.

CLEAN WATER PLANT

The expired permit for the CWP discharge has yet to be issued. It has been expired for one year.

LEAF PICKUP

Leaf pickup will begin the week of October 17th, depending on weather and conditions. A reminder that the leaves need to be curbside with no sticks or branches.

TREE TRIMMING

The last round of village right of way trees has been evaluated and will be cut before winter.

PARKS

Winterization projects will begin shortly.

**Pentwater Police Department
Activity Report
September 2016**

Synopsis

September was a very busy month in the Village. We received 69 calls for service.

I will not be at the Council meeting tonight, but I will be attending the remainder of the meetings for the year. If you have any questions or concerns please feel free to contact me at your convenience.

Activity Highlight

On 9-3-2016 Officers were called to a residence in the 600 Block of Second Street. Upon their arrival they discovered a 59 year old unconscious at the bottom of the basement stairs. Investigation revealed that the victim had fallen down the stair hitting her head and suffered a head injury. The victim was pronounced dead at the scene.

On 9-5-2016 Officers responded to a report of burglary in the 100 block of East Second Street. An undetermined amount of money was removed from the building. Investigation continues.

On 9-6-2016 Officers responded to a report of a suicidal juvenile subject on Hanover Street. After intervention he subject was released to their parents.

On 9-20-2106 Officers responded to a report of a missing 12 year old girl just north of Charles Mears State Park. Upon their arrival discovered a 10 year old Lansing girl who had fallen off a swim board in Lake Michigan. Officers immediately started CPR but were unable to revive the victim.

Officers responded to several medical assists and well-being checks.

Ongoing Efforts

Officers continued to work with a citizen group to abate a nuisance ordinance violation in the 300 block of west Third Street. The nuisance abatement is near completion. We want to thank everyone who involved in this case for the help and assistance.

The Pentwater Village Police Advisory Committee will meet on September 16. Attendance was low. There were no significant issues raised

The Department is accepting Property Check Requests. Forms are available at the Village Hall.

Respectfully submitted,
Chief Laude Hartrum

Pentwater Police Department – Activity Detail

Complaints	Totals
911 Hang Up Calls	1
Accident Death	1
Alarms	6
Assists	11
Car Deer Accidents	1
Civil Complaints	1
Complaints	2
Disturbances	1
Dog Bite	1
Drowning	1
Found Property	2
Follow up Investigation	5
Larceny	2
Lost Property	1
MDOP	2
Motorist Assists	2
OWI	0
Property Damage Accidents	4
Reckless Driver	3
Stray / Barking dog	1
Suicide	1
Traffic Stops	14
Traffic Hazards	2
Well Being Check	3
Wires Down	1
Total	69

Tickets

No tickets were issued in the month of September.



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com

Monthly Meeting Minutes

Meeting Date: Wednesday, September 7, 2016 19:15

Meeting Location: Pentwater Fire Department

Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 8/3/16
- III. Reports of Officers
 - a. Treasurer Everet Horton- unavailable
- IV. Old Business
 - a. Drafting on 371- out of service until Circle K certifies our engines in October.
- V. New Business
 - a. Pictures tonight
 - b. Ranger and trailer status- the ranger has two tie-downs up front on one on the back.
- VI. Training
 - a. Search and Rescue (SAR) training in Mason Co on September 9 and September 10 in Manistee National Forest.
 - b. Countywide training update from Paul
 - c. Bloodborne Pathogens November 2
- VII. Discussion on Last Month's Calls
 - a. There were 4 fire and 19 medical calls for service for August.
- VIII. Public Comment (held to two (2) minutes on all issues)
- IX. Adjourn- a motion to adjourn by Aaron was seconded by Nate.

Secretary- Ray Hasil



PENTWATER FIRE DEPARTMENT

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Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
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Officer Meeting Minutes

Meeting Date: Wednesday, September 7, 2016 19:15

Meeting Location: Pentwater Fire Department

Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 8/3/16
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 - a. Drafting on 371 is out of service until pump testing by Circle K
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 - a. Pictures tonight
 - b. Ranger and trailer status
- VI. Training
 - a. Search and Rescue (SAR) training in Mason Co on September 9
 - b. Countywide training update from Paul
 - c. Bloodborne Pathogens November 7
- VII. Discussion on Last Month's Calls
 - a. There were 4 fire and 19 medical calls for service for August.
- VIII. Public Comment (held to two (2) minutes on all issues)
- IX. Adjourn- a motion to adjourn by Paul was seconded by Everet

Secretary- Ray Hasil

Date	3/15/2016	3/15/2016a	3/16/2016	3/16/2016a	3/16/2016	3/16/2016a	3/18/2016	3/16/2016b	3/19/2016
Event	MFR	MFR	MFR	MFR	MFR	MFR	MFR	Training	MFR
PFD Run #	2016-050	2016-051	2016-052	2016-053	2016-054	2016-054	2016-054		2016-55
Dispatch Incident#	16-0044	16-045	16-046	16-047	16-048	16-00048	16-00048		50
Arnauts Tony	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
Boyko, Aaron	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
Cluchey, Terry/ Fire Chief	\$25.00	\$25.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
Criscione, Joe	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gebhart, Chris	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Glover, Jim/MFRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
Hasil, Ray Capt./Sec	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00	\$50.00	\$50.00
Hilton, Larry	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Horton Everet/SO & Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
Hughart, John	\$0.00	\$25.00	\$25.00	\$25.00	\$25.00	\$0.00	\$0.00	\$50.00	\$0.00
Lascari, Chris	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lascari, Jen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lewandowski, Craig	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
Malburg, Joe	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
Moore, Mike/Lieutenant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Munoz, Jaun	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Munoz, Nate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ruggles, Pat/ Lieutenant	\$0.00	\$25.00	\$25.00	\$0.00	\$0.00	\$25.00	\$25.00	\$50.00	\$50.00
Schlee, Wayne/Marshall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
Smith, Paul/Asst. Chief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$25.00	\$100.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$500.00	\$150.00
							\$ 275.00		

OK to fm
 T. Cassidy
 7-27-16

RECEIVED
 SEP 30 2016
 By: CM

9/18/2016a	9/19/2016	9/19/2016	9/19/2016a	9/21/2016	9/22/2016	9/24/2016	
MFR	MFR	MFR	MFR	Training	MFR	MFR	
2016-226	2016-227	2016-228			2016-229	2016-230	
16-191	16-192	16-40			16-143	16-194	
\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$1,450.00
\$0.00	\$0.00	\$25.00	\$50.00	\$50.00	\$0.00	\$0.00	\$1,450.00
\$25.00	\$25.00	\$0.00	\$50.00	\$50.00	\$25.00	\$25.00	\$6,975.00
\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$325.00
\$0.00	\$0.00	\$25.00	\$50.00	\$50.00	\$0.00	\$0.00	\$1,675.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,750.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00
\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$2,700.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00	\$3,625.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00
\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$825.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$575.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$225.00
\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$3,050.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$875.00
\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$3,900.00
\$25.00	\$50.00	\$50.00	\$450.00	\$25.00	\$50.00	\$0.00	\$31,425.00
\$ 30,800.00			\$ 31,350.00				



PENTWATER MUNICIPAL MARINA REPORT

SEPTEMBER 2016

TO: PENTWATER VILLAGE COUNCIL

PENTWATER VILLAGE MANAGER ROB ALLARD

The marina had a good Labor Day weekend with transient slips full for the weekend. The rest of the month was very slow as expected.

The fishing was very slow after the weekend so the Launch Ramp was also very slow.

The Marina staff has been catching up on the maintenance of the docks and some painting in preparation for closing of the season. Patterson Marine has taken the no wake buoys out of the lake for the season.

The Marina will close October 15th as scheduled.

Respectfully submitted

Dick Hutchings
Marina Manager



VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street-P.O. Box 622-Pentwater, Michigan 49449
(231) 869-8301 - FAX (231) 869-5120



ZONING ADMINISTRATOR'S REPORT *SLB*

September 2016

Zoning Permits issued:

Accessory Bldg.	0
Deck	0
New Residence	0
Addition	4
Fence	1
Remodel	0
Sign	0
Home Occupation	0
Demolition	1
Commercial	0
Driveway	0
Re-build	0
Other	2
Total	8

- Responded to requests for information
- Lot Split / Combination recommendation

Detail of Zoning Permits Issued:

Permit #	Date	Address	Parcel #	Owner	Project
ZP 22-16	8/29/16	174 S Wythe	044-699-003-00	Maguire	Addition to garage
ZP 23-16	9/22/16	101 S. Rush St.	044-706-001-00	First Baptist Church	Addition to food pantry & Connecting Breezeway
ZP 20-16	9/15/16	437 Morris Ct.	044-133-007-00	Neil	Fence
ZP 21-16	9/21/16	80 S. RUTLEDGE	044-705-004-00	Slachter	Sidewalk
ZP 24-16	9/26/16	441 N. Hancock	044-408-001-00	Holley	65 sq. ft. addition
DM 02-16	9/26/16	101 S. Rush St.	044-706-001-00	First Baptist Church	Demo current structure to foundation, replace, expand
ZP 25-16	9/28/16	691 E. Concord	044-733-008-00	Steiger	ADA Compliant Ramp
ZP 26-16	9/28/16	50 Mears	044-430-007-00	Vanderlaan / Boerema	Addition



Village of Pentwater
327 South Hancock Street P.O. Box 622
Pentwater, MI 49449
Phone 231-869-8301 Fax 231-869-5120

Finance Committee Meeting Minutes September 21, 2016

Chair, Jared Griffis called the meeting to order at 8:30 a.m. in the Community Room at Village Hall.

Present: Jared Griffis, Norm Shotwell and Bill Maxwell.

Staff Present: Village Manager Rob Allard and Clerk/Treasurer Colleen Moser.

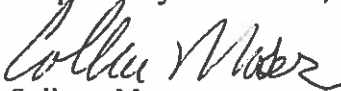
The committee met in order to discuss investment options for the Village. Moser provided information on two investment companies. Mi CLASS, a governmental sponsored pool through an interlocal agreement. The agreement will be on the October agenda as a resolution. Moser also stated that the investment policy would need a line added to allow the Village to invest in government-sponsored pools, with an interlocal agreement. MBS Multi-Bank Securities, Inc., a bank that specializes in government investing is also discussed. A resolution to do business will also be on the agenda.

Village money can only be invested in US government securities, both Mi Class and MBS will sign agreements to adhere to Village investment policy. The money will earn a higher rate of return than CD's and at a lower risk. Banks are limited to FDIC coverage.

The committee agreed that both resolutions to do business and revision to the investment policy would be included on the October council agenda.

Griffis adjourned the meeting at 9:00 a.m.

Respectfully Submitted,


Colleen Moser,
Village Clerk/Treasurer

Village of Pentwater SESQUICENTENNIAL (1867-2017) **TENTATIVE** activities
'THROUGHOUT THE YEARS'

In addition to the dates noted below, the following are activities in the final stages of planning:

1. Time Capsule
2. Weekly historical articles in the local Herald Journal
3. Commemorative Banners in the business district
4. Possible Walking tours of historical sites in the village
5. Ten Wonders of the Lake Boat Tour
6. Souvenir items freely given
7. Possible Commemorative Plates
8. Possible Poster Contest or Art Display from local school students on the village's celebration

March 16	Kick Off Dinner, 5 pm at the Friendship Center Political Dignitaries in attendance/slide show, etc
May 6	2 nd Annual Founders Day
June 4	21 st Annual Start of Summer (S.O.S.) Party, 5- 7 pm Each table representing a decade
July 3	Fourth of July Fireworks 'Dusk over Lake Michigan'
August 11 – 13	Annual Pentwater Homecoming with the theme similar to the village's sesquicentennial. Political dignitaries in the parade.



VILLAGE OF PENTWATER

Planning Commission

ON PENTWATER LAKE AND LAKE MICHIGAN
 327 South Hancock Street – P.O. Box 622 - Pentwater, Michigan 49449
 (231) 869-8301 – FAX (231) 869-5120

Regular Meeting Minutes – September 21, 2016

Chairperson Christians called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 7:00 P.M. with the Pledge of Allegiance.

ROLL CALL

Present: Dan Hoekstra, Ron Christians, Mark Benner, Paul Anderson, Bruce Koorndyk, & Kirstin McDonough

Absent: Michelle Angell-Powell

Others Present: Sara Bizon, Zoning Administrator

APPROVAL OF AGENDA

Motion by Benner second by Hoekstra to approve the 1st Amended Agenda as presented.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 **Motion carried.**

APPROVAL OF REGULAR MINUTES

Motion by Hoekstra second by Anderson to approve the August 17, 2016 regular meeting minutes as presented.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 **Motion carried.**

PUBLIC COMMENTS ON AGENDA ITEMS

None

COMMITTEE/DEPARTMENT REPORTS

A. Zoning Administrator

Bizon provided the Commission with her August 2016 Monthly Report. She reported that she issued 2 permits in August. The new home for Mr. Jeffries that the Planning Commission approved last month has been delivered. She also reported that LSL is closing their Grand Rapids office and that she is going to be looking at different options for Planning Consultant Firms.

B. Zoning Board of Appeals

No meeting. No report.

OLD BUSINESS

A. Zoning Ordinance Sub-Committee Report

Hoekstra reported that he spoke with Mr. Edwards at the Township and he is wrapped up in a camping issue right now and hopes to be done by October and then get the Sub-Committee to meet after that.

NEW BUSINESS

A. Non-Conforming Accessory Structure Addition – 174 S. Wythe (Parcel #044-699-003-00)

Bizon presented a request for Cynthia Maguire to enlarge her non-conforming Accessory Building at 174 S. Wythe (Parcel #044-699-003-00). Currently the building sits 3 feet from the side lot line. According to Bizon, Mrs. Maguire meets all of the requirements for approval under Section 3.24 (B) of the Zoning Ordinance. This addition will increase the footprint of her garage by 228 feet, with a net increase of some 34% totaling 900 sq. feet. Bizon recommended approval.

Hoekstra inquired as to whether the Zoning Administrator has any problems with this and she replied no. Anderson asked whether the 3 foot setback is what is non-conforming. Bizon answered in the affirmative.

Mrs. Maguire informed the Commission that the garage was built in 1997 when the Zoning Ordinance called for a 3 feet setback and it complied at the time. The ordinance has since changed to 6 feet.

Motion by Hoekstra second by Koorndyk to approve the Zoning Permit Application for 174 S. Wythe (Parcel # 044-699-003-00) as a non-conforming structure because it is grand fathered in to add 228 square feet to the existing accessory building.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 **Motion carried.**

B. Recommendation to Village Council for Lot Split and immediate combination at 174 Channel Lane (Parcel #s 044-731-006-50 & 044-431-003-50) and 85 S. Mears St. (Parcel #044-431-006-00)

Bizon presented a request from the Reser family for a recommendation from the Planning Commission to the Village Council for Lot Split and immediate combination at 174 Channel Lane (Parcel #s 044-731-006-50 & 044-431-003-50) and 85 S. Mears St. (Parcel #044-431-006-00).

Koorndyk stated that he believes that Bizon sent this request to the Attorney for review and that Mr. Monton is in agreement with it and that he (Koorndyk) does not see a problem with it.

These properties are currently non-conforming and will remain non-conforming according to Bizon, but this will clean up those lots a little better. There will no longer be only a garage on a separate parcel.

Bizon reported that this “split/combination immediately” is one action.

Koorndyk inquired if this can be undone? Bizon reported in the negative and stated that this request will not be “final” until it is registered with the County.

Mrs. Reser stated that this will help out with her family after the recent passing of her father – in – law. It made sense for the family to do that.

Bizon recommended approval.

Motion by Koorndyk second by Benner to approve recommendation to Pentwater Village Council that the lot split and immediate combination for 174 Channel Lane (Parcel #s 044-731-006-50 & 044-431-003-50) and 85 S. Mears St. (Parcel #044-431-006-00) be approved.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 **Motion carried.**

C. Non-Conforming Structure Addition – 101 S. Rush Street (Parcel #044-706-001-00)

Koorndyk requested to recuse himself from the table because he was involved in the development of the plans at 7:25 p.m. This request was approved.

Hoekstra stated that he talked to the Village Manager today, he is not concerned with this project, but his main concern is further addition to properties like this. He does not want to see commercial development expand in a residential neighborhood. Hoekstra does not see any additions coming down the road and a church member confirmed that.

Anderson stated that there may be a precedence set if the church did this addition, but the Commission really needs to take one item at a time.

Bizon stated that Mr. Koorndyk is the architect for the project. Since this is a corner lot, you need a 17 ft. setback from the front property line. The current building sits 13 ft. back. That is why it is non-conforming. They would like to add 1,092 square feet, but that would also have it going over the allowable square feet and the ordinance allows for a fully enclosed breezeway to connect an accessory building and that allows it to be treated all as one building, and not a separate accessory building. Mr. Koorndyk brought some updated plans tonight showing the breezeway. All of the square footage, lot coverage, and impermeable surface area complies, just that 13ft. setback would still be non-conforming. Bizon recommended approval.

Koorndyk presented the new plans to the Commission showing the existing footprint, the addition and the enclosed breezeway. It will be enclosed with glass and glazing. It was noted that this will still be a fire exit from the building. There will be no running water in the addition. Handicap accessibility was brought up. Koorndyk reported they are still working on that because of the grade. Koorndyk also reported that this will allow for some extra storage.

A discussion started on the “interior” design of the building. Koorndyk invited the Commission to talk about that with him or at a Church meeting.

Hoekstra called for a point of order.

Motion by Benner second by McDonough to approve the Zoning Permit Application for 101 S. Rush Street (Parcel # 044-706-001-00) as a non-conforming use in order to add 1,092 square feet

to the existing food pantry that will be connected to the main church building via a fully enclosed breezeway.

Voice Vote: Aye: 5 Nay: 0 Absent: 1 Abstain: 1 **Motion carried.**

Koorndyk re-joined the Commission Table at 7:38 p.m.

COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS

None

ADJOURNMENT

Motion by Hoekstra second by Anderson to adjourn the meeting.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 **Motion carried.**

Christians adjourned the meeting at 7:40 p.m.

Respectfully Submitted,

Sara S. Bizon
Zoning Administrator

Date



DDA SUMMARY REPORT TO VILLAGE COUNCIL
OCTOBER 10, 2016

The DDA held a workshop on September 27th and two committees meet.

1. Marketing Committee

A. –A review of last year’s projects concluded that;

1) Digital Training will not be repeated, however store owners will offered individual training to take advantage of if they choose.

2) A job fair will again be conducted in coordination with the Chamber.

B. -A questionnaire was developed and DDA members will be visiting Restaurants throughout Pentwater to gain a better understanding of their hours and the challenges they face.

Next Marketing meeting will be October 25th at 9:30AM

2. Hancock Improvements and Maintenance

-Committee members walked the downtown to obtain better insight into the improvements needs. Issues of area around trees, uneven bricks, weed growth, lighting of trees in green was all discussed. No conclusions are made at this time.

The DDA’s next board meeting is Wednesday Oct. 12th at 8:30 AM

Respectfully Submitted,
Claudia Ressel-Hodan Psy. D

VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street-P.O. Box 622-Pentwater, Michigan 49449
(231) 869-8301 - FAX (231) 869-5120

AUTHORIZING RESOLUTION – Participant Agreement with Michigan CLASS

WHEREAS, the Village of Pentwater, a Public Agency, desires to enter into an interlocal agreement substantially in the form attached hereto as Exhibit A (the “Participation Agreement”) for the purpose of exercising jointly the power each Public Agency has to invest its surplus funds; and

WHEREAS, the Public Agency is a Public Agency under the Participation Agreement and is authorized by Michigan law to invest its funds in certain investments (the “Permitted Investments”); and

WHEREAS, Act 7 of the Public Acts of the Extra Session of 1967, as amended, (the Urban Cooperation Act of 1967) authorizes the Public Agency to contract in the form of an interlocal agreement to provide for the manner of investment of surplus funds or proceeds of grants, gifts, or bequests to the parties to the interlocal agreement under the control of a legal or administrative entity created by that interlocal agreement.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS;

1. The Village Council adopts the Participation Agreement substantially in the form of Exhibit A which is incorporated in the Resolution by reference thereto and agrees to join with other Public Agencies to become a Participant under the terms of the Participation Agreement and to accept additional Public Agencies as new Participants without subsequent action.

2. The Village Council agrees to and concurs in the appointment of those Trustees either being appointed, to be appointed or currently serving as members of the Board of Trustees created under the Participation Agreement and recognizes those Trustees and their successors as the appointees of the Public Agency.

3. The Village Council acknowledges and confirms the representation, warranties and covenants provided in the Participation Agreement to the Investment Advisor and Custodian under Participation Agreement, upon which they may respectively rely.

4. The Village Council hereby authorizes ___the Village Treasurer___ (the “Authorized Officer”), to take the following actions with regard to the participation of the Public Agency in the Participation Agreement:

- a. Deliver a certified copy of this Resolution to Investment Advisor under the Participation Agreement.
- b. Execute and deliver all notices, directions and instructions required or permitted by the Participation Agreement from the Public Agency or Participant.
- c. Make contributions to the Investment Property as provided in the Participation Agreement and select all or part of the Surplus Funds (as defined in the Participation Agreement) to be contributed to the Investment Property.

Village of Pentwater

AUTHORIZING RESOLUTION - Participant Agreement with Michigan CLASS

d. Consent to an amendment to the Participation Agreement on behalf of the Public Agency if such amendment is not materially adverse to the interest of the Public Agency, is necessary to conform to the Participation agreement with law, or is a technical change necessary to facilitate the intent of the Participation Agreement.

5. The Participant understands and agrees that it shall not amend or repeal this Resolution except to the extent necessary to alter the limitations imposed on the Authorized Officer, to change Authorized Officers, or to withdraw from the Participation Agreement.

6. All resolutions and parts of resolution in conflict with this Resolution shall be, and hereby are, amended or repealed to the extent of such conflict.

At a regular meeting of the Pentwater Village Council held October 10, 2016 the following resolution was offered by _____ and second by _____:

AYES:

NAYS:

ABSENT:

Certification of Adoption

I HEREBY CERTIFY that the foregoing is a true and complete resolution was approved and adopted by a vote of the Village Council, Village of Pentwater, Oceana County, State of Michigan, at its regular meeting held on October 10, 2016.

Juanita Pierman, Village President

Date

VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN
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Authorizing Resolution - Agreement with MBT Multi-Business Securities, Inc.
Therefore let it be resolved that each of the following has been duly elected or appointed and is now legally holding the title set opposite his/her name.

<u>Colleen Moser</u> (Name of Authorized Person)	<u>Clerk/Treasurer</u> (Title)
<u>Rob Allard</u> (Name of Authorized Person)	<u>Village Manager</u> (Title)

II. CERTIFICATION

I, Juanita Pierman, Village President of
(Name and Title of Officer or Partner signing this Non-Corporate Resolution)

Village of Pentwater hereby certify that said organization is duly and legally
(Name of Organization)

organized and existing and that a quorum of the Village Council
(Name of Governing Body of Organization)

of said Organization attended a meeting duly held on the 10th day of October, 2016

at which the following resolutions were duly adopted, and that such resolutions are in full force and effect on this date and

do not conflict with the Village Charter & Ordinances of said organization.
(Name of Governing Rules)

I further certify that I have the authority to execute this Non-Corporate Resolution on behalf of said Organization, and that

the Village of Pentwater of the Organization, which took the action, called for by the
(Name of Governing Body of Organization)

resolutions annexed hereto has the power to take such action.

*SIGNATURE: _____ DATE: _____

TITLE: _____

***The signer should be someone other than one of the authorized person(s) named above. However, if signed by an authorized person named above, the Fed Wire Letter of Authorization and/or ACH Authorization Agreement must be signed by an authorized person other than the signer of this document.**

VILLAGE OF PENTWATER

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III. RESOLUTIONS

Certified Copy Of Certain Resolutions by the Governing Body of Said Organization Whereby the Establishment and Maintenance of Accounts Have Been Authorized.

RESOLVED -

FIRST: That the named Authorized Persons of this organization Village Manager or Village Clerk/Treasurer be and they hereby are, and each of them is, authorized and empowered, for and on behalf of this organization (herein called the "Organization"), to establish and maintain one or more accounts with Multi-Bank Securities, Inc. (herein called the "Brokers") and Pershing LLC, its successors or assigns, and for the purpose of purchasing, investing in, or otherwise acquiring, selling, possessing, transferring, exchanging, pledging, or otherwise disposing of or realizing upon, and generally dealing in and with;

(a) THIS PARAGRAPH PERMITS CASH TRANSACTIONS IN SECURITIES

according to P.A. 20 and the investment policy
of the Village of Pentwater

(b) THIS PARAGRAPH PERMITS CASH AND MARGIN TRANSACTIONS IN SECURITIES

according to P.A. 20 and the investment policy
of the Village of Pentwater

The fullest authority at all times with respect to any such commitment or with respect to any transaction deemed by any of the said Authorized Persons and/or agents to be proper in connection therewith is hereby conferred, including authority (without limiting the generality of the foregoing) to give written or oral instructions to the Brokers with respect to said transactions; to bind and obligate the Organization to and for the carrying out of any contract, arrangement, or transaction, which shall be entered into by any such Authorized Persons and/or drafts drawn upon the funds of the Organization such sums as may be necessary in connection with any of the said accounts to deposit funds with the Brokers; to deliver securities and/or contracts to the Brokers; to order the transfer or delivery thereof to any other person whatsoever, and/or to order the transfer record of any securities, or contracts, or titles, to any name selected by any of the said Authorized Persons or agents; to affix the Organization's seal to any documents or agreements, or otherwise; to endorse any securities and/or contracts in order to pass title thereto; to direct the sale or exercise of any rights with respect to any securities; to sign for the Organization all releases, powers of attorney and/or other documents in connection with any such account, and to agree to any terms or conditions to control any such account; to direct the Brokers to surrender any securities to the proper agent or party for the purpose of effecting any exchange or conversion, or for the purpose of deposit with any protective or similar committee, or otherwise; to accept delivery of any securities, to borrow money and securities, if applicable, and to secure repayment thereof with the property of the Organization; to appoint any other person or persons to do any and all things which any and all things which any of the said Authorized Persons and/or agents is hereby empowered to do, and generally to do and take all action necessary in connection with the account, or considered desirable by such Authorized Persons and/or agents with respect thereto.

VILLAGE OF PENTWATER

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SECOND: That the Brokers may deal with any and all of the persons directly or indirectly by the foregoing resolution empowered, as though they were dealing with the Organization directly.

THIRD: That the person signing this Non-corporate Resolution on behalf of the Organization be and hereby is authorized, empowered and directed to certify to the Brokers:

- (a) a true copy of these resolutions;
- (b) specimen signatures of each and every person by these resolutions empowered;
- (c) a certificate (which, if required by brokers, shall be supported by an opinion of the general counsel of the Organization, or other counsel satisfactory to the Brokers) that the Organization is duly organized and existing, that its governing rules empower it to transact the business by these resolutions defined, and that no limitation has been imposed upon such Sowers by the governing rules of the Organization or otherwise.

FOURTH: That the Brokers may rely upon the certified copy of the resolutions, specimen signatures, and certificate, as continuing fully effective unless and until the Brokers shall receive due written notice of change or rescission, and the dispatch or receipt of any other form of notice shall not constitute a waiver of this provision. nor shall the fact that any person hereby empowered ceases to be an Authorized Person of the Organization or becomes an Authorized Person under some title, in any way affect the Sowers hereby conferred, but the failure to supply any specimen signature shall not invalidate any transaction where the party authorizing the same has been actually empowered thereto by or in conformity with these resolutions.

FIFTH: That in the event of any change in the office of powers of persons hereby empowered, an Authorized Person shall certify such changes to the Brokers in writing in the manner herein above provided, which notification, when received, shall be adequate both to terminate the powers of the persons therefore authorized, and to empower the persons thereby substituted.

SIXTH: That the Authorized Persons of the Organization be, and hereby is, authorized and empowered to countersign items as aforesaid.

SEVENTH: That the foregoing resolutions and the certificates actually furnished to the Brokers by the Authorized Person of pursuant thereto, be and they hereby are made irrevocable until written notice of the revocation thereof shall have been received by the Brokers.

900 INVESTMENT POLICY

To Comply with Act 20 PA 1943, as amended

Purpose - An investment policy should state the reason it is established:

It is the policy of the Village of Pentwater to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow needs of the Village of Pentwater and comply with all state statutes governing the investment of public funds.

Scope - An investment policy should state the funds to which the policy applies:

This investment policy applies to all financial assets of the Village of Pentwater. These assets are accounted for in the various funds of the Village of Pentwater and include the general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, internal service funds, trust and agency funds and any new fund established by the Village of Pentwater.

Objectives - safety, diversification, liquidity and return on investment

The primary objectives, in priority order, of the Village of Pentwater's investment activities shall be:

Safety - Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

A. Credit Risk (Custodial Credit Risk and Concentration Credit Risk)

The Village will minimize Custodial Credit Risk, which is the risk of loss due to the failure of the security issuer or backer, by; limiting investments to the types of securities listed in the List of Authorized Investments section of this Investment Policy; and pre-qualifying the financial institutions, brokers/dealers, intermediaries and advisors with which the Village will do business.

B. Investment Rate Risk

The Village will minimize Interest Rate Risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates by; structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investment pools and limiting the average maturity in accordance with the Village's cash requirements.

Diversification - The investments will be diversified by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Liquidity - The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return on Investment - The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

Delegation of Authority to Make Investments

Authority to manage the investment program is derived from the following: Management responsibility for the investment program is hereby delegated to the Village Treasurer per MCL 64.9, who shall establish written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, collateral/depository agreements and banking service contracts. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

List of Authorized Investments

1. The Village of Pentwater is limited to investments authorized by Act 20 PA 1943, as amended, and may invest in the following:

- (a) Bonds, securities, and other Obligations Of the United States or an agency or instrumentality of the United States.
- (b) Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution, but only if the financial institution complies with subsection (2).
- (c) Investment pools organized under the surplus funds investment pool act, 1982 PA 367, 129.111 to 129.118.
- (d) The investment pools organized under the local government investment pool act, 1985 PA 121, MCL 129.141 to 129.50.
- (e) Governmental sponsored pools and/or mutual funds if purchased through an interlocal agreement pursuant to the urban cooperation act of 1967, 1967 (Ex Sess) PA 7 MCL 124.501 to 124.512.

2. A public corporation that invests its funds under subsection (1) shall not deposit or invest the funds in a financial institution that is not eligible to be a depository of funds belonging to the state under a law or rule of this state or the United States.

3. As used in this section, "financial institution" means a state or nationally chartered bank, a federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States Government and which maintains a principal office or branch office in this state under the laws of this state or the United States.

Safekeeping and Custody

All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the Village of Pentwater shall be on a cash basis. Securities may be held by a third party custodian designated by the Treasurer and evidenced by safekeeping receipts as determined by the Treasurer.

Prudence

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.



VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN

327 South Hancock Street-P.O. Box 622

Pentwater, Michigan 49449

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MEMORANDUM

TO: President Pierman & Village Council
FROM: Sara S. Bizon, Zoning Administrator *SSB*
DATE: September 26, 2016
SUBJECT: Reser Lot Split and Combination Application (Parcels #044-731-006-50 & 044-431-003-50 & 044-431-006-00)

Before you tonight is a Resolution authorizing division of a platted lot and immediate combination of lots within the Village of Pentwater submitted by Mr. Edward Reser Jr. for lot splits at 174 Channel Lane (Parcels #044-731-006-50 & 044-431-003-50) & 85 S. Mears St. (Parcel #044-431-006-00).

The resolution (see attached) is authorizing making two parcels out of the current three parcels. This will be accomplished by splitting the middle lot and immediately joining the two sections of it to the other two parcels. Currently, none of the lots meet the minimum square footage requirement and these "splits/combinations" will still make this non-conforming. However, on the advice of Counsel, this application was submitted and should be considered. The Planning Commission concurred. (See attached survey)

This split/combination will clean up those lots and will attach the garage legally to the house that uses it currently. The new lot "A" will be 6,019 sf. The new lot "B" will be 6,001 sf.

The Planning Commission reviewed the application and approved a motion on September 21, 2016 to recommend the property split and immediate combination to Village Council for adoption.

Village Attorney Mr. Monton has reviewed this agenda item before you tonight.

Thank you.



VILLAGE OF PENTWATER

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www.pentwatervillage.org

RESER LOT SPLIT & COMBINATION RESOLUTION VILLAGE OF PENTWATER COUNTY OF OCEANA

At a regular meeting of the Pentwater Village Council held on October 10, 2016 the following resolution was offered by _____ and seconded by _____ :

WHEREAS, Mr. Edward Reser Jr. has requested to split the existing boundaries and immediate combination of 174 Channel Lane (Parcels #044-731-006-50 & 044-431-003-50) & 85 S. Mears St. (Parcel #044-431-006-00); and

WHEREAS, the exiting parcel is described as:

ORIGINAL PARCELS PRIOR TO THIS BOUNDARY LINE ADJUSTMENT: PP# 64-044-431-006-00 The East half of Lot 6 of Block 31 of the plat of MIDDLESEX, according to the recorded plat thereof, Village of Pentwater, Oceana County, Michigan; AND ALSO, all that part of vacated Lake Street adjoining the southerly boundary of the East half of Lot 6 described above.

PP# 64-044-431-006-50 The West half of Lot 6 of Block 31 of the plat of MIDDLESEX, according to the recorded plat thereof, Village of Pentwater, Oceana County, Michigan; AND ALSO, all that part of vacated Lake Street adjoining the southerly boundary of the West half of Lot 6 described above.

PP# 64-044-431-003-50 The South half of Lot 3 of Block 31 of the plat of MIDDLESEX, according to the recorded plat thereof, Village of Pentwater, Oceana County, Michigan, Except the North 10 feet thereof; AND ALSO, the East 9 feet of the North half of said Lot 3; AND ALSO, all that part of vacated Lake Street adjoining the southerly boundary of Lot 3.

WHEREAS, the split will result in two parcels (Parcel "A" and Parcel "B") as described hereafter; and

WHEREAS, the new lot "A" will contain 6,019 sf. and the new lot "B" will contain 6,001 sf.

WHEREAS, on September 21, 2016, the Planning Commission of the Village of Pentwater approved to recommend that Pentwater Village Council approve the request of the lot split / combination; and

WHEREAS, a certified copy of this resolution splitting and combination of the existing property must be recorded with the Oceana County Register of Deeds before it becomes final.

NOW THEREFORE, be it resolved that permission and authority is hereby given to divide and combine the existing parcels owned by Mr. Reser into the parcels described below:

RESULTING PARCELS AFTER THIS BOUNDARY LINE ADJUSTMENT: PP# 64-044-431-006-00 Lot 6 of Block 31 of the plat of MIDDLESEX, according to the recorded plat thereof, Village of Pentwater, Oceana County, Michigan; **AND ALSO**, all that part of vacated Lake Street adjoining the southerly boundary of Lot 6 described above; **EXCEPT** the West 30 feet thereof.

PP# 64-044-431-003-50 The South half of Lot 3 of Block 31 of the plat of MIDDLESEX, according to the recorded plat thereof, Village of Pentwater, Oceana County, Michigan, Except the North 10 feet thereof; **AND ALSO**, the East 9 feet of the North half of said Lot 3; **AND ALSO**, the West 30 feet of Lot 6 of said Block 31; **AND ALSO**, all that part of vacated Lake Street adjoining the southerly boundary of the above described lands.

See attached Certificate of Survey and Legal Description prepared by Hepworth Land Surveying, LLC dated August 29, 2016 describing Parcel "A" and Parcel "B".

AYES: _____

NAYS: _____

ABSENT: _____

Certification of Adoption

I, Colleen Moser, Clerk for the Village of Pentwater, do hereby certify that the above resolution was duly passed and approved by the Pentwater Village Council, Oceana County, State of Michigan, at a regular meeting held in the Village of Pentwater on October 10, 2016.

Colleen Moser, Village Clerk

Date

LAND DIVISION SKETCH

BOUNDARY LINE ADJUSTMENT
THIS IS NOT A BOUNDARY SURVEY

PP# 64-044-431-006-00

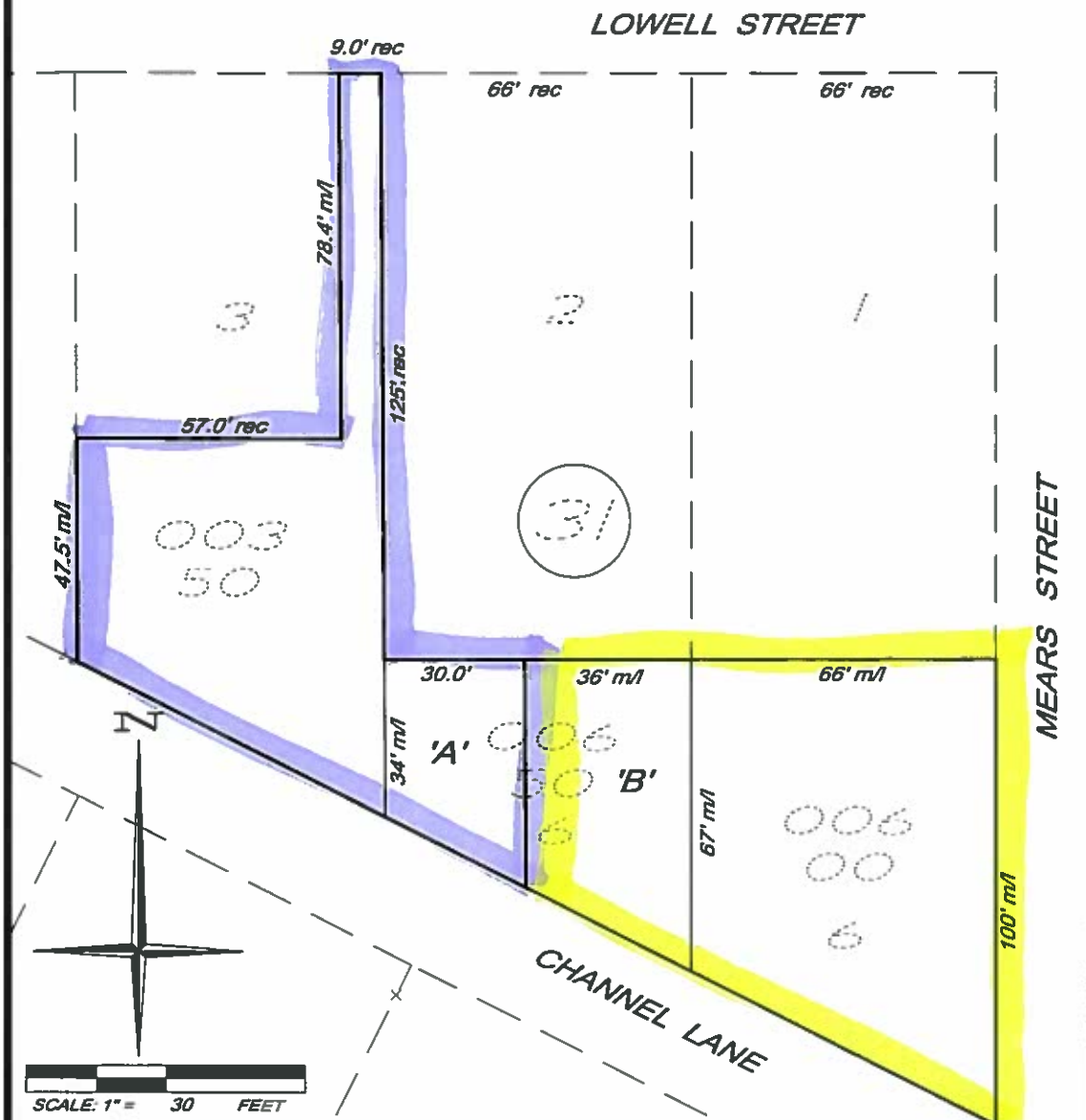
The East half of Lot 6 of Block 31 of the plat of MIDDLESEX, according to the recorded plat thereof, Village of Pentwater, Oceana County, Michigan; AND ALSO, all that part of vacated Lake Street adjoining the southerly boundary of the East half of Lot 6 described above.

PP# 64-044-431-006-50

The West half of Lot 6 of Block 31 of the plat of MIDDLESEX, according to the recorded plat thereof, Village of Pentwater, Oceana County, Michigan; AND ALSO, all that part of vacated Lake Street adjoining the southerly boundary of the West half of Lot 6 described above.

PP# 64-044-431-003-50

The South half of Lot 3 of Block 31 of the plat of MIDDLESEX, according to the recorded plat thereof, Village of Pentwater, Oceana County, Michigan, Except the North 10 feet thereof; AND ALSO, the East 9 feet of the North half of said Lot 3; AND ALSO, all that part of vacated Lake Street adjoining the southerly boundary of Lot 3.



<p>FOR:</p> <p>RESER FAMILY Tave Reser</p>	<p>HEPWORTH LAND SURVEYING, LLC</p> <p>5774 WAYNE AVE PENTWATER, MI 49449</p> <p>TEL 231-869-2391</p>	<p>DISK: 2016 CRD: S98216</p> <p>SCR: LDS16154</p> <p>DATE: AUGUST 29, 2016</p> <p>JOB NO.: 16154</p> <p>SHEET 1 of 2</p>
<p>DWN: JRH CHK:</p>		



ReserSplit

powered by
FetchGIS



1:3000

Map Publication:

Fri Sep 2 2016 12:00:32 PM

Disclaimer:

This map does not represent a survey or legal document and is provided on an "as is" basis. Oceana County expresses no warranty for the information displayed on this map document.

Parcel Number 044-431-006-50
 Name: Reser
 Date: 8/31/10

VILLAGE OF PENTWATER
 PETITION TO DIVIDE, SPLIT OR OTHERWISE ALTER EXISTING
 PROPERTY BOUNDARIES IN THE VILLAGE

EDWARD A RESER JR
 (Applicant)
65 E MONROE ST
 (Address) UNIT 4505
CHICAGO IL 60603
 (City, State, Zip Code)
3177260086
 (Telephone)
TAVE@SEMINT.COM
 (E-mail)

OFFICE USE ONLY	
Application number	<u>LS 01-16</u>
Date Rec'd	<u>8/31/10</u>
Fee Rec'd	<u>\$300</u>
Approval Date by Planning Commission	<u>9/21/16</u>
Approval Date by Village Council	_____
Date Recorded	_____

APPLICANT'S CAPACITY IF NOT PROPERTY OWNER (circle one):

Builder / Have Option to purchase / Agent / other _____

PROPERTY OWNER:	<u>ROBIN R MARTENS, DANIEL M. RESER</u> <u>EDWARD A. RESER JR</u>		
PROPERTY ADDRESS:	<u>(A)</u>	<u>174 CHANNEL LANE +</u>	
	<u>(B)</u>	<u>85 S Mears</u>	
PARCEL NUMBER:	<u>(A)</u>	<u>64-044-431-006-50 and 64-044-431-003-50</u>	
	<u>(B)</u>	<u>64-044-431-006-00</u>	
RECORDED PLAT OR SUBDIVISION NAME:	<u>See attached</u>		
BLOCK:	LOT(S):	*OR ATTACH LEGAL DESCRIPTION	
ZONING DISTRICT:	<u>R2</u>	PRESENT USE:	<u>Res</u>
WATER: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		SEWER: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
CURRENT STRUCTURE ON LOT		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

SETBACKS FROM PROPERTY LINES OF CURRENT STRUCTURES: *See drawing*

PRINCIPAL BUILDING

FRONT:	RIGHT SIDE:	LEFT SIDE:	REAR:
--------	-------------	------------	-------

ACCESSORY BUILDING

FRONT:	RIGHT SIDE:	LEFT SIDE:	REAR:
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PURPOSE OF PETITION: *SPLITTING PROPERTY*
BETWEEN FAMILY.

(Attach sheets if necessary)

(attached)

ATTACHED A CERTIFIED SURVEY (IF REQUESTED BY THE ZONING ADMINISTRATOR OR PLANNING COMMISSION), (completed by a professional surveyor or engineer for the property at issue [including a written drawing showing structures and stakes set on the property boundaries or corners] in order to insure that all requirements of the Zoning Ordinance will be met.) *See Pentwater Community Zoning Ordinance – Section 19.15)*

(attached)

ATTACH A TENTATIVE PARCEL MAP DEPICTING THE PROPERTY, including dimensions, layout of the alteration(s), and connecting streets/alleys/easement.

(attached)

ATTACH LEGAL DESCRIPTION OF NEW PARCELS

(attached)

**A word document containing the current legal and proposed descriptions must be e-mailed to zoning@pentwatervillage.org*

NUMBER OF ATTACHED SHEETS: 10

1. <input checked="" type="checkbox"/> Current Legal Description	Number of Pages:
2. <input checked="" type="checkbox"/> Proposed Project	Number of Pages:
3. <input checked="" type="checkbox"/> Survey	Number of Pages:
4. <input checked="" type="checkbox"/> Proposed Map	Number of Pages:
5. <input checked="" type="checkbox"/> New Legal Description	Number of Pages:
6. <input checked="" type="checkbox"/> Other: <i>Tax Bills + Deeds</i>	Number of Pages:

AFFIDAVIT: I attest that the information on the petition is, to the best of my knowledge, true and accurate. Further, I agree that all applicable sections of the Pentwater Community Zoning Ordinance will be complied with. Also, I agree to give permission for officials of Village of Pentwater to enter the property subject to this application for purposes of inspection. Finally, I understand any zoning action approved for this application conveys only land use rights, and does not include any representation or conveyance of rights in any other statute, building code, deed restriction or other property rights.

Signed: Edward A. Prunty
Date: 8/31/16

When completed send to:
Village of Pentwater Zoning Administrator
327 S. Hancock Street – P.O Box 622
Pentwater, Michigan 49449
Phone: (231) 869-8301 Fax: (231) 869-5120

OFFICE USE ONLY

HEARING DATE: 9/21/16 - 7pm

DATE SUBMITTED TO PLANNING COMMISSION: 9/12/16

[THIS FORM MUST BE DISTRIBUTED TO THE PLANNING COMMISSION WITHIN 30 DAYS OF RECEIPT]

OFFICE USE ONLY

Response requested from:

DPW 9/1/16 ✓

Police 9/1/16 ✓

Fire 9/1/16

Other _____

Please attach your response and RETURN WITHIN 10 DAYS OF THIS REQUEST to the Zoning Administrator

10/3/16

My name is Susan Flores. I am the trustee of the Stanley Kazwara Trust. Stanley Kazwara was the husband of my aunt, Harriet Kazwara. They had no children.

There is a piece of property jointly owned by the trust (two-thirds) and several individuals related to me (one-third).

It is our intention to donate this property to the Village of Pentwater. The tax number of the property is 64-044-320-005-50.

Sincerely,

Susan Flores
(219) 313-5465
8132 5th St.

Highland, IN 46322

- AND -

813 6th St.

Pentwater, MI 49449



distance
feet, at
H. 890
a. distac
90.28 14

