



VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock St. P.O. Box 622 Pentwater, MI 49449
(231) 869-8301 - FAX (231) 869-5120
www.pentwatervillage.org

VILLAGE COUNCIL REGULAR MEETING AGENDA

Agenda to be presented before the Village Council at the regular meeting to be held on February 13, 2017 at Village Hall at 6:00 PM.

1. Call to Order.
2. Council Roll Call.
3. Public Comments.
4. Approval of the Agenda.
5. Public Comments on Agenda Items.
6. Approval of Consent Agenda Items.

All matters listed under Item 6. Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

Approval of Village Council Regular meeting minutes held on January 9, 2017.

Regular Village bill approval of \$60,370.50. Fire Department bill approval of \$1,824.49.

Approval of the use of Village Property:

Evan Bailey requests use of the Village Green for a Wedding to be held on 6-24-17.

DEPARTMENT REPORTS

1. Village Manager – Rob Allard
2. Police Chief – Laude Hartrum
3. Fire Chief - Terry Cluchey
4. Zoning Administrator – Keith Edwards

COMMITTEE and BOARD REPORTS

1. Buildings & Grounds Committee – Bill Maxwell
2. Finances Committee - Jared Griffis
3. Ordinances Committee – Dan Nugent
4. Personnel Committee – Angell-Powell
5. Promotions Committee – Pamela Burdick
6. Services Committee - Don Palmer

VILLAGE COMMISSION and BOARD REPORTS

1. Planning Commission – Ron Christians
2. Zoning Board of Appeals – Mike Castor
3. DDA – Dr. Claudia Ressel-Hodan

UNFINISHED BUSINESS

1. None

NEW BUSINESS

1. Street Improvement Bond Resolution.
2. Budget Amendment.

ADJOURNMENT

PUBLIC COMMENTS

1. Will be made ONLY when the Village President opens the meeting for public comments, this is not a Public Hearing.
2. It is asked that you state your name & address to Council.
3. All comments will be addressed to the Village President.
4. All comments are limited to 3 minutes.

Thank you for your cooperation

Village of Pentwater

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting COUNCIL MINUTES

January 9, 2016

Call to Order - President Jeff Hodges called the regular meeting of the Pentwater Village Council to order at 6:00 p.m. at Village Hall in the community room.

Pledge of Allegiance.

Roll Call - Present: Jared Griffis, Dan Nugent, Bill Maxwell, Don Palmer, Angell-Powell and Jeff Hodges. Absent: April Watkins.

Staff present: Village Manager Rob Allard, Clerk/Treasurer Colleen Moser, Police Chief Laude Hartrum, Deputy Clerk Barb Siok, Fire Chief Terry Cluchey and Village Attorney Brian Monton.

Approval of the Agenda - *Motion* by Maxwell supported by Angell-Powell to approve the agenda. Voice vote. AYES: 6 NAYS: 0. ABSENT: 1-Watkins. Agenda approved.

Consent Agenda- Approval of Village Council minutes from the regular meeting held on December 12, 2016. Regular Village bill approval of \$61,540.04. Fire Department bill approval of \$1,142.40.

Approval of the use of Village Property: Sue Bainton/Robert Mitchell request use of the Village green for a Wedding to be held on July 30, 2017.

Claudia Ressel-Hodan, Psy.D. would like to use the Village Green gazebo to play the movie "Breaking Away", rated PG, on June 9, July 14 and Aug. 18 at twilight, approximately 9:00 p.m. in order to raise funds for the Pentwater-Hart Bike Trail.

Motion by Palmer, second by Griffis to approve the consent agenda items. Roll call vote. AYES: 6 NAYES: 0. ABSENT: 1-Watkins. Consent agenda items approved.

VILLAGE DEPARTMENT REPORTS

Reports are in meeting packet and posted on www.pentwatervillage.org.

Village Manager -See report.

Police Chief -See report.

Fire Chief - See meeting minutes.

Zoning Administrator - See report.

COMMITTEE REPORTS

Committee meeting minutes are provided if received in time for the packet.

Building and Grounds Committee - Maxwell reported on the January 5th meeting, see minutes.

Finance Committee - Griffis stated that the next meeting would be on January 13, 2017 at 3:00 p.m.

Ordinance Committee. – Nugent reported on January 3, to discuss a change to the Planning Ordinance and to rescind the DAC Ordinance. The recommendations of the committee would be discussed later in the meeting under New Business.

Personnel Committee- No meeting, no report.

Promotions Committee – See meeting minutes. Maxwell reported, that the Sesquicentennial kick off dinner would be held on March 16, 2017 at the Friendship Center. Tickets for the dinner are \$18.67 per person and can be purchased at Village Hall. Payment for tickets must be by check or money order only.

Services Committee- Palmer stated that the next meeting would be on January 13, 2017 at 2:00 p.m.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- Next meeting on January 18, 2017 at 7:00 p.m.

ZBA- No meeting. Mike Caster said there is a need for people to be on the ZBA. Those interested should contact the Village President by email: president@pentwatervillage.org.

DDA – Dr. Claudia Ressel-Hodan reported on DDA meeting from December 14th. See meeting minutes.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Approve Fire Dept. Elections.

Motion by Maxwell, second by Angell-Powell to approve the Fire Department Elections; Paul Smith as Assistant Fire Chief, Ray Hassel as Secretary, and Chris Gebhart as Caretaker. Voice vote. AYES: 6 NAYES: 0. ABSENT: 1-Watkins. Motion approved.

Appointment of Crystal Babbins to the DDA, Term Ex. 1-1-20.

Motion by Palmer, second by Nugent to approve the appointment of Chrystal Babbins. Voice vote. AYES: 6 NAYES: 0. ABSENT: 1-Watkins. Appointment approved.

16-17 Budget Amendment for Marina.

Motion by Palmer, second by Griffis to approve the 16-17 budget amendment resolution for the marina fund. Roll call vote AYES: 6 NAYES: 0. ABSENT: 1-Watkins. Motion approved.

Rescind Village Ordinance Section 33.50, Design Advisory Committee (DAC).

Motion was made by Maxwell, second by Angell-Powell to rescind Village Ordinance Section 33.50. Nugent stated that the DAC had not met in over a year and the ordinance is repetitive of the Zoning Ordinance. Hodges stated that the ordinance has no consequences for violation, is one more hurdle for business owners to improve their frontage. Village

Ordinance Section 33.50 will be considered rescinded upon date of publication. Roll call vote AYES: 6 NAYES: 0. ABSENT: 1-Watkins. Motion approved.

Change to Village Ordinance Section 150.02 Number Planning Commission Members. The change would allow one councilor to be on both, the Planning Commission and on the Zoning Board of Appeals, with whom could be the same councilor, by adding 'and/or' to the third sentence of section 150.02 as follows:

"Members appointed to the Commission shall hold no other municipal office, except that one of the appointed members may be a member of the Zoning Board of Appeals, a joint administrative fire board, and/or the Village Council."

Village attorney recommended that the Village remove the third sentence of section 150.02 and membership would then be according to the Enabling Act that allows up to one-third of planning commission members to come from council, therefore the seven-member commission could have up to two members of Council allowed to be on Planning commission.

Nugent stated that the recommendation from committee was to change to the sentence order to allow one member to be on the planning commission. Palmer stated that the committee would need to meet again in order to change the committee's recommendation.

Motion was made by Maxwell, second by Angell-Powell to change section 150.02 to change the third sentence to allow one member of Council to be on the Planning commission and/or ZBA. The amendment to section 150.02 will become effective on date of publication. Roll call vote. AYES: 6 NAYES: 0. ABSENT: 1-Watkins. Motion approved.

Accept Resignation of Councilor April Watkins.

Motion made by Griffis second by Palmer to accept April Watkin's resignation with regret. Voice vote. AYES: 6 NAYES: 0. ABSENT: 1-Watkins. Motion approved.

Nominations for Village Council. President Hodges opened the nominations to fill the council vacancy with a term expiring on November 2018. Hodges nominated Pam Burdick as she had the next highest number of votes to be on council at the November 2016 election. Hodges stated that he had confirmed with Pam Burdick that she was interested in being appointed as councilor.

Motion by President Hodges, second by Angell-Powell to appoint Pam Burdick to the office of Village Council with a term expiring November 2018. Roll call vote. AYES: 6 NAYES: 0. Motion approved.

Adjournment - Hodges asked for a motion to adjourn. *Motion* by Palmer, second by Maxwell. Voice vote. AYES: 6 NAYS: 0 Motion approved. President Hodges adjourned the meeting at 6:43 p.m.

Respectfully submitted,

Colleen Moser, Clerk/Treasurer

Date

January 2017 Check Register for the Village of Pentwater

Check Date	Check	App	Vendor Name	Description	Amount
01/05/2017	43274	AP	AT&T Mobility	utilities	76.62
01/05/2017	43275	AP	Baker, Doug	cell phone reimburs.	70.00
01/05/2017	43276	AP	C & I Electric	prof. svc. (lift at apache hills)	60.00
01/05/2017	43277	AP	Charter Communications, Inc.	utilities	906.78
01/05/2017	43278	AP	Cintas Corporation	prof. svc.	117.86
01/05/2017	43279	AP	Companion Life Insurance Company	insurance	216.16
01/05/2017	43280	AP	Dickenson, David dba C&D Cleaning	prof. svc.	1,550.00
01/05/2017	43281	AP	Evergreen Solutions LLC	supplies	58.79
01/05/2017	43282	AP	Frontier	utilities	242.79
01/05/2017	43283	AP	Hach Company	supplies	344.03
01/05/2017	43284	AP	Integrity Business Solutions	supplies	92.94
01/05/2017	43285	AP	Larson & Son Ace Hardware, Inc.	supplies	258.79
01/05/2017	43286	AP	VOID	void	0.00
01/05/2017	43287	AP	Lighthouse Car Care Center LLC	supplies/mtc.(PPD)	38.00
01/05/2017	43288	AP	Michigan Municipal League	(council member) training	90.00
01/05/2017	43289	AP	Northern Fire & Safety	prof.svc. (annual inspection)	40.00
01/05/2017	43290	AP	Oudbier Instrument Co.	prof.svc.	780.00
01/05/2017	43291	AP	Prince & Monton, PLC	VOP Bates	1,081.00
01/05/2017	43292	AP	Republic Services, Inc.	prof.svc.	332.18
01/05/2017	43293	AP	Tarnowski, Nate	cell phone reimb.	70.00
01/05/2017	43294	AP	Tele-Rad Inc.	prof.svc.	136.20
01/05/2017	43295	AP	Trace Analytical Laboratories, Inc.	analytical	562.20
01/05/2017	43296	AP	Verizon Wireless	utilities	116.04
01/05/2017	43297	AP	Village of Pentwater	quarterly w & s	2,480.69
01/16/2017	43298	AP	All Seasons Porta-Jons LLC	prof.svc.	72.00
01/16/2017	43299	AP	Boyko, Aaron	maintenance	550.00
01/16/2017	43300	AP	Cintas Corporation	prof. svc.	359.70
01/16/2017	43301	AP	Consumers Energy Co.	utilities	10,575.79
01/16/2017	43302	AP	Cummins Bridgeway, LLC	prof.svc.	3,209.94
01/16/2017	43303	AP	Evergreen Solutions LLC	supplies	48.15
01/16/2017	43304	AP	Firstmerit Bank, N.A.	misc.	283.61
01/16/2017	43305	AP	Frontier	utilities	87.36
01/16/2017	43306	AP	Integrity Business Solutions	supplies	161.35
01/16/2017	43307	AP	Jack Witt	Christmas decoration Reimburs.	513.52
01/16/2017	43308	AP	Klotz Auto Parts Inc.	rpr. mtc. supplies	316.40
01/16/2017	43309	AP	Ludington Daily News	publishing	109.89
01/16/2017	43310	AP	MailFinance	Neopost prof. svc.	394.95
01/16/2017	43311	AP	Manistee Conservation District	prof.svc.	325.00
01/16/2017	43312	AP	National Pen Co. LLC	comm. promo.	128.44
01/16/2017	43313	AP	North Central Co-op Corporation	motorpool	524.51
01/16/2017	43314	AP	Pentwater Convenience Center, Inc.	fuel	49.76
01/16/2017	43315	AP	Republic Services, Inc.	prof. svc.	8,957.90
01/16/2017	43316	AP	Trace Analytical Laboratories, Inc.	analytical	949.20
01/16/2017	43317	AP	Webb Chemical Service Corp.	supplies	1,707.50
01/16/2017	43318	AP	WEX BANK	fuel	943.13
01/27/2017	43319	PR	Priority Health Insurance	insurance	9,496.00
01/31/2017	43320	AP	VOID	void	0.00
01/31/2017	43321	AP	Baker, Doug	cell phone reimburs.	80.00

January 2017 Check Register for the Village of Pentwater

Check Date	Check	App	Vendor Name	Description	Amount
01/31/2017	43322	AP	C & I Electric	prof. svc.	130.00
01/31/2017	43323	AP	Charter Communications, Inc.	utilities	906.22
01/31/2017	43324	AP	Cintas Corporation	prof. svc.	117.86
01/31/2017	43325	AP	DMC Unlimited	prof.svc.	10.00
01/31/2017	43326	AP	DTE Energy Company	utilities	2,311.92
01/31/2017	43327	AP	E R H Electronics	prof.svc.	120.50
01/31/2017	43328	AP	Evergreen Solutions LLC	supplies	96.30
01/31/2017	43329	AP	Frontier	utilities	242.36
01/31/2017	43330	AP	Great Lakes Energy	twshp.so.utilities	186.42
01/31/2017	43331	AP	Hancock Bldg Condo Assn	Annual Condo Dues	1,200.00
01/31/2017	43332	AP	Integrity Business Solutions	supplies	129.42
01/31/2017	43333	AP	Jobbins, Henry	cell phone reimburs.	64.85
01/31/2017	43334	AP	Larson & Son Ace Hardware, Inc.	supplies	288.50
01/31/2017	43335	AP	VOID	void	0.00
01/31/2017	43336	AP	Ludington Daily News	comm promo	380.12
01/31/2017	43337	AP	MILLER, K	refund FC deposit	100.00
01/31/2017	43338	AP	Neofunds by Neopost	postage	400.00
01/31/2017	43339	AP	Northern Clinical & Diagnostic Assoc.	prof.svc.	86.37
01/31/2017	43340	AP	Northern Fire & Safety	prof.svc.DPW	213.00
01/31/2017	43341	AP	Root's Tire and Service Inc.	repair for dump truck	43.25
01/31/2017	43342	AP	Trace Analytical Laboratories, Inc.	analytical	2,327.10
01/31/2017	43343	AP	TRAILHEAD BIKE SHOP	DDA promo.BIKE SHARE	800.00
01/31/2017	43344	AP	Wilbur-Ellis Company LLC	CWP supplies	456.14
01/31/2017	43345	PR	POLICE OFFICERS ASSOCIATION	dues	80.00
01/31/2017	43346	PR	TECH, PROF & OFFICE ASSOC OF MI	dues	75.00
01/31/2017	43347	PR	UNITED WAY OF THE LAKESHORE	united way	40.00
					60,370.50

**Pentwater Fire Department
Payment of Bills
February 9, 2017**

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Feb 9, 17	02/09/2017	2471	Mercy Health Lakeshore Campus	-69.20
	02/09/2017	2472	Oceana County EMS	-25.00
	02/09/2017	2473	Circle K Service	-699.28
	02/09/2017	2474	Charter Communications	-257.69
	02/09/2017	2475	Galls, LLC	-51.36
	02/09/2017	2476	Verizon Wireless	-76.02
	02/09/2017	2477	First Due	-461.90
	02/09/2017	2481	Mission Graphics	-184.04
Feb 9, 17			TOTAL	\$ (1,824.49)

MANAGERS REPORT

February 13, 2017

ROAD MAINTENANCE

Again, so far an easy winter. If this trend continues the Village will save thousands of dollars on overtime, plow blades and subcontracted hauling of downtown snow.

VILLAGE WATER SYSTEM

The "Let Water Run" notices for the select group of customers have been sent. Keeping hydrants exposed has not been a problem this year due to light snows.

ANNUAL BUDGETS

Village budgets are nearing completion for Finance Committee review.

STREET IMPROVEMENT PLAN

Requests for Qualifications from engineering firms were received on January 16. The Services Committee identified three firms to interview on Friday February 10th. The committee will make a selection for an engineer to negotiate a contract with for the anticipated five year project.

PARKS

The fishing dock located at the end of Fourth Street has been relocated to the launch ramp parking area on Lake Street. It seems that the lack of solid ice and windy weather has created enough turbulence to break it free. The dock will be repaired and put back in place in the spring.

**Pentwater Police Department
Activity Report
January 2017**

Synopsis

Calls for service were very slow in the month of January. The Department complaints were slightly up from last year at this time.

Activity Highlight

On 1-1-2017 Officers responded to a report of a female subject screaming near the intersection of Hancock and First St. Officers immediately responded and investigation revealed that the complaint was unfounded.

On 1-3-2017 Officers responded to report of domestic violence in the 200 block of South Carroll Street. Upon arrival investigation revealed that no physical contact had taken place. The parties were separated. The case is closed.

On 1-13-2017 Officers responded to the 400 block of North Hancock Street to take a missing person report. After investigation the subject was located and the case was closed.

On 1-22-2017 Officers responded to a report of shots fired near the intersection of Sands Street and Morris Street. Upon arrival officers were unable to determine who had fired the shots. The case remains under investigation.

During the course of January Pentwater Police received several reports of attempted telecommunication fraud. These have been previously reported. It now appears that subject(s) are spoofing local phone numbers in an attempt to contact potential victims.

Ongoing Projects

Pentwater Police are reviewing emergency plans with the Pentwater High School.

We are also beginning to plan for our ongoing yearly training. This includes but is not limited to; Defensive Tactics, Taser, Legal Update, CPR & First Aid. The training is going to take place over the course of the next three months.

Respectfully submitted,
Chief Laude Hartrum

Pentwater Police Department – Activity Detail

Complaints	Totals
911 Hang Up calls	2
Animal Complaints	1
Assists	5
City Ordinance	1
Civil Complaints	1
Domestic	1
Follow up	5
Medical Calls	2
Harassment	1
Juvenile Complaint	1
Missing Person	1
Shots Fired	1
Suspicious Situation	3
Traffic Stops	12
Traffic Hazards	1
OWI	0
Well Being Checks	1
Total	39

Tickets Issue

No Tickets were issued during the month. There were no snow removal issues.



VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street, P.O. Box 622, Pentwater, Michigan 49449
(231) 869-8301 FAX (231) 869-5120
www.Pentwatervillage.org

ZONING ADMINISTRATOR'S REPORT

February 3, 2017

The following is a summary of activity conducted by the Zoning Administrator in January, 2017.

Code Enforcement

I have investigated one complaint of someone building a deck without a permit. It turned out to be some minor repair to a front porch that is no higher than 32 inches above grade and therefore does not require a building permit. The porch also conforms to the Zoning Ordinance and the repairs did not require a Zoning Permit.

Planning Commission

The Planning Commission met on January 18, 2017 to discuss the Zoning Ordinance and Master Plan. The next Planning Commission is scheduled for February 15, 2017 where we will be reviewing the contents of the current master plan and looking at an outline that I will prepare for some minor changes to the Zoning Ordinance.

Zoning Board of Appeals

The Zoning Board of Appeals did not meet in January.

Zoning Permits

No Zoning Permits were issued in the month of January, 2017.

Other Comments

It is my pleasure to be working for the Village of Pentwater and Pentwater Township.

Sincerely,

Keith J. Edwards

Keith Edwards
Zoning Administrator



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com

Monthly Meeting Agenda

Meeting Date: Wednesday, February 1, 2017 19:15

Meeting Location: Pentwater Fire Department

Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 1/4/17
- III. Reports of Officers
 - a. Treasurer Everet Horton
- IV. Old Business
 - a. FDIC is April 24-29 in Indianapolis
- V. New Business
- VI. Training
- VII. Discussion on Last Month's Calls
- VIII. Public Comment (held to two (2) minutes on all issues)
- IX. Adjourn



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com

Monthly Meeting Minutes

Meeting Date: Wednesday, January 4, 2017 19:20
Meeting Location: Pentwater Fire Department
Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 12/7/16
- III. Reports of Officers
 - a. Treasurer Everet Horton- \$66,663.30 remaining (70.6% spent)
- IV. Old Business
 - a. FDIC is April 24-29 in Indianapolis. Reservations are made.
- V. New Business
 - a. There were 305 total runs in 2016. We believe this is a record number of runs for PFD in a calendar year.
 - b. A budget meeting date was set for January 12 at 7 PM at PFD.
 - c. There was discussion on Oceana EMS's changes in use of lights and sirens on calls. PFD will not continue to use lights and sirens as needed and in accordance with Michigan law.
 - d. A snapshot of what employee renumbering would like was presented to the membership.
- VI. Elections for Assistant Fire Chief, Secretary, and Caretaker were held. Members in attendance were Tony Arnouts, Aaron Boyko, Terry Cluchey, Chris Gebhart, Mark Haynor, Ray Hasil, Everet Horton, Jonathan Hughart, Joe Malburt, Juan Munoz, Nate Munoz, Ben Russell and Paul Smith.
 - a. A motion by Terry Cluchey to nominate Paul Smith to a two year term as Assistant Fire Chief was seconded by Everet Horton. A voice vote of all members present was unanimous. It is PFD's recommendation to the Pentwater Village Council and Pentwater Township Board to appoint Paul Smith as Assistant Fire Chief for a period of two years beginning April 1, 2017.
 - b. A motion by Paul Smith to nominate Ray Hasil to a two year term as Secretary was seconded by Aaron Boyko. A voice vote of all members present was unanimous. It is PFD's recommendation to

Secretary- Ray Hasil

the Pentwater Village Council and Pentwater Township Board to appoint Ray Hasil to Secretary for a period of two years beginning April 1, 2017.

- c. A motion by Terry Cluchey to nominate Chris Gebhart to a two year term as Caretaker was seconded by Everet Horton. A voice vote of all members present was unanimous. It is PFD's recommendation to the Pentwater Village Council and Pentwater Township Board to appoint Chris Gebhart to Caretaker for a period of two years beginning April 1, 2017.

VII. Training- lecture on ice rescue and some hands on of our MARSARS ice rescue equipment.

VIII. Discussion on Last Month's Calls

- a. There were 5 fire and 19 medical calls for service for December

IX. Adjourn- a motion to adjourn by Aaron Boyko was seconded by Joe Malburg.



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com

Officer Meeting Minutes

Meeting Date: Wednesday, January 4, 2017 19:00
Meeting Location: Pentwater Fire Department
Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 12/7/16
- III. Reports of Officers
 - a. Treasurer Everet Horton
- IV. Old Business
 - a. FDIC is April 24-29 in Indianapolis. Reservations are made.
- V. New Business
 - a. There were 305 total runs in 2016
 - b. We need to set a date for next year's budget
 - c. Use of lights and sirens on medical calls
 - d. Employee renumbering
 - e. Elections for Assistant Fire Chief, Secretary, and Caretaker are tonight.
 - f. Lieutenant Mike Moore submitted a letter stating he will be taking a leave of absence. He is constructing a new home this year and hopes to return when he has more time to dedicate.
- VI. Training
- VII. Discussion on Last Month's Calls
- VIII. Public Comment (held to two (2) minutes on all issues)
- IX. Adjourn



Village of Pentwater

327 South Hancock Street P.O. Box 622

Pentwater, MI 49449

Phone 231-869-8301 Fax 231-869-5120

Finance Committee Meeting Minutes January 13, 2017

Chair, Jared Griffis called the meeting to order at 3:10 p.m. held in Village Hall.

Present: Jared Griffis, Don Palmer and Dan Nugent.

Absent: None.

Also Present: Village President Jeff Hodges, Village Manager Rob Allard and Clerk/Treasurer Colleen Moser.

The committee met to discuss combining departments. Would reduce the number of departments from 17 to 12. Less departments would make it easier to understand. Combining the Departments;101 & 171 Council and President = 171 Elected Officials. 215 & 265 Clerk & Treasurer = 215 Clerk/Treasurer to match the position Clerk/Treasurer. And combining departments: 757: Launch Ramp, 758: Fishing Dinghy Dock, 759: Fish Cleaning Station into the existing department 756: Parks. Parks could be renamed Parks & Recreation. The recreation program would stay as its own department.

Griffis adjourned the meeting at 4:05 p.m.

Respectfully Submitted,

Jared Griffis

Minutes of Services Committee
Meeting: January 26, 2017
2:00 pm, Village Hall

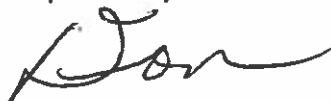
Members Present: Palmer, Maxwell, Griffis

Members Absent: none

Also Present: Holley, Cuchna, Valenzano, V. Mgr. Allard, V. Clerk Moser

1. Allard reported that the RESOLUTION from the state for village consideration which provides the FIRST STEP in the SIP will be on the February 13 Council agenda.
2. Maxwell sought comments regarding at least one water bill and the definition of 'establishment'. Committee chair and Village Manager noted that this is defined in the ordinance and has been aired several times prior to Maxwell's recent appointment to this committee.
3. Allard reported that during a future meeting of this committee an item to be discussed will be a water leak issue.
4. The rest of the meeting was spent reviewing the eight engineering firms wishing to represent the village in the SIP. After much review, the committee and guests agreed to extend an invitation to the following three firms as finalists to be interviewed on Friday, February 10: Moore and Bruggink, Fleis and VandenBrink, Gourdie-Fraser. Committee then set January 31 for its next meeting to review and determine potential questions to ask.
5. There being no other matters before the committee, the meeting was adjourned at 3:20 pm.

Respectfully Submitted for the Committee,



Don Palmer, Chair
Services Committee
Village of Pentwater



Village of Pentwater
327 South Hancock Street P.O. Box 622
Pentwater, MI 49449
Phone 231-869-8301 Fax 231-869-5120

CIP Workgroup Minutes
January 13, 2017

Chair, Don Palmer called the meeting to order at 2:15 p.m. held in Village Hall.

Present: Jared Griffis, Don Palmer and Dan Nugent.

Absent: None.

Staff Present: Village Manager Rob Allard and Clerk/Treasurer Colleen Moser.

Public Present: Rand Gee, Ted Cuchna, Cheryl Highland, Mark O Benner

Norm Shotwell

Allard stated that the Requests for qualifications for the engineering of the street project were due on Monday Jan 16.

Cuchna recommended Don Holley be on the CIP committee as he has the degree and background for the sewer. Also suggested a rating system to review the engineering applicants.

Public notification updates on the street project.

Cheryl Highland said that the Sesquicentennial will be going door to door to pass out flyers and suggested they could include an update one street project. Mark Benner suggested using the utility bills as a way to update. Additional costs for the printing would be charged to the general fund. Allard said that he would write the updates.

Interest rate and closing day expectations per Paul Staudard, Bond Consultant

Paul Staudard attended the meeting via conference call. He said that he needed how much money Village would be borrowing in order to have the resolution written. Per Paul, interest rates went up .75% right after the election. The rates have come down since the election but are not as low as they were prior to the election. Staudard was asked what are the current rates and he could not give a rate but said the Village should expect a rate around 3%. Staudard continued, about 6-8 weeks after the Village passes a resolution would sell the bonds. Village should be able to have money in bank by in late March or early April. A special meeting of council probably isn't necessary and that the Village would still likely close in April.

After the phone call:

Cuchna suggested that it may be wise for the Village borrow as much as possible now at the lower interest rates. A calculation should be done to see how much the Village would save by borrowing more money now at a lower rate vs. waiting and paying a higher interest rate.

Shotwell suggested that the numbers calculated by Wade Trim should be used to give the Village an idea of how much money is needed.

Monday Village staff and a few others will do some calculating and come up with an amount to give to Paul so that the resolution can be written no later than the next council meeting.

Palmer Adjourned at adjourned the meeting at 3:05 p.m.

Respectfully Submitted,

Colleen Moser, Village Clerk/Treasurer



Village of Pentwater
327 South Hancock Street P.O. Box 622
Pentwater, MI 49449
Phone 231-869-8301 Fax 231-869-5120

CIP Workgroup Minutes
January 13, 2017

Chair, Don Palmer called the meeting to order at 2:15 p.m. held in Village Hall.

Present: Jared Griffis, Don Palmer and Dan Nugent.

Absent: None.

Staff Present: Village Manager Rob Allard and Clerk/Treasurer Colleen Moser.

Public Present: Rand Gee, Ted Cuchna, Cheryl Highland, Mark O Benner

Norm Shotwell

Allard stated that the Requests for qualifications for the engineering of the street project were due on Monday Jan 16.

Cuchna recommended Don Holley be on the CIP committee as he has the degree and background for the sewer. Also suggested a rating system to review the engineering applicants.

Public notification updates on the street project.

Cheryl Highland said that the Sesquicentennial will be going door to door to pass out flyers and suggested they could include an update one street project. Mark Benner suggested using the utility bills as a way to update. Additional costs for the printing would be charged to the general fund. Allard said that he would write the updates.

Interest rate and closing day expectations per Paul Staudard, Bond Consultant

Paul Staudard attended the meeting via conference call. He said that he needed how much money Village would be borrowing in order to have the resolution written. Per Paul, interest rates went up .75% right after the election. The rates have come down since the election but are not as low as they were prior to the election. Staudard was asked what are the current rates and he could not give a rate but said the Village should expect a rate around 3%. Staudard continued, about 6-8 weeks after the Village passes a resolution would sell the bonds. Village should be able to have money in bank by in late March or early April. A special meeting of council probably isn't necessary and that the Village would still likely close in April.

After the phone call:

Cuchna suggested that it may be wise for the Village borrow as much as possible now at the lower interest rates. A calculation should be done to see how much the Village would save by borrowing more money now at a lower rate vs. waiting and paying a higher interest rate.

Shotwell suggested that the numbers calculated by Wade Trim should be used to give the Village an idea of how much money is needed.

Monday Village staff and a few others will do some calculating and come up with an amount to give to Paul so that the resolution can be written no later than the next council meeting.

Palmer Adjourned at adjourned the meeting at 3:05 p.m.

Respectfully Submitted,
Colleen Moser, Village Clerk/Treasurer

Minutes of Services Committee

Meeting: January 31, 2017

2:00 pm, Village Hall

Members Present: Palmer, Maxwell

Members Absent: Griffis

Also Present: Holley, Cuchna, Valenzano, Shotwell, V. Mgr. Allard

1. Allard provided the following interview schedule for the three engineering finalists for the SIP: 1-2: Moore and Bruggink; 2:30 – 3:30: Fleis and VandenBrink; 4 – 5: Gourdie-Fraser
2. Interviews will be held during a public meeting of the committee on Friday, February 10, 2017 in Village Hall.
3. A thorough review of potential questions to ask these finalists was then held with those in attendance and committee members providing possible questions. These were then divided into ten questions that Palmer will type and Allard will provide these three firms to incorporate the answers into their presentations on Friday. The other two segments of questions were those to possibly consider asking during the Q and A session after each presentation and those by consensus that were rejected.
4. There being no other matters before the committee, meeting adjourned at 3:30 pm.

Respectfully Submitted for the Committee,



Don Palmer, Chair
Services Committee
Village of Pentwater

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
Advertising Chamber Brochure	Chamber - Eva	Encourage Visitors – COME TO PENTWATER ! Eva presented at October Meeting. Updates at the November meeting. Eva would like for the Village to pay for SQS brochures. Dec. Mtg – Village may be able to assist in cost of brochures. Currently \$800 for 10,000 brochures. Eva will talk to Co. to get a lower price. Chamber has zero dollars. Jan Mtg. - \$725 for 10,000 copies is as low as vendor would go. R.Allard approved and said to start with 5000	Closed
Chamber Brochures		When will they arrive? When/How do we distribute?	
SQS Program for the week	8/7 Mon-Monday Madness Shopping, Farmers Mkt 8/8 Tues. History & Museum 8/9 Wed. Decades Dress/Movie 8/10 Thu. Music Day – Scottville Band, Farm Mkt. 8/11 Fri-Stae Park Day, USCG Rescue Mission 8/12-Parade & Fireworks	Working on having each day of the week with a special event. Ex. Monday Madness – shopping in PW etc. Dec Mtg- Photo Date of Village: 8/10/17, Thurs., Time:TBD Jan Mtg- added 8/12 to week, added movie to Wed. Arts Council will do picture before music.	Closed
How will we market the SQS Program? Get Business to build floats for Parade		Dec Mtg - Claudia/Deb will come up with list of ideas and get to businesses. ENCOURAGE BUSINESS TO PICK A DECADE! Do we encourage surrounding area business to participate? Yes, as plan B. Jan Mtg – gave flyers to C.Candy, Fudge & Frosting with ideas for floats. 1/25 flyer to scouts boy/girls Ideas to House of Flavors 1/20/17	Closed
Review PARADE LIST in MAY/JUNE/JULY	Eva		

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
Verbage to be utilized in Papers etc	Team Decided	Village of Pentwater celebrates their Sesquicentennial, 150 Years – Throughout the years!	Closed
All dates of SQS are due to Chamber by November 15, 2016		Date has been extended till December 1, 2016	Closed
Eva will send an email to businesses advising VILLAGE is celebrating 150 years		Sent in August, also went and talked personally to store owners. Want to ensure t/shirts, hats have 1867-2017.	Closed
Eva will add tab on the Web for SQS – 2017	Eva	Tab is on website but not LIVE yet. SQS Tab is live Effective September, 2016	Closed
Eva is making an Instagram, Twitter and FB account. Info will also be in Visitors Guide		Instagram: #pentwater150 Active and Live – posts ongoing	Closed
Article for Oceana Herald		Eva was recognized for great article in OHJ and PTW. It was suggested a hard copy be given to business. Dec Mtg – In January , Eva will send out Calendar of Events to OHJ and to various group in PW and surrounding area. Suggested that it be encouraged to forward this info to current clubs etc... to get the message out. Ex: PHS, Garden Club, Svce Club, etc... Jan Mtg – Eva will send out info in January to merchants, community groups. Will wait for interested participants	
Visitors Guide	Eva	Will have info on SQS in Visitors Guide Dec Mtg – Visitors Guide is completed	Closed
Eva needs a copy of SQS logo from Don			
Banners	DDA - Claudia		
Need prototype	Don & Juanita are meeting with Janet on 6/10/16 to discuss logo for banners for light posts. (June) DDA will purchase 4 banners. Two for each side of the street, coming into town and going out of town. Claudia looking into pricing. It was suggested to add VILLAGE to banner and change the top picture as it is overused. Don will take to Janet. (Sept) Per Oct meeting – no other picture was available. Will keep as is. Dec Mtg- per Claudia cost is \$110 per banner, we need 4. Will request \$500 from DDA for		

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
	banners. Jan Mtg – April will send email to J. Webber to get signature from her that we (The Village) owns the logo. Logo can be used for banner, plates, Chamber, Service Club etc...(local non-profit, civic organizations) but cannot be shared with local merchants. Clerk, Colleen will hold logo. DDA approved \$800 for banners for top of gazebo.		
Also suggested to get Banners for Band Stand	Claudia will look into pricing. Dec Mtg – per Claudia cost is \$80 for a 4x8 banner. She will order and the banner will be put on bandstand the 1 st week of March, 2017.	Claudia will update us in Dec. Meeting March, 2017	Closed
Place banner on Village Green bandstand			
Bicycles (Big Bikes)	Keep with theme		
Cyclists are not available		CLOSED	
Boat Parade – “Boats throughout the Decades”	PYC –	Have various boats decorated with light and cruise around PW Lake – do it late in the evening	
Date of Boat Parade		July 1, 2017 is boat parade	
Wooden Boats	Juanita will contact Froda	Jan Mtg – Who is coordinating?	
Book – SQS – Add the last 50 years to old book	PHS- Dick/Ed/Deb	Per various phone conversations, Dick Warner is working on the book. We will be adding an additional 20 pages. Needs to be discussed at SQS 12/1/16 meeting. Who is going to pay? Who should handle it? Chamber/PHS? Should you have to pay for the books? Discussion needs to happen before final discussion. Deadline is 2/14/17	
		Per Dec Mtg: We are adding 20 pages to the Centennial Book. Cost of 1 st print is \$912, Cost of 2 nd print 792 (200 each order/400), total is \$1704. Decided to keep same format – story on top and Sponsors on the bottom. Cost per page will be \$100. We will also have PATRONS available for \$25. This will cover the cost of 400 books. Free books will go to Sponsors and Patrons. Checks will be written to the CHAMBER. Eva will send out the Press Release Jan 5 th asking business etc if they would like to be a Sponsor. Books will be	

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
		<p>available for a fee of \$5 to anyone who requests them.</p> <p>Jan Mtg: Lots of confusion regarding the book. Deb will talk to A. Skinner then contact Eva Gregwar to send out request to merchants for s sponsors for the page. Per Andy Skinner he has a perfect book they can duplicate. Any new articles have to be retyped and sent to him, all others he can copy. Suggested putting ** on each page as part of the original book then we can add anything we want to the page. Deb texted Eva and told her to send out request to merchants asking for sponsorship/patronage for the book.</p>	
Need plaque for front of book – like prior years	Don	<p>Don will talk to Jeff Hansen about getting a copy of the “Proclamation” for the front of the book.</p> <p>1/23/17 sent email to Jeff for update on Proclamation.</p> <p>Due date: 2/14/17</p>	
Book – The Best Pentwater Stories	PHS does not have anyone to work on project.	<p>Per Dick Warner – he has come across various stories. He is working on stories. Will be discussed at PHS meeting in January, 2017. All deadlines will be 2/14/17 to Oceana Herald.</p> <p>Jan Mtg – Will work on SQS book and can add stories to SQS book.</p>	CLOSED
Budget	Village - Rob		
Give – away gift	Pencils \$1300	Ordered – due in 12/5/16 per Rob. Received 12/7/16	Closed
Time Capsule	\$1500 budgeted \$628 capsule, \$50 cards, plaque	<p>Dec Mtg- Juanita talked to Paul O’Grady – need to act asap. Team decided Claudia should order time capsule.</p> <p>Don will contact Trophy Center (893-1686) for a bronze plaque for cement as headstone for time capsule.</p> <p>Ed Bigelow will work on wording for plaque and should include something like: SQS –placed – opened To be opened in Bicentennial year.</p> <p>Jan Mtg – Claudia will order time capsule & cards Ed’s wording: See LAST PAGE</p>	

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
Headstone for time capsule		Dec Mtg - Don will contact Trophy Center Jan Mtg – Don left msg and is waiting for a rtn phone call.	
Decorations – Dinner		Dec Mtg - \$100 plus \$60 from ticket prices.	Closed
Brochures		Village working with Chamber Jan Mtg – Village will pick up tab(listed on 1 st pg)	Closed
MOVIE Video	\$500	Dec Mtg – to get DVD reprinted Jan Mtg – Claudia said due to copyright laws we may not be able to sell movie due to music she is utilizing. She is still working on copyright laws.	
Caterer	Village - Don		
Contact Karen St. Dennis		Don will talk to her (June meeting) Per Sept meeting for the cost of \$12 Karen will supply us with appetizers, salad, veggies, potato, two meats (chicken stuffed pork loin) and dessert. Decided cost of dinner will be \$18.67 per person. (Oct meeting) Dec Mtg: Don will talk to Karen and then I'll contact Karen. Jan Mtg: Have been in touch and working together.	
Taste of Pentwater – utilize specialties of each food business –Ex. Fudge & Frosting – have them make fudge for dessert for dinner.		Dec Mtg – Deb would like to contact Karen and other food businesses to bring in Taste of Pentwater. Ex. Gull and Landing to donate a few appetizers. Also requested another group to work on dinner/decorations. She will ask her PHS gals to help out for dinner.	
	Jan Mtg – Appetizers from Karen: pin wheels, deviled eggs, veggie tray, cheese/crackers The Gull –Feta hommus and pita chips plus one more appetizer. Village Pub – 2 appetizers TBD. Fudge & Frosting will donate either 150 little cupcakes or combo of both. Oldwick Post may do a “coffee bar” waiting to hear back from Crystal. Cosmic – 150 bags		

Promotions Meeting – Sesquicentennial
Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
	of popcorn		
Coast Guard Fly Over	Deb		
Called Holland Coast Guard Station – 10/31/16. He will have Air Station call me on Tuesday.		Per 11/1/16, Lt. Katie Pelkey, Air Base, they have us on their schedule for 8/12/17!!! Per November meeting – is it possible for them to do an air rescue on Friday, 8/10/16, around the time of the Sand Castle judging? Will contact USCG. (Nov) Per Dec Mtg – Per Lt. Pelkey – they can do an air rescue mission as long as its done in coordination with Sheriff's Dept. Will utilize Black hawk type helicopter 60 or 65. Estimated time 11-11:30 a.m. Jan Mtg. – Sent in formal request to Lt. Pelkey Jan Mtg – sent email as formal request to have Sheriff's dept assist Coast Guard rescue. (S. Hastys)	
Contact Sheriff's dept re: rescue mission	Deb		
Community Participation			
Recognize oldest person in Village		Dec mtg. -Decided it would be longest living in PW. Will honor person(s) in parade and dinner. Deb Leachman is looking into. Claudia will contact her. Jan Mtg – no update	
In 1867 the mode of transportation was horses : offer carriage rides	Founders Day	Dec Mtg	Closed
Get a blacksmith to demonstrate how they make horseshoes	Founders Day	Closed	Closed
Celebrate the Veterans		Dec Mtg. – at the parade	Closed
Move Info Booth to Village Green – update info weekly	Terry	Terry will contact Jack Witt Deb Sent an email to Terry on 1/23/17 for an update.	
Dress in Period Clothing for Homecoming Weekend	Eva	Dec Mtg – on the schedule for Wednesday, 8/9/17	Closed
Dinner – March 16, 2017		DO NOT MAKE DINNER POLITICAL	

Promotions Meeting – Sesquicentennial
Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
Secure Friendship Center	Secured by Rob Allard (July)		Closed
Guest Speakers: Geoff Hansen	Juanita		
Guest Speakers: 2.	<p>Nov Mtg. – Don and Ed got together and came up with a list of potential speakers with stories to tell of PW.</p> <p>Dec Mtg – List and copy of letter was distributed to team. Phase 2: Decided letters will be sent to these people on Village stationary requesting they write story and send them to us. Ed and Don will be the contacts. Letters will go out in December. Stories must be returned by 1/5/17. Phase 3: contact people and do a video of the stories. Claudia will put together Phase 4: show at Dinner as guest speakers!</p>		
Guest Speaker: 3.			
Decorations	Deb	Dec Mtg: will put together people to work with.	
Show Movie at Dinner	Claudia	Dec Mtg: will run in background during cocktails	Closed
Can we get a DVD to Florida for their dinner?		Dec Mtg: their dinner is in Feb – not possible.	Closed
Music/Dancing Dale & Gayle D. J.	Juanita	<p>Checking with Dave Wally</p> <p>Jan Mtg – Between Dan and Jeff we have enough speaker equipment and microphones. Dan will put together a playlist and Claudia will put together a playlist of Throughout the Years music from 1800's thru today. Confirm music styles and who is doing music in Feb meeting.</p>	
Make Tickets	Village	<p>Tickets presented at November mtg.</p> <p>Dec Mtg: looks good – tickets can be printed</p>	Closed
Sell Tickets at Village Offices Only	Village	<p>Make a flyer and start selling tickets January 1, 2017</p> <p>Presented at November meeting Dec Mtg: Instead of the actual meal list– Hors d'oeuvre's and Dinner. Bring your own Beverage of choice. Deb will contact Judith.</p> <p>Jan Mtg. – Claudia finished up Flyer and completed</p>	

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
		changes and completed and printed tickets. Tickets ready to be sold. Flyers need to be distributed. How is this happening?	
Price of Tickets		Suggested \$20.17 (2017) or \$18.67 (1867) Decided costs will be \$18.67 (October meeting)	Closed
Secure caterer	Don	Don will contact Karen St. Dennis. Per Sept Mtg Karen can give us a good meal for \$12. It will include Appetizers, Salad, Veggies, Potato, two meats (chicken/pork loin) and dessert. (Sept)	Closed
Claudia suggested doing a "Taste of Pentwater" Utilize the best of each food business in town – Fudge & Frosting – cupcakes etc...		Listed under Caterer	Closed
Decorating Homes for the entire year/summer		Community Pride!	
Decorate with red, white & blue bunting		Jan Mtg: Jeff/Dan will contact Rita from Lemonade Stand and maybe she can sell bunting at a lower price to residents of Pentwater.	
Ask Circa houses to decorate –maybe put up a special sign in front of the house		Contacted Bill O'Donnell and Jim Egee. Will get together upon Bill's return from east coast. Jan Mtg: Book is available for purchase (\$10) Deb will work on letter and send/walk to houses in the book after we know more about the bunting (May)	
Fireworks	Chamber - Eva		
Eva was in contact with Zambelli's, Little River Casiono trying to get donations.	Eva	Zero phone calls were returned.	Closed

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
Give away from Village Choices: wooden nickel, 6 or 12 inch ruler, pencil inscribed with SQS info	Rob/Deb	Final decision (July) to order natural, wood looking pencils. Deb will send inscription options to Rob (from 4Imprint) Per Sept Mtg – Pencil will say “Pentwater Village- 150 Years” We will order 10, 000 pencils. They will be handed out at Village Office, Chamber Office, Library and PHS and at the PARADE! (Sept) Option 1 for pencil was agreed upon (Oct) Beginning of January. To library, Village, Chamber and PHS.	Closed
Distribute pencils			
Newspaper Articles for 2017- Another meeting set for Fri, 11/4/16 at 1 p.m. Deb, Ed, Jim and Andy	PHS – Deb & Ed	Original meeting held in May – They agreed to put tidbits in the paper at NO COST to us. Another meeting set for Fri, 11/4/16 at 1 p.m. with Deb, Ed, Jim and Andy to confirm what needs to be done. Dec Mtg – Ed is going thru microfilm and finding articles from 1867. Articles will start the first week of March and will run every other week. Ed is typing articles and forwarding to A. Skinner. Articles due 2/14/16 to Andy and will run thru Dec, 2017.	Closed
Articles sent to Andy Skinner	Ed	Due date 2/14/17.	
Parade Senator Peters will attend	Chamber - Eva Juanita	June, 2016 meeting Dec Mtg: working with Peter Ross (laison) for Peters to attend Jan Mtg: Via D. Palmer – Sen. Peters is moving his office so we are still waiting for confirmation. Still working on it. Dec Mtg: invited –no confirmation yet	
Stabenow & Hansen	Juanita		

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
Have the Duncan Wagon participate in parade		Dec Mtg: Deb will contact Ron Christians Jan Mtg: Duncan wagon will be in parade	Closed
Vintage Planes	Juanita	Juanita Sent an email to Juanita 1/23/17	
Stilt man	Deb	Dec Mtg: Deb will contact –for parade On 1/23/17 sent email to stiltman – do we possibly want a sponsor for him? Tentative cost is \$500 He is unavailable as he is already booked somewhere else	Closed
Abe Lincoln		Dec Mtg: Deb will contact – for parade Jan Mtg: idea was rejected, no money at this time. Forwarded message to Ron/Abe – may come anyway	Closed
Pentwater Schools		Don will talk to new Super	
Open the “old” time capsule		Dec Mtg: Old time capsule is in the furnace room at the school. Sent an email to Don asking for update as to when it will be opened. 1/23/17	
What do you with stuff in capsule?		Jan Mtg – suggested to open capsule and put in cabinets for children/adults to look at.	
New time capsule		Dec Mtg: Don talked to Super and he is looking for a date for the students to bury the new time capsule. Tentatively 9/7/17. Claudia will get 3x5 cards to Don to give to Super for January, 2017. Jan Mtg – Decided to advertise that cards will be available in the school office and any child can complete a card. Don will get the cards to the school.	
Contact Ms. Diggs	Rob		
Can we get Carrie Jerusalem, Art Teacher and Erica, Science Teacher involved?		Art Class – the early days of Pentwater Dec Mtg: zero activity	Closed

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
Plates (to be sold)	Claudia		
Pre- Order from the Chamber/Website Cost of plate?		Per Claudia, per May meeting, cots of 72 plates \$13.38 each OR 144 at \$13.11 (July) Are we going to use logo? (Sept) Dec Mtg: logo will be in middle of plate, Claudia will order Order date: and Arrival Date: Jan Mtg: Claudia designing Plates will be sold thru the Chamber. Dec Mtg: plates will cost \$20	Closed
Sell plates for what price?			
Posters	Amy LaBarge		
Amy presented Limited Edition Prints from a Fine Arts Show.		Grp decided on three scenes for Artist to prepare: 1. Water tower & Street Scene 2. Gazebo & Channel 3. Lighthouse and Beach scene Will be at July Craft Show	Closed
Amy will ask Artist if this is possible	Amy	Deb sent Amy meeting minutes, also sent her an email requesting update. (Sept). Per Amy, per Eva, Artist agreed to do a Gazebo, Channel and Fireworks Limited edition for us. He will give us a percentage of the sales and that will go toward the funding of the fireworks (possibly 20% of sales). Tentative price is \$50 per poster. Zero cost to Village and no out of pocket. Amy will let us know status of poster.	Closed
Status of posters	Amy	Would like to have for March 16, 2017 dinner – for the July Art Fair only	Closed
Red Barn			

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
Barn is in Weare Townsp – need to have barn in slideshow as it is part of PW History		Will not utilize red barn except in dvd movie	Closed
Signage			
Can we get the Artisan Center to make us a sign like we had for 100 year celebration?		Eva will check with Artisan Center Jan Mtg: No signs will be made	Closed
Contact Highway Department	Juanita	We are able to get green signs for 4 locations, Oceana, Monroe, B Cemetery & Park St. .Confirmed in June meeting	Closed
When will signs be put in place?	Juanita/Jeff		
Silver Coin	Eva		
Eva showed us a silver coin used in 100 yr celebration. If businesses participate with Silver Coin – purchasers could get 10% discount.	Eva	Eva will check with businesses (Sept., 2016). Business will not utilize coin discount (Nov meeting) Eva suggested coins could be handed out at Founder's Day in May, S.O.S. Party	Closed
DVD Movie Show	Claudia		
Advertise for video's, pictures in PTW, Newspaper, Newsletters etc..		Was advertised in PTW, Oceana Herald. Items will be returned to owner	Closed
Eva will send out a press release requesting dvd's, video's, pictures.		Sent out in July	Closed
Will need a budget	Claudia	Dec Mtg: Eva will send out another request \$500 for video/slide show	Closed
We can sell the movie video at dinner 3/16/17		Cost to be determined at a later date. Jan Mtg: This is under Movie – Claudia working on copyright rules. Might be able to ask for donations. --close	Closed
Seven Wonders of the Lake	Joe Primozvich	Juanita will talk to him on 6/9/16. As of Sept, 2016 – Joe	

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
		has not found anyone to participate.	
Working on getting boats, licenses etc..		Jan Mtg: Since we have not heard an updates regarding this idea. SQS Team decided it might be best to have a "Self-guided" Tour available at the Marina – Tour can be done in boat, canoe, etc... Can get at the marina. Was mentioned that Bill Blohm and Lee Price are registered "Captains" with licenses.	
Offer certain , dates, times (advertise well!)		WHO WILL DO TOUR MAP?	
Need Event Insurance			
Offer cheese, crackers etc... extra cost			
Tour would take approximately 1 hr.			
Start of Summer – June 5, 2017 from 5-7pm	Claudia – Bill Maxwell -Rob	From 1867 to current (every ten years) – 15 tables	
Rob working on getting extra tables/chairs	Rob	\$6-\$7 per 8 ft rectangle table, need 30 tables (Sept. Mtg) .95 per chair – 10 chairs per each table, 30 tables x 10 chairs = 300 chairs . 95 = \$285 plus \$65 delivery charge. Rob will order.	May
Bill working on Table Toppers to decipher decades 20's, 30's, etc	Bill	Bill & Claudia to discuss design suggestions for signs to be made (Oct)	May
Sign-up sheet for 2017	Claudia	Completed in June, 2016	Closed
Music for each of the era's	Juanita	Will contact Dave Wally	May
Have each decade dress according to era		Dec Mtg: will send out reminder as date gets closer	May
Line dancing			May
Square Dancing	Juanita	Will talk to Dave regarding Era Music	May
Dessert Table- need separate area & tables	Bill Maxwell in charge		May
Hot dogs, buns etc		Palmer will contact Watkins (monetary donation) and Pierman will contact (Dan Gale, DJ, hot dogs/buns, Hansons/ PCC, Adams and the permit (May meeting)	May

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
State Park	Manny	Attended November meeting	
Are we showing Claudia's DVD?	FRIDAY IS STATE PARK DAY!	Can show video at Campsite, maybe we can get Park "hosts" to assist with video Dec Mtg: Video will be shown on Friday, state park day. There will be the sunset, video and hopefully dancing via Shelby's store.	
Music? Dancing?		Eva to check and see if Shelby's would be interested? Dec Mtg: Bob & Steve Brown are owners. They got Jake Schanenbruger last year but cancelled due to weather!	
Are we showing Manny's slide show & his presentation?		Can do at Campsite 1/23/17 – sent email to Manny regarding: Free Yoga, Shelby's music (Dancing Under the Stars), Manny's presentation (Thursday?)	
Do something with Air Streams – Old vs. New		Dec Mtg: Manny will check into	
Utilize HOSTS at the park – give them copies of the cd's		Dec Mtg: Hosts can utilize 2 or 3 different dvds. Possibly set up a short term permanent screen for dvds by fire.	
Time Capsule	Claudia		
Confirm what card is to say	Claudia	One side will say: What I do in PW.. Other side: I hope PW still has.....	Closed
Order double sided 3 x 5 cards		Order 100 double sided 3 x 5 cards for time capsule-Cost is \$50 Jan Mtg: Claudia will order	
Order time capsule		Dec Mtg: Claudia will order Jan Mtg: Claudia will order and get reimbursed.	
When will it be buried?		Dec Mtg: September 7, 2017 in Bell Park	Closed
Where will it be buried?	Village Green? Bell Park? Under rock at Pet Hollywood?	Cost will be incurred for headstone for the capsule. Check out Hart City Hall's headstone. Also check out Ran Gee (Sept Mtg) Burial in Bell Park (September 7, 2017)	

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
What do we put in the time capsule?		Dec Mtg: Don checking into cost of bronze plaque for cement	
Who will gather documents and put together? Distribute to school children		Copy of CD, pencils, coins/dollars currently used today, photo of Village Counsel, map of Pentwater, Pictures of 150 year celebration,	Closed
Signage and Directions for Children: Collect from school children		Dec Mtg: Scott (Super) will decide how cards will be distributed to students. We are requesting them back by the first week after Labor Day 2017.	Closed
Distribute to public WITH DIRECTIONS	Claudia	Jan Mtg: SQS Team decided cards will be in the office and children may pick them up, complete and return card. Don will get cards to the school (from Claudia)	
When will cards be placed in Chamber?	Claudia	New idea	
Collect from public/Set a final date to return When should the capsule be OPENED?		Dec Mtg: Chamber office only. They can be placed in Drop Box also.	
Theme: Throughout the Years, Yesterday, Today & Tomorrow, Pentwater – The One, The Only, The Legend Walking Tour	Team	Dec Mtg: the first week of Labor Day, 2017 25 years, 50 years? 100 years? Dec Mtg: Decided it should be for the Bicentennial – 200 years or 50 years from now	Closed Closed
Tour pamphlet has turned into a book Have houses decorated	PHS – Deb/Ed Bill O'Donnell/Jim Egee	Decided in February meeting the theme is: "Throughout the Years" Went to the printer in late October, will be ready to be purchased in 2017. Deb checking with Bill/Jim Egee. Can we send a letter to	Closed

Promotions Meeting – Sesquicentennial
Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
		owners of houses to see if they'd like to participate. Waiting to meet with Bill and Jim. Dec Mtg: Would like to send letters to houses that are in the Tour Book and request they decorate their house. Need to talk to Bill and Jim. Jan Mtg: Will send letter to houses in April/May after we have bunting sight available. Deb will write letter/flyer.	
Businesses/ Clubs/Society Updates:			
Historical Society:	Deb & Ed		
Working on ideas for a Float		Per November meeting, would like to do float like the top picture in the banner. Working on getting flatbed, workers etc. Jan 2017 – float procured.	Closed
Anticipate handing out BAGS with logo on it		Per November meeting, ideas was liked, can purchase bags in 2017 (budget purposes), will stamp or sticker bags with PHS. Kids can put candy, coins and give aways during parade. Jan Mtg: Bio-degradable bags will be ordered by PHS.	Closed
Have Docents dress in period costumes for Homecoming Weekend		Per November meeting, said it was possible. Jan Mtg: will send email to A.LaBarge (Deb)	
Put together calendar for 2017	Dick & Deb	Sold 500 calendars – SOLD OUT!! Collectors item	Closed
Service Club			
Sterless Wine Glasses	Deb	Dec Mtg: checking with Ron Christiansen. Silver Hills would sell the glasses. Get status as to how it is going to work. Jan Mtg: Glasses were approved, ordered and will be available for March Dinner.	
Bike Trail	Claudia		

Promotions Meeting – Sesquicentennial
 Updates from January 5, 2017 Meeting

Task at Hand	Responsible Party	Update	Status (Closed/Open)
Will be selling Christmas Ornaments		Dec Mtg : Wheel ornament with words “ Rolling thru the Years”, Selling at art fair and at the Top of the Green Ornament is not being ordered. Water bottle will be sold instead of ornament.	Closed
Order Date:	Claudia		
Sell Date:			
Yacht Club			
Will be dispensing wooden nickels on the day of the parade – the nickel gets you a piece of cake		Dec Mtg: PYC will order wooden nickels. Hopefully, PYC will have a float in the parade.	
Next meeting, Thursday, February 2, 2017 at Village Hall at 2 p.m.			

Wording for Placque from Ed Bigelow:
 Dedicated to the People of Pentwater Village
 Sesquicentennial – 150th Year Time Capsule
 Village of Pentwater – Incorporated March 16, 1867
 Time Capsule
 Interred – September 2017 Retrieve September 2067



VILLAGE OF PENTWATER
Planning Commission
ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street, P.O. Box 622, Pentwater, Michigan 49449
(231) 869-8301 – FAX (231) 869-5120

Regular Meeting Minutes – January 18, 2017

Chairperson Christians called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 7:03 P.M. with the Pledge of Allegiance.

ROLL CALL

Present: Ron Christians, Michelle Angell-Powell, Mark Benner, Bruce Koorndyk, & Kirstin McDonough

Absent: Paul Anderson

Staff Present: Keith Edwards, Zoning Administrator

APPROVAL OF AGENDA

Motion by Angell-Powell, second by McDonough to approve the Agenda as amended, adding item “A”, Election of Vice Chairperson under new business; adding a welcome to the new Zoning Administrator, Keith Edwards as item “D” under new business; and adding item “E”, Future Agenda Items under new business.

Voice Vote: Aye: 5 Nay: 0 Absent: 1 **Motion carried.**

APPROVAL OF REGULAR MINUTES

Motion by Angell-Powell, second by McDonough to approve the December 13, 2016 regular meeting minutes as presented.

Voice Vote: Aye: 5 Nay: 0 Absent: 1 **Motion carried.**

PUBLIC COMMENTS ON AGENDA ITEMS

None

COMMITTEE/DEPARTMENT REPORTS

A. Zoning Administrator

Edwards reported that no Zoning Permits had been used thus far for January 2017.

B. Zoning Board of Appeals

No meeting. No-report.

OLD BUSINESS

None

ADJOURNMENT

Motion by Benner second by Koorndyk to adjourn the meeting at 9:25 pm.

Voice Vote: Aye: 5 Nay: 0 Absent: 1 **Motion carried.**

Christians adjourned the meeting at 7:55 p.m.

Respectfully Submitted,

Keith J. Edwards
Keith Edwards
Zoning Administrator

1/24/17
Date

UNAPPROVED

**RESOLUTION AUTHORIZING
2017 UNLIMITED TAX GENERAL OBLIGATION BONDS**

**VILLAGE OF PENTWATER
COUNTY OF OCEANA, STATE OF MICHIGAN**

Minutes of a regular meeting of the Village Council of the Village of Pentwater, County of Oceana, State of Michigan, held on _____, 2017, at _____ o'clock __.m., Eastern Standard Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the qualified electors of the Village of Pentwater, County of Oceana, State of Michigan (the "Village"), at the election duly called and held on November 8, 2016, did by more than the required majority of those voting approve the following proposition:

Streets Improvement Plan Bond Proposal

Shall the Village of Pentwater, County of Oceana, Michigan, borrow the principal sum of not to exceed Three Million Two Hundred Thousand Dollars (\$3,200,000) and issue its general obligation unlimited tax bonds, in one or more series, payable in not to exceed fifteen (15) years from the date of issue of each series, for the purpose of paying the cost of improving, replacing, resurfacing, reconstructing and equipping major streets and local streets, including storm drainage improvements, and rights-of-way?

WHEREAS, it is the determination of the Village Council that the first series of unlimited tax general obligation bonds in the principal amount of not to exceed Two Million Dollars (\$2,000,000) be issued pursuant to the above proposition for the purpose described in the above proposition (the "Project").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. **Authorization of Bonds; Bond Terms.** Bonds of the Village designated 2017 Unlimited Tax General Obligation Bonds (the "Bonds") are authorized to be issued in the aggregate principal sum of not to exceed Two Million Dollars (\$2,000,000) for the purpose of paying part of the cost of the Project, including the costs incidental to the issuance, sale and delivery of the Bonds.

The issue shall consist of bonds in fully-registered form of the denomination of \$5,000, or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, numbered consecutively in order of registration, dated as of the date of delivery. The Bonds may be

issued as serial or term bonds or both, shall bear interest, mature, be subject to redemption, and be payable at the times and in the manner set forth in Sections 6 and 7 hereof.

The Bonds shall be sold at public sale at a price not less than 99% and not more than 103% of the principal amount thereof.

Interest shall be payable to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of the registered owner for purposes of payment of interest as provided in this paragraph may be changed by the Village to conform to market practice in the future. The principal of the Bonds shall be payable at a bank or trust company selected to act as the transfer agent for the bonds (the "Transfer Agent"), selected by the President, Manager, and Clerk/Treasurer (each, an "Authorized Officer") at the time of sale of the Bonds.

The Bonds may be issued in book-entry only form through The Depository Trust Company in New York, New York ("DTC") and the Authorized Officers are each authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry only form and to make such changes in the bond form within the parameters of this resolution as may be required to accomplish the foregoing.

2. Execution of Bonds. The Bonds of this issue shall be executed in the name of the Village with the manual or facsimile signatures of the President and Village Clerk and shall have the seal of the Village, or a facsimile thereof, printed or impressed on the Bonds. No Bond shall be valid until authenticated by an authorized officer or representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by the Transfer Agent to the purchaser or other person in accordance with instructions from the Treasurer upon payment of the purchase price for the Bonds in accordance with the bid therefor when accepted.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the Village. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Village shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the Village. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the place where the Bonds called for redemption are to be surrendered for payment; and that interest on the Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat

the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

4. Debt Retirement Fund; Unlimited Tax Pledge; Defeasance of Bonds. The Treasurer is authorized and directed to open a depository account with a bank or trust company designated by the Village Council, to be designated 2017 UNLIMITED TAX GENERAL OBLIGATION DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. The Village hereby pledges its unlimited tax full faith and credit for the prompt payment of the Bonds. All proceeds from taxes levied for the Debt Retirement Fund shall be deposited into the Debt Retirement Fund as collected. Commencing with the year 2017, there shall be levied upon the tax rolls of the Village for the purpose of the Debt Retirement Fund each year, in the manner required by the provisions of Act 34, Public Acts of Michigan, 2001, as amended, an amount sufficient so that the estimated collection therefrom will be sufficient to promptly pay, when due, the principal of and interest on the Bonds becoming due prior to the next annual tax levy; provided, however, that if at the time of making any such annual tax levy there shall be other funds available or surplus moneys on hand in the Debt Retirement Fund for the payment of principal of and interest on the Bonds, then credit therefor may be taken against such annual levy for the Debt Retirement Fund.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, shall be deposited in trust, this resolution shall be defeased and the owners of the Bonds shall have no further rights under this resolution except to receive payment of the principal of, premium, if any, and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Construction Fund; Proceeds of Bond Sale. The Treasurer is authorized and directed to open a separate depository account with a bank or trust company designated by the Village Council, to be designated 2017 UNLIMITED TAX GENERAL OBLIGATION CONSTRUCTION FUND (the "Construction Fund") and deposit into said Construction Fund the proceeds of the Bonds less accrued interest, if any, which shall be deposited into the Debt Retirement Fund. The moneys in the Construction Fund shall be used solely to pay the costs of the Project and the costs of issuance of the Bonds.

6. Bond Form. The Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF OCEANA

VILLAGE OF PENTWATER

2017 UNLIMITED TAX GENERAL OBLIGATION BOND

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	April 1, _____	_____, 2017	

Registered Owner: Cede & Co.

Principal Amount: _____ Dollars

The Village of Pentwater, County of Oceana, State of Michigan (the "Village"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on October 1, 2017 and semiannually thereafter. Principal of this bond is payable at the corporate trust office of _____, Michigan, or such other transfer agent as the Village may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the fifteenth (15th) day of the month preceding the interest payment date as shown on the registration books of the Village kept by the Transfer Agent by check or draft mailed to the registered owner of record at the registered address. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the Village are hereby irrevocably pledged.

This bond is one of a series of bonds aggregating the principal sum of \$_____, issued for the purpose of paying the cost of improving, replacing, resurfacing, reconstructing and equipping major streets and local streets, including storm drainage improvements, and rights-of-way and paying costs incidental to the issuance of the bonds in pursuance of a vote of the qualified electors of the Village voting thereon at an election duly called and held on November 8, 2016.

Bonds of this issue maturing in the years 2018 to 2027, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds of this issue in multiples of \$5,000 maturing in the year 2028 and thereafter shall be subject to redemption prior to maturity, at the option of the Village, in any order of maturity and by lot within any maturity, on any date on or after April 1, 2027, at par and accrued interest to the date fixed for redemption.

[Insert Term Bond Provisions, if applicable.]

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon presentation of the bond called in part for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the

registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

This bond is transferable only upon the registration books of the Village kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

This bond is payable out of the Village's Debt Retirement Fund for this issue and in order to make such payment, the Village is required each year to levy taxes on all taxable property within the boundaries of the Village for such payment, without limitation as to either rate or amount.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the Village, including this bond and the series of which this is one, does not exceed any constitutional, statutory or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the Village of Pentwater, by its Village Council, has caused this bond to be signed in the name of the Village by the facsimile signatures of its President and Village Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

VILLAGE OF PENTWATER
County of Oceana
State of Michigan

(SEAL)

By: _____
Its President

By: _____
Its Village Clerk

(Form of Transfer Agent's Certificate of Authentication)

DATE OF AUTHENTICATION:

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within-mentioned resolution.

Transfer Agent

By: _____
Authorized Signatory

[Bond printer to insert form of assignment]

7. Notice of Sale. The Village Clerk is authorized to fix a date of sale for the Bonds and to arrange to publish a notice of sale of the Bonds in *The Bond Buyer*, New York, New York, which notice of sale shall be in substantially the following form:

OFFICIAL NOTICE OF SALE

\$2,000,000
VILLAGE OF PENTWATER
COUNTY OF OCEANA, STATE OF MICHIGAN
2017 UNLIMITED TAX GENERAL OBLIGATION BONDS

SEALED BIDS: Bidders may submit sealed bids for the purchase of the above bonds at the offices of the Village Clerk located at 327 South Hancock Street, Pentwater, MI 49449 on Thursday, March 23, 2017 until 1:30 p.m., prevailing Eastern Time, at which time and place said bids will be publicly opened and read. The award or rejection of bids will occur on that date.

SEALED BIDS will also be received on the same date and until the same time at the offices of the Municipal Advisory Council of Michigan, Buhl Building, 535 Griswold, Suite 1850, Detroit, Michigan 48226, when, simultaneously, the bids will be opened and read.

FAXED BIDS: Signed bids may be submitted by fax to the Village at fax number (231) 869-5120, Attention: Village Clerk or to the Municipal Advisory Council of Michigan at fax number (313) 963-0943; provided that faxed bids must arrive before the time of sale, the bidder bears all risks of transmission failure and the **GOOD FAITH DEPOSIT MUST BE MADE AND RECEIVED** as described in the section entitled "GOOD FAITH" below.

ELECTRONIC BIDS: Electronic bids will also be received on the same date and until the same time by Bidcomp/Parity as agent of the undersigned. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, Anthony Leyden or CLIENT SERVICES, 1359 Broadway, Second Floor, New York, New York 10010, (212) 849-5021. **IF ANY PROVISION OF THIS NOTICE OF SALE SHALL CONFLICT WITH INFORMATION PROVIDED BY BIDCOMP/PARITY, AS THE APPROVED PROVIDER OF ELECTRONIC BIDDING SERVICES, THIS NOTICE SHALL CONTROL.**

Bidders may choose any means or location to present bids but a bidder may not present a bid in more than one location or by more than one means.

BOND DETAILS: The bonds will be registered bonds of the denomination of \$5,000 or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, originally dated as of the date of initial delivery, numbered in order of registration, and will bear interest from their date payable on October 1, 2017, and semiannually thereafter.

The bonds will mature on the 1st day of April in each of the years, as follows (subject to adjustment prior to final award as described below):

2018	\$160,000	2026	\$130,000
2019	165,000	2027	130,000
2020	105,000	2028	135,000
2021	110,000	2029	140,000
2022	110,000	2030	145,000
2023	115,000	2031	150,000
2024	120,000	2032	160,000
2025	125,000		

PRIOR REDEMPTION OF BONDS: Bonds maturing in the years 2018 to 2027 inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds in multiples of \$5,000 maturing in the year 2028 and thereafter shall be subject to redemption prior to maturity, at the option of the Village, in any order of maturity and by lot within any maturity, on any date on or after April 1, 2027, at par and accrued interest to the date fixed for redemption.

In case less than the full amount of an outstanding bond is called for redemption, the transfer agent, upon presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the transfer agent to redeem said bond or portion thereof.

TERM BOND OPTION: The initial purchaser of the bonds may designate any one or more maturities from April 1, 2018 through the final maturity as term bonds and the consecutive maturities on or after the year 2018 which shall be aggregated in the term bonds. The amounts of the maturities which are aggregated in a designated term bond shall be subject to mandatory redemption on April 1 of the years and in the amounts set forth in the above maturity schedule at a redemption price of par, plus accrued interest to the date of mandatory redemption. Term bonds or portions thereof mandatorily redeemed shall be selected by lot. Any such designation must be made at the time bids are submitted and must be listed on the bid.

INTEREST RATE AND BIDDING DETAILS: The bonds shall bear interest at rate or rates not exceeding 5% per annum, to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/20 of 1%, or both. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. **THE INTEREST BORNE BY BONDS MATURING IN ANY ONE YEAR SHALL NOT BE LESS THAN THE INTEREST RATE BORNE BY BONDS MATURING IN THE PRECEDING YEAR.** The difference between the highest and lowest interest rates bid shall not exceed three percent (3%) per annum. No proposal for the purchase of less than all of the bonds or at a price less than 99% or more than 103% of their par value will be considered.

BOOK-ENTRY OPTION: Upon the request of the successful bidder, the bonds will be issued in book-entry only form as one fully registered bond per maturity and will be registered in the name of Cede & Co., as bondholder and nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the bonds. In the event of registration with DTC, the purchaser will not receive certificates representing their interest in bonds purchased. It will be the responsibility of the purchaser to obtain DTC eligibility. Failure of the purchaser to obtain DTC eligibility shall not constitute cause for a failure or refusal by the purchaser to accept delivery of and pay for the bonds. In the alternative, the successful bidder may request bond certificates to be delivered to the purchaser as one fully registered bond per maturity.

TRANSFER AGENT AND REGISTRATION: Principal shall be payable at the principal corporate trust office of _____, Michigan, or such other transfer agent as the Village may hereafter designate by notice mailed to the registered owner of record not less than 60 days prior to an interest payment date. Interest shall be paid by check mailed to the registered owner

of record as shown on the registration books of the Village as of the 15th day prior to an interest payment date. The bonds will be transferred only upon the registration books of the Village kept by the transfer agent.

PURPOSE AND SECURITY: The bonds were authorized at an election held on November 8, 2016 for the purpose of paying the cost of improving, replacing, resurfacing, reconstructing and equipping major streets and local streets, including storm drainage improvements, and rights-of-way. The bonds will pledge the unlimited tax full faith and credit of the Village for payment of the principal and interest thereon and will be payable from ad valorem taxes which may be levied without limitation as to rate or amount. The rights or remedies of bondholders may be affected by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally now existing or hereafter enacted and by the application of general principles of equity including those relating to equitable subordination.

AWARD OF BONDS: The bonds will be awarded to the bidder whose bid produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on October 1, 2017 and semi-annually thereafter) necessary to discount the debt service payments from their respective payment date to March __, 2017, in an amount equal to the price bid, excluding accrued interest. Each bidder shall state in its bid the true interest cost to the Village, computed in the manner specified above.

TAX MATTERS: In the opinion of Miller, Canfield, Paddock and Stone, P.L.C., bond counsel, under existing law, assuming compliance with certain covenants, interest on the bonds is excludable from gross income for federal income tax purposes as described in the opinion, and the bonds and interest thereon are exempt from all taxation by the State of Michigan or by any taxing authority within the State of Michigan except inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof. The successful bidder will be required to furnish, at delivery of the bonds, a certificate in a form acceptable to bond counsel as to the "issue price" of the bonds within the meaning of Section 1273 of the Internal Revenue Code of 1986, as amended (the "Code"). Such certificate will include (i) for those maturities where 10% of each such maturity of the bonds has been sold to members of the general public (excluding underwriters, brokers and dealers) prior to delivery of the bonds, the price at which the first 10% of each such maturity was sold to members of the general public, and (ii) for those maturities where 10% of such maturity has not been sold to members of the general public (excluding underwriters, brokers and dealers) prior to delivery of the bonds, an agreement by the successful bidder to provide bond counsel with the prices at which the first 10% of each such maturity is ultimately sold to members of the general public.

"QUALIFIED TAX EXEMPT OBLIGATIONS": The Village has designated the bonds as "Qualified Tax Exempt Obligations" for purposes of the deduction of interest expense by financial institutions pursuant to the Code.

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Miller, Canfield, Paddock and Stone, P.L.C., attorneys of Detroit, Michigan, a copy of which opinion will be furnished without expense to the purchaser of the bonds at the delivery thereof. The fees of Miller, Canfield, Paddock and Stone, P.L.C. for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue its approving opinion as to validity of the above bonds, Miller, Canfield, Paddock and Stone, P.L.C. has not been requested to examine or review and has not examined or reviewed any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the

bonds, and accordingly will not express any opinion with respect to the accuracy or completeness of any such financial documents, statements or materials. In submitting a bid for the bonds, the bidder agrees to the representation of the Village by Miller, Canfield, Paddock and Stone, P.L.C., as bond counsel.

DELIVERY OF BONDS: The Village will furnish bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser through DTC in New York, New York, or such other place to be agreed upon. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the bonds, will be delivered at the time of delivery of the bonds. If the bonds are not tendered for delivery by twelve o'clock noon, prevailing Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful bidder may on that day, or any time thereafter until delivery of the bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned in which event the Village shall promptly return the good faith deposit. Payment for the bonds shall be made in Federal Reserve Funds. Accrued interest to the date of delivery of the bonds shall be paid by the purchaser at the time of delivery.

CUSIP NUMBERS: Upon the request of the successful bidder, CUSIP identification numbers will be printed on the bonds, but neither the failure to print such numbers on any bonds nor any error with respect thereto shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for the bonds in accordance with terms of the purchase contract. All expenses in relation to the printing of CUSIP numbers on the bonds shall be paid for by the Issuer; provided, however, that the CUSIP Service Bureau charge for the assignment of such numbers shall be the responsibility of and shall be paid for by the purchaser.

OFFICIAL STATEMENT: A preliminary Official Statement that the Village deems to be final as of its date, except for the omission of information permitted to be omitted by Rule 15c2-12 of the Securities and Exchange Commission, has been prepared and may be obtained from the Village's Financial Consultant, PFM Financial Advisors LLC, at the address and telephone listed under FURTHER INFORMATION below. PFM Financial Advisors, LLC, will provide the winning bidder with a reasonable number of final official statements within 7 business days from the date of sale to permit the purchaser to comply with Securities and Exchange Commission Rule 15c2-12. Additional copies of the official statement will be supplied by PFM Financial Advisors LLC upon request and agreement by the purchaser to pay the cost of additional copies. Request for additional copies should be made to PFM Financial Advisors LLC, within 24 hours of the time of sale.

BOND INSURANCE AT PURCHASER'S OPTION: If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder/purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the option and expense of the purchaser of the Bonds. Any and all increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that if the Village has requested and received a rating on the Bonds from a rating agency, the Village shall pay the fee for the requested rating. Any other rating agency fees shall be the responsibility of the purchaser. **FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE VILLAGE.**

CONTINUING DISCLOSURE: As described more fully in the Official Statement, the Village has agreed to provide or cause to be provided, in accordance with the requirements of Rule 15c2-12

promulgated by the Securities and Exchange Commission, on or prior to the sixth month after the end of each fiscal year commencing with the fiscal year ended March 31, 2017, (i) certain annual financial information and operating data, including audited financial statements for the preceding fiscal year, generally consistent with the information contained or cross-referenced in the Official Statement relating to the bonds, (ii) timely notice of the occurrence of certain material events with respect to the bonds and (iii) timely notice of a failure by the Village to provide the required annual financial information on or before the date specified in (i) above.

BIDDER CERTIFICATION: NOT "IRAN-LINKED BUSINESS" By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 517 Michigan Public Acts of 2012, being MCL 129.311 et. seq.

FURTHER INFORMATION: Further information relating to the bonds may be obtained from PFM Financial Advisors LLC, 555 Briarwood Circle, Suite 333, Ann Arbor, Michigan, 48108. Telephone: (734) 994-9700, Facsimile: (734) 994-9710.

ENVELOPES containing the bids should be plainly marked "Proposal for 2017 Unlimited Tax General Obligation Bonds."

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

Colleen Moser
Village Clerk
Village of Pentwater

8. Useful Life of Project. The estimated period of usefulness of the Project is hereby declared to be not less than fifteen (15) years.

9. Tax Covenant; Qualified Tax Exempt Obligations. The Village shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds. The Bonds are hereby designated as "qualified tax exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to the Code.

10. Official Statement; Qualification for Insurance; Ratings. The Authorized Officers are hereby authorized and directed to (a) approve the circulation of a preliminary official statement describing the Bonds and to deem the preliminary official statement "final" for purposes of Rule 15c2-12 of the SEC; (b) solicit bids for and approve the purchase of a municipal bond insurance policy for the Bonds, if deemed economically advantageous to the Village; (c) apply for ratings on the Bonds; and, (d) do all other acts and take all other necessary procedures required to effectuate the sale, issuance and delivery of the Bonds.

11. Continuing Disclosure. The Village agrees to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Bonds in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, and the Authorized Officers are hereby authorized to execute such undertaking prior to delivery of the Bonds.

12. Authorization of Other Actions. The Authorized Officers are each hereby authorized to adjust the final bond details set forth herein to the extent necessary or convenient to complete the transaction authorized herein, and in pursuance of the foregoing are authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, Public Acts of Michigan, 2001, as amended, including but not limited to, determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters within the parameters described in this resolution. The Authorized Officers are each authorized and directed to take all other actions necessary or advisable, and to make such other filings with any parties, including the Michigan Department of Treasury, to enable the sale and delivery of the Bonds as contemplated herein.

13. Award of Sale of Bonds. The Authorized Officers are each hereby authorized on behalf of the Village to award the sale of the Bonds to the bidder whose bid meets the requirements of law and which produces the lowest true interest cost to the Village computed in accordance with the terms of the Official Notice of Sale as published.

14. Bond Counsel. The Village hereby confirms retention of Miller, Canfield, Paddock and Stone, P.L.C. as bond counsel for the Bonds.

15. Financial Advisor. The Village hereby confirms retention of PFM Financial Advisors LLC, as the registered municipal financial advisor in connection with the issuance of the Bonds.

16. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

Village Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Pentwater, County of Oceana, State of Michigan, at a regular meeting held on _____, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Village Clerk

28372779.2\069072-00007

Village of Pentwater
2016-17 BUDGET AMENDMENT RESOLUTION #4
February 2017

Motion by _____ and supported by _____ to adopt this resolution amending the 2016-17 budget for the combining of departments.

Fund 101 - General Fund

	2016-17 AMENDED BUDGET with Departments Unmerged	2016-17 AMENDED BUDGET with Departments Merged	2016-17 Actual as of 1-31-16
From:		To:	
	Council 57,500		
	Village President <u>7,500</u>	65,000 Village Elected Officials	43,502
	Village Clerk 98,500		
	Village Treasurer <u>74,500</u>	173,000 Village Clerk/Treasurer	131,696
	Parks & Recreation 141,000		
	Launch Ramp 11,000		
	Fishing/Dingy Dock 7,500		
	Fish Cleaning Station <u>13,000</u>	172,500 Parks & Recreation	107,073
	Total <u><u>410,500</u></u>	<u><u>410,500</u></u> Total	<u><u>282,270</u></u>

Roll Call Vote. Ayes: Nayes: Absent:

*I certify that this budget resolution was approved by Village Council
at a regular meeting held on: _____, 20__*

Village Clerk /Treasurer

Date