

Village of Pentwater

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(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting of Village Council MEETING MINUTES September 11, 2017

Call to Order - President Jeff Hodges called the regular meeting of the Pentwater Village Council to order at 6:00 p.m. in the Community Room at Village Hall.

Roll Call - Present: Jared Griffis, Dan Nugent, Don Palmer, Pam Burdick, Peter Dunlap, Michelle Angell-Powell and Jeff Hodges. Absent: None.

Also, present: Village Manager Chris Brown, Clerk/Treasurer Colleen Moser, Fire Chief Terri Cluchey, and Marina Manager Dick Hutchings. Attorney Jim Prince, stand-in in for Village Attorney Brian Monton.

Public comment: Rep. Scott VanSingel gave a quick update on the Michigan House. President Hodges stated concern that many schools are getting waiver to start school before Labor Day which is hurting small towns dependent on tourism.

Approval of the Agenda – President Hodges requested an amendment to add the May 2014 contract with Consumers Energy for Standard Lighting, under New Business.

Motion by Palmer, supported by Dunlap to approve the agenda as amended.

Voice vote. AYES: 7 NAYS: 0. Amended agenda approved.

Consent Agenda- President Hodges amended the consent agenda item; removing the road closure for the October 14, 2017 for a Corn Hole tournament on 4th St., because of a personal interest.

Approval of village council regular meeting minutes that was held August 14, 2017. Regular Village bill approval of \$169,505.40. Fire Department bill approval of \$6133.32

Requests for Village Property use:

- The Chamber requests road closures for the following 2018 events: St. Patrick's Parade on March 17, Bike & Trike Rally on June 2 for, Homecoming Parade on Aug. 11, Octoberfest on Oct. 13, and Spooktacular Parade on Oct. 27.
- Chamber requests Village Green for the following 2018 events: Winterfest on Feb.10, Easter on the Green on March 31, Founder's Day on May 5, Farmers Market from June 4 – Sept. 3, Spring Arts & Craft on June 16 & 17 (set up on June 15), Harvest Day on Sept. 20, Fall Arts & Crafts on Sept. 22 & 23 (set up Sept.21), Halloween on the Green on Oct. 27 and Santa on the Green on Nov. 24 at 5 p.m.
- Garden Club requests use of Bell Park for a flower sale on May 26, 2018 9-11a.m.
- Pentwater Jr. Women's Club requests use of the Village Green, for their Annual Art Fair on July 14, 2018 9-5 p.m.
- Cove requests setting up an information table on top of Village Green on October 14, 2017

Motion by Palmer, second by Griffis to approve the consent agenda items as amended.

Roll call vote. AYES: 7 NAYS: 0. Consent agenda items approved as amended.

Motion by Palmer, second by Burdick to approve the consent agenda item; Road closure for the October 14, 2017 for a Corn Hole tournament on 4th St.,
Roll call vote. AYES: 6 NAYS: 0. Abstain 1 – Hodges due to personal interest. Motion approved.

Village Audit Presentation. Rescheduled for October 9th regular council meeting.
Street Improvement Plan: See report from Fleis & VandenBrink. Preconstruction meeting will be held September 12th.

VILLAGE DEPARTMENT REPORTS

Reports are in the meeting packet and posted on www.pentwatervillage.org.

Village Manager – See managers’ report.

Police Chief – See report.

Marina Manager – See report.

Fire Chief – See meeting minutes.

Zoning Administrator – See report.

COMMITTEE REPORTS

Committee meeting minutes are provided if received in time for the packet.

Building and Grounds Committee – Angell-Powell reported that a meeting will be held on August 25, 2017, at the Friendship Center, located at 310 Rush Street at 6:30 p.m. (following the 5:30 p.m. Planning Commission meeting). Pentwater Streetscape Project is a combined effort of the DDA, Planning Commission led by the Buildings and Grounds Committee. Angell-Powell has opened a fund with the Oceana Community Foundation for the joint project. See meeting minutes.

Finance Committee – No meeting, no report.

Ordinance Committee – No meeting, no report.

Personnel Committee – No meeting, no report.

Promotions Committee – No meeting, no report.

Services Committee – No meeting, no report.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission – Next meeting to be held at the Friendship Center on August 25th at 5:30 p.m. See meeting minutes.

ZBA – No meeting, no report.

DDA – No meeting, no report.

UNFINISHED BUSINESS

Village Green: Proposed property swap at the Hancock Bldg.

Public Restrooms at Hancock Building: Proposed 5 to 7 year parking agreement.

The Hancock building is a commercial building with two residential units, wants to convert the upstairs into additional residential units however, additional parking is needed to conform to Village zoning of two parking places per unit. A proposal 1 would be a property swap between the Village and Hancock building. The second proposal, Hancock building would pave grassy areas alongside Second Street, 50% of the of the \$1,200 of the annual association dues would be

waived for 5-7 years, no additional fees for capital improvements to the building and the Village would waive all condo voting rights.

Zoning Administrator, Edwards recommended council approve the proposals.

Attorney, Prince stated that the temporary parking solution would allow the Village the needed time to change the parking ordinances.

Motion by Dunlap, second by Burdick to approve both proposals as written except that the period of 5 years (Rather than 5-7 years) and adding that the Village assumes responsibility for the portions of interior space that the Village owns.

Roll call vote. AYES: 4- Dunlap, Burdick, Nugent, and Hodges. NAYS: 2 Griffis and Palmer

Abstain: 1 Angell-Powell due to a personal financial interest. Motion approved.

(Both proposals dated August 28, 2017, approved by one motion, as amended by Dunlap, will be signed, and certified by the Village Clerk, shall be kept with these minutes, and become part of the permanent records.)

NEW BUSINESS

Zoning Attorney. The Village Zoning administrator is recommending that the Village hire the firm Mika Meyers PLC to be the legal advisor to the Village to address the changes to the Village Zoning Ordinance and Master Plan.

Attorney Prince stated that the Village attorney would recuse themselves from the zoning ordinance and only act as advisor to Village Council.

Motion by Palmer, second by Dunlap to table the motion so that the scope of the work could be clearly defined, hourly fees, cost estimates or possibly in an attorney engagement letter. If over \$10,000 would have to solicit bids. Voice vote. AYES: 7 NAYS: 0. Motion tabled.

Consumers Energy Contract. The Village Manager stated that the change to the contract to would allow a change the type of bulb being used in street lights. That the bulbs had already been changed and that the Village is already saving money on the reduced energy bills.

Motion by Angell-Powell, second by Palmer to revise the 5/1/2014 Consumers Energy [Street] Lighting contract. Voice vote. AYES: 7 NAYS: 0. Motion approved.

Adjournment - Hodges asked for a motion to adjourn. *Motion* by Palmer, second by Burdick. Voice vote. AYES: 7 NAYS: 0.

President Hodges adjourned the meeting at 7:43 p.m.

Respectfully submitted,

Colleen Moser, Clerk/Treasurer

Date

Proposals are attached.