

Village of Pentwater

65 S Hancock St., PO Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting of Village Council MEETING MINUTES APRIL 12, 2021 PARK PLACE @ 310 N. RUSH

I. CALL TO ORDER

President Jeff Hodges called the regular meeting of the Pentwater Village Council to order at 6:00 pm. from Park Place Community Center.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Michelle Angell-Powell, Jared Griffis, Dan Nugent, Don Palmer, Claudia Ressel-Hodan, Jeff Hodges.

Absent: Pam Burdick, Jared Griffis.

Also, present: Village Manager Chris Brown, Clerk/Treasurer Rande Listerman, Chief Laude Hartrum & Zoning Administrator Keith Edwards, Deputy Clerk/Treasurer and Rec Director Kate Anderson and Deputy Clerk/Treasurer Barb Siok.

IV. PUBLIC COMMENTS – On the agenda

President Jeff Hodges – We are excited to be able to use the new community center, Park Place. Many have worked hard to get the project to this state. This past year has been difficult for the public to navigate. The Village council is reviewing the options and working with our attorney on setting the necessary Policies and Ordinances in place, in regards, to the Open Meeting Act.

Chris Conroy 516 S. Hancock – Requested that at the annual budget hearing an item is added to the presentation, a list of items not accomplished in the previous year's budget.

President Jeff Hodges – Introduced Sara Kraner to the Village Council and the public as the Facility Director of Park Place.

Trustee Claudia Ressel-Hodan - Asked to place funding for the North End Park Pickle Ball Court on the Agenda.

President Jeff Hodges – Added Electronic Meetings and Policies on the Agenda.

V. APPROVAL OF THE AGENDA

President Hodges requested an approval of the agenda. *Motion* Palmer supported by Ressel-Hodan to approve the agenda with (2) additions under XII. New Business (M). North End Park Pickle Ball Courts and (N). Policy for Electronic Meetings.

VOICE VOTE: YES: 5 NAYS: 0. ABSENT: Pam Burdick and Jared Griffis.

Motion approved 5 – 0.

VI. CONSENT AGENDA

- A. Approval of Minutes: Regular Council Meeting on November 9th, 2020.
- B. Disbursements Village: Accounts Payable - \$243,637.35; Payroll - \$71,431.27.
- C. Disbursements from Township: Fire Department - \$51,525.80.

- D. Commission & Board Reports: Planning Commission.
- E. Requests for Village Property use:
 - a). Village Green, July 9th, Pentwater's Jr. Women's Club Art Fair.
 - b). Village Green, June 27, July 25 & Aug. 8, Movies on the Green, 5:30 P.M. – Midnight.

Motion by Angell-Powell second by Palmer to approve the consent agenda items as presented.

ROLL CALL VOTE: AYES: Angell Powell, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Burdick and Griffis. Consent agenda items approved 5 - 0.

VII. ANNOUNCEMENTS

None

VIII. VILLAGE DEPARTMENT REPORTS

Reports are in the meeting packet and posted on www.pentwatervillage.org.

- A. Village Manager - Report submitted in writing.
- B. Clerk/Treasurer - Report submitted in writing.
Motion by Palmer, supported by Nugent to approve the financial reports as presented.
ROLL CALL VOTE: AYES: Angell Powell, Nugent, Ressel-Hodan, Palmer and Hodges.
NAYS: 0. ABSENT: Burdick and Griffis. Consent agenda items approved 5 - 0.
- C. Police Chief – Report submitted in writing.
- D. Fire Chief – Report submitted in writing.
- E. Zoning Administrator – Report submitted in writing.
- F. Rec Director – Report submitted in writing.

IX. PUBLIC HEARING

None.

X. COMMITTEE REPORTS

- A. Building & Grounds – Reports submitted in writing.
- B. Finances – No meeting, no report.
- C. Ordinances - No meeting, no report.
- D. Personnel – Report submitted in writing.
- E. Planning/Economic Development - No meeting, no report.
- F. Services – No meeting, no report

XI. UNFINISHED BUSINESS

- A. Zoning Board of Appeals Appointment – Jane Dosemagean.

Motion by Palmer, supported by Nugent to approve the appointment of Jane Dosemagean to the Zoning Board of Appeals

VOICE VOTE: YES: 5 NAYS: 0. ABSENT: Pam Burdick and Jared Griffis.
Motion approved 5 – 0.

XII. NEW BUSINESS

- A. Tridonn Construction Pay Application No. 5 - Village Hall 65 South Hancock in the amount of \$73,046.51

Motion by Angell-Powell, supported by Nugent to approve Tridonn Construction Pay Application No. 5 in the amount of \$59,468.61.

ROLL CALL VOTE: AYES: Angell Powell, Nugent, Ressel-Hodan, Palmer and Hodges.
NAYS: 0. ABSENT: Burdick and Griffis. Motion approved 5 - 0.

- B. Zoning Ordinance Amendment.

Motion by Palmer supported by Nugent to approve the Zoning Ordinance Amendment Residential Waterfront setbacks – R2 and R3 Zoning District.

ROLL CALL VOTE: AYES: Angell Powell, Nugent, Ressel-Hodan, Palmer and Hodges.
NAYS: 0. ABSENT: Burdick and Griffis. Motion approved 5 - 0.

- C. Annual Appointments.

- a. Rande Listerman Clerk/Treasurer.
- b. Kate Anderson – Deputy Clerk/Treasurer.
- c. Barb Siok – Deputy Clerk/Treasurer.
- d. Laude Hartrum – Chief of Police and Harbor Master.
- e. Brian Monton – Village Attorney.
- f. Keith Edwards – Village Zoning Administrator.

Motion by Palmer supported by Angell-Powell to approve the following appointments
Rande Listerman as the Clerk/Treasurer with an annual salary of \$56,732.
Kate Anderson as the Deputy Clerk/Treasurer with an annual salary of \$34,418.
Barb Siok as Deputy Clerk/Treasurer with an annual salary of \$42,568.

Laude Hartrum as the Chief of Police and the Harbor Master with an annual salary of \$61,139.60.

Brian Monton – Village Attorney.

Keith Edwards – Village Zoning Administrator – with an Intergovernmental Agreement with Pentwater Township.

Kate Anderson – Rec Director Annual Salary \$8,160.

ROLL CALL VOTE: AYES: Angell Powell, Nugent, Ressel-Hodan, Palmer and Hodges.
NAYS: 0. ABSENT: Burdick and Griffis. Motion approved 5 - 0.

D. Authorization of Depositories for Village Funds.

Motion by Ressel-Hodan supported by Angell-Powell to approve the list of depositories as presented from the Village Clerk/Treasurer.

VOICE VOTE: YES: 5 NAYS: 0. ABSENT: Pam Burdick and Jared Griffis.

Motion approved 5 – 0.

E. Village Administrative Offices Stationary Logo.

Motion by Angell-Powell supported by Palmer to approve the Community Economic Development Committee to meet regarding the Village Logo and Stationery and bring the recommendation back to Village Council for approval.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: None. Motion approved 7 - 0.

F. Village Hall Parking Lot Bid Approval.

Motion by Angell-Powell, supported by Palmer to approve the bid for the Village Hall Parking Lot from Ken Adams Excavating in the amount of \$20,000.

ROLL CALL VOTE: AYES: Angell Powell, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Burdick and Griffis. Motion approved 5 - 0.

G. North End Park Memorial Park Plaque.

Motion by Palmer, supported by Ressel-Hodan to approve the addition of three tiers to the Memorial Program in the amount of \$250 and \$500 and \$1500. The \$250 and \$500 donation can choose to have their name on a plaque placed at the North End Park for a period of up to 10 years. The \$1000 and \$1500 donation can have a choice of either a memorial brick or be placed on the plaque at the North End Park.

VOICE VOTE: YES: Angell-Powell, Nugent, Palmer and Ressel-Hodan NAYS: Hodges.

ABSENT: Pam Burdick and Jared Griffis.

Motion approved 4 – 1.

H. Resolution No. 2021-04-10 MDOT Contract No. 20-5575.

Motion by Palmer supported by Angell-Powell to approve Resolution No. 2021-04-10 MDOT Contract No. 20-5575 authorizing the signers to be Village Manager Chris Brown and the Village President Jeff Hodges.

ROLL CALL VOTE: AYES: Angell Powell, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Burdick and Griffis. Motion approved 5 - 0.

I. Resolution No. 2021-04-11 2019-2020 Marina Deficit Elimination Plan Addendum.

Motion by Ressel-Hodan, supported by Angell-Powell to approve Resolution No. 2021-04-11 2019 Marina Deficit Elimination Plan Addendum.

ROLL CALL VOTE: AYES: Angell Powell, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Burdick and Griffis. Motion approved 5 - 0.

J. Resolution No. 2021-04-12 2020-2021 Marina Deficit.

Motion by Ressel-Hodan, supported by Nugent to approve Resolution No. 2021-04-12 2020-2021 Marina Deficit.

ROLL CALL VOTE: AYES: Angell Powell, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Burdick and Griffis. Motion approved 5 - 0.

K. Resolution No. 2021-04-13 - 4th Quarter Budget Amendment Addendum.

Motion by Angell-Powell, supported by Palmer to approve Resolution No., 2021-04-13 4th Quarter Budget Amendment Addendum.

ROLL CALL VOTE: AYES: Angell Powell, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Burdick and Griffis. Motion approved 5 - 0.

L. Permission to Bid out the Spray Field.

Motion by Angell-Powell, supported by Palmer to approve the Village Manager taking bids to plant the Spray Field for the 2021 season.

ROLL CALL VOTE: AYES: Angell Powell, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Burdick and Griffis. Motion approved 5 - 0.

M. North End Park Pickle Ball Courts.

Motion by Ressel-Hodan, supported by Angell-Powell to advance up to \$15,000 for the resurfacing of the Pickle Ball Courts from the General Fund with the cost to reimburse upon the sale of the property on 56th Avenue.

N. Policy for Electronic Meetings.

Motion by Ressel-Hodan, supported by Nugent to approve the Village Manager Chris Brown working with the Village Attorney Brian Monton to research and present a policy and or ordinance for electronic meetings and the public participation as it relates to the Open Meeting Act in 2021.

VOICE VOTE: YES: 5 NAYS: 0. ABSENT: Pam Burdick and Jared Griffis.

Motion approved 5 - 0.

XIII. PUBLIC COMMENTS:

Sue Johnson 318 E Hanover - Is the golf cart parking being extended on Lowell Street?

Rec Director Kate Anderson - Do I have permission to start collecting donations for the North End Park?

Dan Listerman 340 E. Hanover - I think what Sue Johnson was referring to is the area designated for Golf Cart Parking on Lowell Street could be increased if the sand was cleared off

The area next to the sidewalk in the right of way.

Chris Conroy 560 S. Hancock - Asked how the various Public Notices were posted for the Village of Pentwater.

Clerk/Treasurer Rande Listerman stated any notices that are required by statute are published in the paper, posted on the Village website as well as the bulletin board outside of the office. All Village of Pentwater business notices are posted in the case on the front of the new Village Hall and the Village website. All public notices mailed from other entities and informational bulletins are placed inside the cabinet in the foyer of the Village Hall.

Chris Conroy 560 S. Hancock – Food for thought; would the council consider a matching funds program for the Rec Program wish list?

XIV. CLOSED SESSION:

None

XV. ADJOURNMENT

President Hodges adjourn the meeting 7:39 P.M.

Respectfully submitted,

Rande Listerman, MiCPT, CPFA, CPFIM
Clerk/Treasurer

Date