

Village of Pentwater

65 S Hancock St., PO Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting of Village Council March 13, 2023 Park Place 310 North Rush Street

I. CALL TO ORDER

President Jeff Hodges called the regular meeting of the Pentwater Village Council to order at 6:00 pm. from Park Place Meeting Center at 310 North Rush Street.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Michelle Angell-Powell, Dave Bluhm, Jared Griffis, Dan Nugent, Kathy O'Connor, Don Palmer, and Jeff Hodges.

Absent: None.

Also, present: Village Manager Chris Brown, Clerk/Treasurer Rande Listerman, Chief Laude Hartrum, Zoning Administrator/Rec Director Kate Anderson & Deputy Clerk/Treasurer Renee VanNortwick.

IV. PUBLIC COMMENTS - On the agenda

None.

V. APPROVAL OF THE AGENDA

President Hodges requested an approval of the agenda. *Motion* Angell-Powell supported by Griffis to approve the agenda as presented with one change removal of item K. under New Business.

Voice Vote: Yes: Nays: 0. Absent:

Motion approved 7 - 0.

VI. CONSENT AGENDA

- A. Approval of Minutes: Regular Council Meeting on February 13, 2023, Council Meeting.
- B. Disbursements Village: Accounts Payable - \$71,113.93; Payroll - \$81,970.23.
- C. Disbursements from Township: Fire Department - \$2,215.47.
- D. Commission & Board Reports: Planning Commission, City Feasibility Study.
- E. Requests for Village Property use:
 1. Village Green-Richard Granger, The General Assembly Big Band, June 30th, 7:30-9:30 P.M.
 2. Marina Band Shell & Parking Lot-Service Club, June 4th, 1:00-7:00P.M.
 3. Village Green-Centenary UMC-Summer Church Service see dates attached.
- F. Fireworks Permits:

1. Pentwater Chamber of Commerce Fourth of July Fireworks - July 3rd.
2. Pentwater Chamber of Commerce Homecoming Fireworks - August 12th.

Motion by Griffis second by Palmer to approve the consent agenda items as presented.

Roll Call Vote: Yes: Angell Powell, Bluhm, Griffis, Nugent, O'Connor, Palmer and Hodges. Nays: 0. Absent: 0. Consent agenda items approved 7 - 0.

VII. ANNOUNCEMENTS

A. Comments from the President.

President Hodges presented a Proclamation to Harry Raymond's daughters Jean and Janet in honor of Harry's 100th Birthday and to acknowledge his donation of the land that created the North End Park in 1981.

VIII. CORESPONDENCE

- All correspondence directed to the Village Clerk is received and filed and emailed on to the Village Council.

The following citizens sent correspondence to the Village Clerk for the Village Council.
None.

IX. VILLAGE DEPARTMENT REPORTS

Reports are in the meeting packet and posted on www.pentwatervillage.org.

A. Village Manager - Report submitted in writing.

Motion by Palmer, supported by Angell-Powell to approve the bid from C.S. Raymer Co. Inc. for test/observation well in the amount of \$15,500.00.

Roll Call Vote: Yes: Angell Powell, Bluhm, Griffis, Nugent, O'Connor, Palmer, and Hodges.
Nays: 0. Absent: 0. Consent agenda items approved 7 - 0.

B. Clerk/Treasurer - Report submitted in writing.

Motion by Palmer, supported by O'Connor to receive the February 2023 financials as presented by the Clerk/Treasurer Rande Listerman.

Voice Vote: Yes: Angell Powell, Bluhm, Griffis, Nugent, O'Connor, Palmer, and Hodges.
Nays: 0. Absent: 0. Motion approved 7 - 0.

C. Police Chief – Report submitted in writing.

D. Fire Chief – Report submitted in writing.

E. Zoning Administrator – Report submitted in writing.

F. Rec Director – Report submitted in writing.

X. PUBLIC HEARING

A. 2023-2024 VOP Budget Hearing @ 6:15 P.M.

President Hodges opened the 2023-2024 VOP Budget Hearing at 6:15 P.M.

Village Manager Chris Brown presented the overview of the Budget on PowerPoint.

No comments from the Public. The Public Hearing was closed at 6:33 P.M.

XI. COMMITTEE REPORTS

- A. Building & Grounds – No meeting, no report.
- B. Finances – Minutes submitted in writing.
- C. Ordinances – Minutes submitted in writing.
- D. Personnel – No meeting, no report.
- E. Planning/Economic Development – No meeting, no report.
- F. Services – Minutes submitted in writing.

XII. UNFINISHED BUSINESS

- A. Village Council Meeting Procedural Rules.
The Ordinance Committee will review and send a recommendation back to the Village Council.
- B. Utility Agreement for Township North.
The Village Manager Chris Brown stated the Village should have a signed document soon.
- C. Social District.
Zoning Official Kate Anderson plans to have a report ready for the Village Council in April.

XIII. NEW BUSINESS

- A. Resolution No. 2023-03-02 2022-2023 4th Quarter Budget Amendments.
Motion by Griffis, supported by Palmer to approve Resolution No. 2023-03-02 the 2022-2023 4th Quarter Budget Amendments as presented.

Roll Call Vote: Yes: Angell Powell, Bluhm, Griffis, Nugent, O’Connor, Palmer, and Hodges.
Nays: 0. Absent: 0. Motion approved 7 - 0.
- B. Resolution No. 2023-03-03 2023 Utility Rate Fee.
Motion by Bluhm, supported by O’Connor to approve Resolution No. 2023-03-03 Utility Rate Fee as presented.

Roll Call Vote: Yes: Angell Powell, Bluhm, Griffis, Nugent, O’Connor, Palmer, and Hodges.
Nays: 0. Absent: 0. Motion approved 7 - 0.
- C. Resolution No. 2023-03-04 2023/2024 VOP Budget.
Motion by Griffis, supported by Palmer to approve Resolution No. 2023-03-04 the 2023/2024 VOP Budget as presented.

Roll Call Vote: Yes: Angell Powell, Bluhm, Griffis, Nugent, O’Connor, Palmer, and Hodges.
Nays: 0. Absent: 0. Motion approved 7 - 0.

D. Resolution No. 2023-03-05 Wellhead Protection.

Motion by Palmer, supported by Bluhm to approve Resolution No. 2023-03-05 Wellhead Protection as presented.

Roll Call Vote: Yes: Angell Powell, Bluhm, Griffis, Nugent, O'Connor, Palmer, and Hodges.
Nays: 0. Absent: 0. Motion approved 7 - 0.

E. Resolution No. 2023-03-06 MDOT Permit for Usage.

Motion by Angell-Powell, supported by O'Connor to approve Resolution No. 2023-03-06 MDOT Permit for Usage as presented.

Roll Call Vote: Yes: Angell Powell, Bluhm, Griffis, Nugent, O'Connor, Palmer, and Hodges.
Nays: 0. Absent: 0. Motion approved 7 - 0.

F. Acceptance of Chester Street Storm Drain Bid – Ken Adams Excavating.

Motion by Bluhm, supported by Nugent to approve the acceptance of the Chester Street Storm Drain Bid from Ken Adams Excavating in the amount of \$45,700.

Roll Call Vote: Yes: Angell Powell, Bluhm, Griffis, Nugent, O'Connor, Palmer, and Hodges.
Nays: 0. Absent: 0. Consent agenda items approved 7 - 0.

G. Set Public Hearing for request to Vacate a portion of Hanover Street from Tom Pell.

Motion by Palmer, supported by Nugent to approve Resolution No. 2023-03-07 Intent to Vacate Public Street and Notice of Public Hearing as presented.

Roll Call Vote: Yes: Angell Powell, Bluhm, Griffis, Nugent, O'Connor, Palmer, and Hodges.
Nays: 0. Absent: 0. Consent agenda items approved 7 - 0.

H. Short Term (STR) Rental Ordinance Amendment.

Motion by O'Connor, supported by Bluhm to approve the Short-Term Rental Ordinance Amendment as presented.

Roll Call Vote: Yes: Angell Powell, Bluhm, Griffis, Nugent, O'Connor, Palmer, and Hodges.
Nays: 0. Absent: 0. Consent agenda items approved 7 - 0.

I. Infrastructure Alternative Operation Agreement.

Motion by Bluhm, supported by O'Connor to approve the Infrastructure Alternative Operation Agreement for the Clean Water Plant in the amount of \$6200.00 a month.

Roll Call Vote: Yes: Angell Powell, Bluhm, Griffis, Nugent, O'Connor, Palmer, and Hodges.
Nays: 0. Absent: 0. Consent agenda items approved 7 - 0.

J. Appointment to the DDA.

Motion by Nugent, supported by Angell-Powell to approve the appointment of Jonathan Witt to the Downtown Development Authority Board to fill the vacancy that expires in December of 2023.

Roll Call Vote: Yes: Angell Powell, Bluhm, Griffis, Nugent, O'Connor, Palmer, and Hodges.
Nays: 0. Absent: 0. Motion approved 7 - 0.

XIV. PUBLIC COMMENTS:

Dean Gustafson, 410 S Chester St. – Dean has lived on Chester Street since 1972. They have experienced the flooding. Dean thanked the Council for approving the bid to add the Chester Street Storm Drain and address the issue.

Jean Russell, 5545 Wayne Pentwater Twp. – what are the procedures for enforcing the Short-Term Rental Ordinance.

XV. COUNCIL COMMENTS:

None.

XVI. CLOSED SESSION

A. To meet with the Village Attorney regarding pending litigation.

Motion by Palmer, supported Bluhm to go into closed session at 7:27 P.M. to meet with the Village Attorney Brian Monton regarding pending litigation included in the session will be Villager Manager Chris Brown and Clerk/Treasurer Rande Listerman.

Roll Call Vote: Yes: Bluhm, Griffis, Nugent, O'Connor, Palmer, and Hodges.
Nays: 0. Absent: Angell-Powell. Motion approved 6 - 0.

Motion by Nugent, supported by Palmer to end the closed session at 8:14 P.M.

XVII. ADJOURNMENT

President Jeff Hodges adjourned the meeting 8:14 P.M.

Respectfully submitted,

Rande Listerman, MiCPT, CPFA, CPFIM, MiPMC
Clerk/Treasurer

Date