

**REGULAR MEETING OF THE VILLAGE COUNCIL
MINUTES
FEBRUARY 10, 2025
Park Place Meeting Center – 310 North Rush Street**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Mary Marshall called the regular meeting of the Pentwater Village Council to order at 6:00 P.M. from Park Place Meeting Center.

2. ROLL CALL

Present: Dave Bluhm, Jared Griffis, Dan Nugent, Kathy O'Connor, Don Palmer, Karl Schruppf, and Mary Marshall.

Absent: None.

Village Manager Rachel Witherspoon, Clerk/Treasurer Rande Listerman, Police Chief Laude Hartrum, and Deputy Clerk/Treasurer Michelle Bieri were also present.

3. PUBLIC COMMENTS – On the agenda

None.

4. APPROVAL OF THE AGENDA

President Marshall requested approval of the agenda. Motion by Palmer, supported by Bluhm to approve the agenda as presented.

Voice vote: Yes: 7. No: 0. Absent: 0. Motion approved 7 - 0.

5. CONSENT AGENDA

Consent Agenda items are regarded as routine and will be enacted with a single motion. If discussion on any item is necessary, it will be removed from the Consent Agenda and addressed separately.

- A. Approval of minutes: Regular Council Meeting on January 13 and Committee of the Whole on January 27, 2025.
- B. Disbursements: Village - Accounts Payable: \$128,485.89, Payroll - 93,870.15.
- C. Disbursements: Fire Department - Accounts Payable: \$15,572.63. Payroll \$0.
- D. Commission & Board Reports: None.
- E. Requests for Village Property use:
 - 1. Centenary UMC, Sundays, June 29 – Aug 3, Church Service on the Green.
 - 2. Tacos for Trails, June 28th @ 9 A.M. - 3 P.M., Fundraiser.

Motion by Griffis, supported by O'Connor, to approve the consent agenda items as presented.

Roll Call Vote: Yes: Bluhm, Griffis, Nugent, O'Connor, Palmer, Schruppf and Marshall.

No:0 . Absent: 0. Motion approved: 7 - 0.

6. CORRESPONDENCE-None.

Correspondence addressed to the Village Clerk will be received, filed, and forwarded to the Village Council.

7. REPORTS

Reports are in the meeting packet and posted on www.pentwatervillage.org.

A. Treasurer

Motion by Palmer, supported by O'Connor, to receive the financial reports for January 2025.

Voice Vote: Yes:7. No: 0. Absent: 0. Motion approved 7 - 0.

B. Department

Submitted in writing.

C. Committee

Submitted in writing.

8. PUBLIC HEARING – None.

9. UNFINISHED BUSINESS

A. Spinnaker Condos Right-a-Way.

Motion by Bluhm, supported by Nugent, to direct the Village Manager Rachel Witherspoon to work with the Village Attorney to execute a license agreement with Spinnaker Condo Association for the dumpster and flagpole with landscaping sitting in the 32.75 square feet portion of the right-a-way of 4th Street and the fence in the 8 square feet portion of the right-a-way of 3rd Street.

Roll Call Vote: Yes: Bluhm, Griffis, Nugent, O'Connor, Schruppf and Marshall.

No: Palmer. Absent: 0. Motion approved 6 - 1.

10. NEW BUSINESS

A. Infrastructure Alternatives Clean Water Plant Contract.

Sierra Brown from IAI presented the draft contract for the 2025-2026 Fiscal Year for the Clean Water Plant. Discussion was held on the past contract, requirements from EGLE of the plant operation and the staffing and testing requirements. Sierra will work with Rachel and Rande to create an itemized spreadsheet to show the cost savings of the new contract to bring back to the Village Council to vote on the February 24th Special Council meeting.

B. Zoning Board of Appeals Appointments.

Palmer made a motion, supported by Griffis, to approve the appointment of Joe Roberson to the Zoning Board of Appeals and Debby Duvall and Dan Hoekstra as Zoning Board of Appeals Alternates, with a term ending in February 2028.

Roll Call Vote: Yes: Bluhm, Griffis, Nugent, O'Connor, Palmer, Schruppf and Marshall.

No: 0. Absent: 0. Motion approved 7 - 0.

C. 2025 Fireworks Display Permits – Chamber of Commerce.

Motion by Nugent supported by Schruppf to approve the 2025 Firework Display Permits

for the Chamber of Commerce during the 4th of July and Homecoming.

Voice Vote: Yes:7. No: 0. Absent: 0. Motion approved 7 - 0.

- D. Special Event Permit – Brews and Beats – Chamber of Commerce Alcohol Permit.
Motion by Nugent, supported by Schrupf to approve the Special Event Permit for the 2025 Brews and Beats hosted by the Chamber of Commerce.

Roll Call Vote: Yes: Bluhm, Nugent, O’Connor, Schrupf and Marshall.

No: Griffis and Palmer. Absent: 0. Motion approved 5 - 2.

- E. Junior Women’s Club – Village Hall Clock.
Motion by Nugent supported by Schrupf to approve the gift of the Village Hall Clock including installation.

Roll Call Vote: Yes: Bluhm, Griffis, Nugent, O’Connor, Palmer, Schrupf and Marshall.

No: 0. Absent: 0. Motion approved 7 - 0.

11. DISCUSSION

None.

12. PUBLIC COMMENTS:

Lynne Cavazos, Pentwater Twp. Supervisor – clarified that the grant applied for by the Pentwater Lake Association is for \$90,000 which includes 9 projects so if the grant is approved you may receive approximately \$10,000.

Valerie McHugh, Green St. – invited everyone to the 170-year celebration of the Pentwater Township Library which is the oldest in the State of Michigan.

Paula DeGregorio, 270 Sands St. – What was the purpose of the new well if there is not enough water, not clean water and we will still be using the old well?

Ken Pryor, 789 Lake St. – invited everyone to the Planning Commission meeting on February 18th for the Public Hearing regarding 801 Lake Street.

13. COUNCIL COMMENTS:

14. MANAGER’S COMMENTS

15. CLOSED SESSION – None.

16. ADJOURNMENT

Motion by Palmer, supported by Nugent to adjourn the meeting.

President Mary Marshall adjourned the meeting at 7:22 P.M.

Respectfully submitted,

Rande Listerman, MiCPT, CPFA, CPFIM, MiPMC
Clerk/Treasurer

Date