

AGENDA
VILLAGE COUNCIL – SPECIAL MEETING
MARCH 24, 2025, at 6:00 P.M.
PARK PLACE MEETING CENTER

<https://us02web.zoom.us/j/83731476644?pwd=sE8FsuoHDEGVX5nW9FvLEfqECyEoQn.1>

Meeting ID: 837 3147 6644

Passcode: 252462

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

2. COUNCIL ROLL CALL

3. PUBLIC COMMENTS (Items on the Agenda)

4. APPROVAL OF THE AGENDA

5. COMMITTEE REPORTS

6. UNFINISHED BUSINESS

A. None.

7. NEW BUSINESS

A. Update on Beach Restoration Project – Lynne Cavazos.

B. Update on DWSRF Project.

C. DWSRF Project – New Customer Tie-In.

D. DPW Supervisor.

E. Discussion of the Strategic Plan.

F. Resolution No. 2025-03-05 4TH Quarter Budget Amendments - No. 2.

G. Resolution No. 2025-03-06 Park Place Fees.

8. PUBLIC COMMENT

Public comments will only be taken when the Village President opens the meeting. Please state your name and address before speaking. All comments should be directed to the president, and each speaker will have one opportunity to use the microphone for a maximum of 3 minutes.

9. COUNCIL COMMENTS

10. MANAGER’S COMMENTS

11. ADJOURNMENT

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PARK PLACE MEETING CENTER

A. Update on Beach Restoration Project – Lynne Cavazos.

Township Supervisor Lynne Cavazos will be providing Village Council with an update on the Beach Restoration Project being led by the Township in collaboration with multiple local organizations. This project aims to redesign the beachfront located in Mears State Park with the purpose of limiting sand migration into the channel.

B. Update on DWSRF Project.

Peter Tierney from Fleis & Vanderbrink will be providing Village Council with an update on the 3-part DWSRF Project and be on hand to answer any questions.

C. DWSRF Project – New Customer Tie-In.

Current Village ordinance requires homeowners within 300 ft of a water main tie-in to the public utility. With the new water line going down Chester St, Council must determine a timeframe for when those customers will be required to join the system.

D. DPW Supervisor.

Finalize ongoing discussion about the creation of the DPW Supervisor position with input regarding the job description.

E. Discussion of the Strategic Plan.

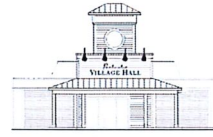
The Village recently received two different proposals to consider for strategic planning services. However, after the proposals were submitted, a question was raised about potentially combining strategic planning efforts between the Pentwater Public School District and Village.

F. Resolution No. 2025-03-05 4TH Quarter Budget Amendments - No. 2.

With the departure of our zoning administrator, a budget amendment must be made prior to the end of the fiscal year to account for paying out the leave balances that the Village owes.

G. Resolution No. 2025-03-06 Park Place Fees.

Revised fee schedule for Park Place.



2024-2025 4th Quarter Budget Amendment Addendum No. 2
 Resolution No. 2025-03-05

At a regular meeting of the Village Council of the Village of Pentwater, Oceana County, held on March 24, 2025, at 6:00 PM at Park Place Meeting Center at 310 N Rush, Pentwater, Michigan.

The following resolution was offered by _____ and supported by _____:

WHEREAS, the specific purpose of this resolution is to approve the 2024-2025 Village of Pentwater 4th Quarter Budget Amendments and;

Acct. Number	Fund	Revenue	Expenditure
101	General	\$1,787,550	\$1,943,700

THEREFORE, BE IT RESOLVED that the Council of the Village of Pentwater approves the 2024-2025 4th Quarter Budget Amendments No. 2 as presented.

AYES: . Members: .

NAYS: . Members: None.

ABSENT: . Members: None.

I HEREBY CERTIFY that the foregoing is a true and original copy of a Resolution offered and adopted by a vote of the Village Council, Village of Pentwater, Oceana County, State of Michigan, at a Regular Council Meeting held on March 24, 2025.

 Rande Listerman, MicPT, CPFA, CPFIM, MiPMC
 Village Clerk/Treasurer

 Date

Village of Pentwater

JOURNAL ENTRY

JE: 6146

Post Date: 03/20/2025

Entered By: Rande

Entry Date: 03/20/2025

Journal: BA

Description: 2024-2025 4th Qtr Budget Amendemts No. 2

GL #	Description	Increase/(Decrease)
101-301-702.000	Wages/Salary	10,000.00
101-301-703.000	Part-Time Wages	1,000.00
101-420-702.000	Wages/Salary	8,000.00
101-420-716.000	Employer Fica/Mc Exp.	1,500.00
	Revenue Change:	0.00
	Expenditure Change:	20,500.00
	Budgeted Change To Fund Balance:	(20,500.00)

APPROVED BY: Z. [Signature]

Village of Pentwater

65 S. Hancock St P.O. Box 622 Pentwater, MI 49449

(231) 869-8301 FAX (231) 869-5120

Website: www.pentwatervillage.org

RESOLUTION NO. 2025-03-06 2025 -2026 FEE SCHEDULE

At a regular meeting of the Pentwater Village Council, County of Oceana, held on March 24, 2025, at 6:00 P.M. at Park Place Meeting Center 310 North Rush Street, the following resolution was offered in the form of a motion made by _____ and seconded by _____.

WHEREAS, the specific purpose of this resolution is to set the following fee schedule for 2025/2026.

PARK PLACE MEETING CENTER FEES	
General Admittance - Village Taxpayer	No charge.
General Admittance – Outside of Village & Twp.	No charge.
General Admittance - Groups	Qualified Organizations must fill out form and be approved by the Village Manager to use facility.
Park Place/Private Use - Village Taxpayer	\$175.00 up to 74 People \$275.00 75 or more People \$400.00 Wedding/Special Event
Park Place/Private Use - Non-Village Taxpayer	\$500.00 up to 74 People \$625.00 75 or more People \$750.00 Wedding/Special Event
Park Place Rentals Kitchen Fee Required	No charge.
Park Place Security Deposit – Open Community	\$25.00 up to 50 People \$50.00 up 51-75 People \$100 more than 75 People
Park Place Security Deposit Qualified Non-Profit	\$25.00 up to 50 People \$100.00 51 -75 People \$250.00 more than 75 People
Park Place Security Deposit Resident Rental	\$250.00
Park Place Security Deposit Non-Resident Rental	\$250.00 up to 75 \$500.00 more than 75 people
Park Place Cleaning Fee	\$250.00
SHORT TERM RENTALS	
Short Term Rental Application (STR)	\$750.00
Copies	\$ 0.25
Fax	\$ 2.00 First Page \$ 1.00 each additional page
Return Check	\$ 35.00

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FOIA COSTS	
FOIA Labor to Locate and Duplicate	Lowest paid employee + fringe benefit multiplier.
FOIA Copies	\$.10
FOIA Subscription	\$180.00 for 6 Months
VILLAGE GREEN	All events must be approved by council.
Village Green – Wedding (Non-Refundable)	\$150.00
ADDITIONAL FEES	
Transient Permit Fee	\$ 50.00 for 28 days
Camper Permit Fee	\$ 30.00 minimum for (3) Days \$ 60.00 maximum for (6) Days in a month
Golf Cart Permit-Required	\$ 0.00
Launch Ramp - Resident	\$ 0.00 a year
Launch Ramp - Non-Resident	\$ 75.00 a year
Launch Ramp - Daily	\$ 10.00 a day
Kayak Rack Fee	\$ 75.00 includes winter storage
Marina Slip – Under 27 foot	\$2538.00
Marina Slip – Commercial under 27 foot	\$2902.00
Marina Slip – Over 27	\$4230.00
Marina Slip – Commercial Fishing	\$4630.00
Garden Meter	\$150.00 or current cost to the village.

THEREFORE, BE IT RESOLVED that the Council of the Village of Pentwater authorizes the 2025-2026 Fee Schedule be in effect March 24, 2025.

Roll call vote.

AYES:

NAYS: .

ABSENT: .

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution offered and adopted by a vote of the Village Council, Village of Pentwater, Oceana County, State of Michigan, at its Committee of the Whole Meeting held on March 24 2025.

 Rande Listerman, MiCPT, CPFA, CPFIM
 Clerk/Treasurer

 Date