

Planning Commission
July 28, 2026
Park Place – 310 North Rush Street

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Stoneman called the meeting of the Pentwater Village Planning Commission to order at 6:00 pm from Park Place Meeting Center, and the Pledge of Allegiance was recited.

II. ROLL CALL

Present: Stoneman, Nugent, Provencal, Ressel-Hodan, Roberson, Andrews

Absent: Conroy

Also present: Zoning Administrator Aaron Bigelow, Deputy Clerk/Treasurer Jody TerHaar, Administrative Assistant Casey Kies

III. PUBLIC COMMENTS ON THE AGENDA – None

IV. APPROVAL OF THE AGENDA

Chair Stoneman requested approval of the Agenda. *Motion* by Ressel-Hodan, supported by Provencal to approve the agenda as presented.

Voice vote: Yes: 6. No: 0. Absent: 1. Motion approved 6-0.

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Chair Stoneman requested approval of the Minutes. *Motion* by Ressel-Hodan, supported by Provencal to approve the previous Minutes as presented.

Voice vote: Yes: 6. No: 0. Absent: 1. Motion approved 6-0.

VI. DISCUSSION ITEMS:

A. Solar Energy Systems Ordinance Text Amendment

Commission used Shelby's ordinance as a model to compile draft. All agreed roof-mounted solar should not exceed 10 ft above height of roof for residential and commercial use. No permit will be required.

E.11 of Section 3.37. Accessory Use Solar Energy Systems – it was unanimous that this be eliminated - due to being too ambiguous.

Following discussion on the 1-acre restriction for ground mounted systems, the Commission determined that the proposed provisions were appropriate. Principal use systems may be revisited at a future date.

B. Sign Ordinance Text Amendment

It was stated you can't regulate based on content. Following discussion regarding sign ordinance options, all agreed temporary signs should be taken down within 7 days after the event.

Commission determined that "Special Event" signs should be removed from exempt status. The remainder of the existing sign ordinance language should remain as is currently written.

C. Other Discussion Items

Continued discussion about hotels and size of acreage allowed. No changes suggested at this time.

Commission wants more discussion on Items A & B at next meeting.

VII. DEPARTMENT REPORTS - None

VIII. PUBLIC COMMENTS - None

IX. COMMUNICATION FROM PLANNING COMMISSION MEMBERS - None

X. ADJOURNMENT

Motion by Ressel-Hodan to adjourn at 7:38 pm. All in favor.

Respectfully submitted,

Jody TerHaar
Deputy Clerk/Treasurer