

**Village of Pentwater - Downtown Development Authority  
January 29, 2020 Budget Workshop Minutes**

**Call to Order** – Chair, Schumaker called the meeting to order at 10:00 AM followed by the Pledge of Allegiance to the flag.

**Attendance Roll Call** –Schumaker, Loisch, Witt, Henley, Ressel-Hodan and Dunn.

**Absent** – Lambrix, MacDonald, Haack, Hodges and Graettinger.

**Also, present** – Brown, Village Manager, Siok, Village Deputy Clerk/Treasurer and Listerman, Clerk/Treasurer.

**Agenda – Approval**

**Motion** to approve agenda by Ressel-Hodan, second by Dunn. Voice vote: All Ayes. Motion passed.

**Public Comments** – None.

**COMMITTEE REPORTS**

**a. Bike Share** – Ressel-Hodan updated status of new Bike Share Program Ap being introduced this year. She said keeping budget at \$1200, locks have been ordered for converting 8 bikes and will be reviewed from data collected after 7-month usage.

**Unfinished Business**

**None**

**New Business**

**a. Proposed Budget** – Discussion of proposed DDA 2020-2021 Budget from worksheet with line items, proposed revenue, appropriations and additions. Each member present expressed opinions, questions and facts for discussion. (See Budget Reports.)

**Motion** to approve proposed DDA 2020-2021 Budget as presented with changes by Ressel-Hodan, second by Dunn.

Roll call vote: Ressel-Hodan, yes; Dunn, yes; Schumaker, yes; Witt, yes; Loisch, yes and Henley, yes. Motion passed.

**Adjournment** – Meeting adjourned at 11:20 AM by Chair, Schumaker.

Next DDA Meeting, February 12, 2020, at 10:00 AM in the Pentwater Community Hall.

Respectfully submitted,

\_\_\_\_\_  
Barbara Siok, Deputy Clerk/Treasurer

\_\_\_\_\_  
Date

User: Rande  
DB: Pentwater

Fund: 248 Downtown Development Authority

Calculations as of 01/31/2020

GL NUMBER	DESCRIPTION	2020-21 PROPOSED BUDGET	2020-21 ACTIVITY THRU 01/31/20	2019-20 ACTIVITY THRU 01/31/20	2019-20 AMENDED BUDGET
<b>ESTIMATED REVENUES</b>					
Dept 000 - 592					
248-000-402.000	Property Tax Revenue	23,000		22,700	22,000
248-000-675.000	Christmas Ad Campaign	4,000		3,600	1,100
248-000-699.000	Transfer In			800	800
Totals for dept 000 - 592		27,000		27,100	23,900
<b>TOTAL ESTIMATED REVENUES</b>					
		27,000		27,100	23,900
<b>APPROPRIATIONS</b>					
Dept 000 - 592					
248-000-314.000	Advances from other Funds	5,000			1,700
248-000-726.000	Admin Expense	1,200		1,000	
248-000-800.000	Professional/Contractual Serv	900			
248-000-800.300	Christmas Decorations	3,500		2,700	3,400
248-000-880.000	Community Promotion	4,500		1,400	1,900
248-000-880.100	Bike Share Program	1,200		2,500	3,400
248-000-880.200	Fall Decorations	200		200	200
248-000-880.300	Christmas in the Village	8,000		5,900	6,800
248-000-880.400	Marketing	4,400		200	1,000
248-000-880.500	New Year's Eve	1,000		100	1,000
248-000-880.700	Start Of Summer	100			
248-000-920.000	Utilities	6,500		1,000	7,200
248-000-970.000	Capital Outlay			28,900	28,300
248-000-999.000	TRANSFERS OUT			800	800
Totals for dept 000 - 592		36,500		44,700	55,700
<b>TOTAL APPROPRIATIONS</b>					
		36,500		44,700	55,700
<b>NET OF REVENUES/APPROPRIATIONS -- FUND 248</b>					
		(9,500)		(17,600)	(31,800)
<b>BEGINNING FUND BALANCE</b>					
		32,100		49,700	49,700
<b>ENDING FUND BALANCE</b>					
		22,600		32,100	17,900

User: Rande

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GL NUMBER	DESCRIPTION	2020-21 PROPOSED BUDGET	2020-21 ACTIVITY	2019-20 ACTIVITY THRU 01/31/20	2019-20 AMENDED BUDGET
<b>ESTIMATED REVENUES</b>					
Dept 000 - 592					
248-000-402.000	Property Tax Revenue	23,000		22,700	22,000
248-000-675.000	Christmas Ad Campaign	4,000		3,600	1,100
248-000-694.100	Bike Share	500			
248-000-694.400	Marketing	2,000		800	800
248-000-699.000	Transfer In	25,000			
	Totals for dept 000 - 592	54,500		27,100	23,900
<b>TOTAL ESTIMATED REVENUES</b>					
		54,500		27,100	23,900
<b>APPROPRIATIONS</b>					
Dept 000 - 592					
248-000-314.000	Advances from other Funds	5,000			
248-000-726.000	Admin Expense	1,200		1,000	1,700
248-000-740.000	Operating Supplies	1,000			
248-000-800.000	Professional/Contractual Serv	900			
248-000-800.300	Christmas Decorations	3,500		2,700	3,400
248-000-880.000	Community Promotion	4,500		1,400	1,900
248-000-880.100	Bike Share Program	1,200		2,500	3,400
248-000-880.200	Fall Decorations	200		200	200
248-000-880.300	Christmas in the Village	8,000		5,900	6,800
248-000-880.400	Marketing	4,400		200	1,000
248-000-880.500	New Year's Eve	1,000		400	1,000
248-000-880.700	Start Of Summer	100			
248-000-904.000	Postage Exp.	500			
248-000-920.000	Utilities	6,500		1,000	7,200
248-000-960.000	Miscellaneous	1,000			
248-000-970.000	Capital Outlay	25,000		28,900	28,300
248-000-999.000	TRANSFERS OUT			800	800
	Totals for dept 000 - 592	64,000		45,000	55,700
<b>TOTAL APPROPRIATIONS</b>					
		64,000		45,000	55,700
<b>NET OF REVENUES/APPROPRIATIONS - FUND 248</b>					
		(9,500)		(17,900)	(31,800)
	BEGINNING FUND BALANCE	31,800		49,700	49,700
	ENDING FUND BALANCE	22,300		31,800	17,900