



Petition to Divide, Split or Otherwise Alter Existing Property Boundaries in the Village

Applicant Date

Street Address City State Zip

Email Address Phone

Applicant's Capacity if not Property Owner (Circle One):

Builder Agent Option to Purchase Other

Property Owner Property Address

***Attach Legal Description

Parcel Number

Zoning District: R___ C___ MHP RR PUD RO LI

Current Use Cross Roads

New Build: Yes No Water: Yes No Sewer: Yes No

Setbacks from property lines of current structures:

Principal Building

Front Right Side Left Side Rear

Accessory Building

Front Right Side Left Side Rear

Purpose of Petition: _____
(Attach additional sheets if necessary)

Attached a certified survey (if requested by the Zoning Administrator or Village Manager), (completed by a professional surveyor or engineer for the property at issue [including a written drawing showing structures and stakes set on the property boundaries or corners] in order to ensure that all requirements of the Zoning Ordinance will be met.) *See Pentwater Community Zoning Ordinance – Section 19.15)*

Attach a tentative parcel map depicting the property, including dimensions, layout of the alteration(s), and connecting streets/alleys/easement.

Attach legal description of new parcels

**A word document containing the current legal and proposed descriptions must be emailed to manager@pentwatervillage.org or zoning@pentwatervillage.org*

Number of Attached Sheets:

1. Legal Description: _____
2. Action Requested: _____
3. Site Plan/Sketch: _____
4. Survey: _____
5. Other: _____
6. Total Pages: _____

Affidavit: I attest that the information on the petition is, to the best of my knowledge, true and accurate. Further, I agree that all applicable sections of the Pentwater Community Zoning Ordinance will be complied with. Also, I agree to give permission for officials of the Village of Pentwater to enter the property subject to this application for purposes of inspection. Finally, I understand any zoning action approved for this application conveys only land use rights and does not include any representation or conveyance of rights in any other statute, building code, deed restriction or other property rights.

Signature _____
Date

**When completed send to:
Village of Pentwater – Village Manager
65 S. Hancock Street – P.O Box 622, Pentwater,
Michigan 49449 Phone: (231) 869-8301
manager@pentwatervillage.org**

Department Approvals:

Village Manager:

DPW Supervisor:

Zoning Administrator:

