



Planning Commission Site Plan Review Application
(Pentwater Community Zoning ordinance -Chapter 16)

Applicant Date

Street Address City State Zip

Email Address Phone

Applicant's Capacity if not Property Owner (Circle One):

Builder Agent Option to Purchase Other

Property Owner Property Address

***Attach Legal Description

Parcel Number

Zoning District: R___ C___ MHP RR PUD RO LI

Current Use Cross Roads

New Build: Yes No Water: Yes No Sewer: Yes No

Action Requested: (attach sheets if necessary)

Type of Review:

Preliminary: (10 Copies of Site Plan Required (see section 16.03A))

Final: (15 Copies of Site Plan Required (see section 16.03 B))

Attach A Site Plan for Request:

(Drawn to scale of not less than: property under 3 acres, 1 in = 10ft.) Depicting property, including all proposed and existing structures and other above ground streets/alleys/easements and fences/ walks/landscaping/greenbelts proposed and existing.

Attached a Certified Survey (if requested by the Zoning Administrator or Planning Commission) (completed by a professional surveyor or engineer for the property at issue [including a written drawing showing structures and stakes set on the property boundaries or corners] in order to insure that all requirements of the Zoning Ordinance will be met.) *See Pentwater Community Zoning Ordinance Section 19.15.*

Attach copies of permits from other agencies if required for critical dunes or wetlands.

Number of Attached Sheets:

1. Legal Description: _____
2. Action Requested: _____
3. Site Plan/Sketch: _____
4. Survey: _____
5. Other: _____
6. Total Pages: _____

Affidavit: I agree the statements made above are true, and if found not to be true, any Planning Commission ruling that may be issued may be void. Further, I agree, any Planning Commission ruling and subsequent permit that may be issued is with the understanding that all applicable sections of the Pentwater Community Zoning Ordinance will be complied with. Also, I agree to notify the Zoning Administrator for the Village of Pentwater about inspection before the start of construction and when locations of proposed uses are marked on the ground. Further, I agree to give permission for officials of the Village of Pentwater to enter the property subject to this permit application for purposes of inspection. Also, I understand any zoning action by the Planning Commission conveys only land use rights and does not include any representation or conveyance of rights in any other statute, building code, deed restriction or other property rights.

Signature

Date

**When completed send to:
Village of Pentwater Zoning Administrator
65 S. Hancock Street – P.O Box 622, Pentwater,
Michigan 49449 Phone: (231) 869-8301
zoning@pentwatervillage.org**

Notice of Meeting

A public meeting of the Village of Pentwater Planning Commission will be held on _____ day of _____, 20____ at 7:00 p.m. in the Pentwater Community Hall to consider your request. You may appear in person, or by an agent, or attorney. If you do not appear personally, your representative must have a letter of authorization to act on your behalf.

Zoning Administrator

Date